



केन्द्रीय प्रदूषण नियंत्रण बोर्ड

CENTRAL POLLUTION CONTROL BOARD

पर्यावरण, वन एवं जलवायु परिवर्तन मंत्रालय, भारत सरकार
MINISTRY OF ENVIRONMENT, FOREST & CLIMATE CHANGE, GOVT. OF INDIA

F. No. Admin/05/TPT/ZOB/2015-16/ 1784

13th January 2016

To

CPCB web site &
As per list enclosed

Sub: Extension of time for providing Taxi Services on Rental Basis for official purposes (both Local and Outstations) for a period of one year and subsequent extension of one more year after satisfactory services - reg.

Ref : This office letter No. Admin/05/TPT/ZOB/2015-16/1508 15th December 2015

Dear Sir,

The Central Pollution Control Board (CPCB), South Zonal Office, Bengaluru situated at Nisarga Bhawan, 7th D Main, Thimmaiah Road, Shivanagar, Bengaluru -560079 hereby extends time for submission of sealed quotations from reputed travel agencies for "Providing Taxi Services on rental basis for an official purposes (both local and outstations)" to this office. This office jurisdiction includes the state of Karnataka, Andhra Pradesh, Telangana, Tamilnadu, Kerala, Pondicherry and Goa.

Initially the period of providing taxi services on rental basis is for a year from the date of award of work order and the service period is likely to be extended for additional year after assessing the services provided to this office. The Terms & conditions are given below:

Terms and Conditions:

A. General conditions

- 1) Vehicle (s) should be provided immediately as and when informed by the concerned dealing officer of CPCB.
- 2) Drivers deputed for duty should report in white uniform and in time. Driver should take care of his expenditure for breakfast, Lunch and dinner etc. during the journey / tour.
- 3) Vehicles provided should be in a good running condition. In case of any breakdown / repairs, spares replacement, the same should be attended by travel agent at its cost. CPCB will not be having any responsibility on such issues.
- 4) Fuel required for the vehicle should be provided by the travel agent. Sufficient amount should be available with driver to cover entire journey as informed by CPCB in beginning itself. He should carry extra amount for other maintenance

दक्षिण औचलिक कार्यालय : निसर्ग भवन, ए-ब्लॉक, प्रथम एवं द्वितीय तल, तिम्मय्या रोड, 7-डी मैन, शिवनगर, बेंगलूरु - ५६० ०७९.

Zonal Office (South) : " Nisarga Bhawan ", A-Block, 1st & 2nd Floors, Thimmaiah Road, 7th D - Main, Shivanagar, Bengaluru - 560079.

दूरभाष / Telephone : 080-23233739, 23233827, 23233996, 23233600, 23232559, 23226002, 23222539, Fax : 080-23234059

ई-मेल / E-mail : cpcbszo@yahoo.com, zobangalore.cpcb@nic.in

प्रधान कार्यालय : परिवेश भवन, पूर्वी अर्जुन नगर, दिल्ली- ११० ०३२.

Head Office : Parivesh Bhawan, East Arjun Nagar, Delhi - 110 032.

दूरभाष / Telephone : 011-43102030, Fax : 22305793, 22307078, 22307079, 22301932, 22304948

ई-मेल / E-mail : cpcb@nic.in वेबसाइट / Website : www.cpcb.nic.in

- 5) The kilometers will be calculated from CPCB office & return to CPCB only. Meter reading shall be clearly noted down in trip sheet from the beginning of journey till its end of the travel along with timings
- 6) Rates mentioned in the quotation as per the class of vehicle & other rates specified respectively shall only be accepted and processed for payment. MOU needs to be executed on this connection.
- 7) Submission of bills should be done once a month for the previous full month in duplicate preferably in computer generated bills. Payment shall be released after necessary verification of bills following office procedures. Copy of PAN should be provided to this office.
- 8) Payment will be released through A/C payee cheque only on satisfactory completion of Trip / Tour (Local & Outstation) for this purpose. TDS will be deducted at source as per Rules. Other taxes shall be applicable as per government Norms.
- 9) The travel agency will be solely responsible for safe journey of CPCB officials when the vehicle used for both local and outstation duties. In case of any accidents or any un-foreseen events the travel Agency will hold complete responsibilities to act and settle the issues.
- 10) The travel agency will be responsible for cross checking of antecedents of drivers deputed to duty. Also to cross check about driver's license, Tax and insurance payment and all other statutory requirements. It should compulsorily have contact nos. of drivers deputed for CPCB duty.
- 11) List of the reputed customers (Minimum five) for those services are rendered in previous financial year 2014-15 along with their names, address and mobile nos. to be provided along with quotations.
- 12) The competent Authority in the Central Board reserves the right to cancel the contract without issuing any notice, if found unsatisfactory service in providing the vehicle.
- 13) ***An amount of Rs. 10,000/- (Rupees Ten thousand only) in the form of cheque has to be submitted to CPCB office as security deposit.***
- 14) Other Terms and conditions if any to be informed along with quotation as annexure

S. Swetha

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B. Conditions for out stations duty:

- 15) Minimum 250 Kms per day shall be paid for outstation travel even if the Kms. Covered is less than it.
- 16) Day means the calendar day starts from 6.00 Hrs to 22 Hrs for which one day Batta and after 22 Hrs one extra batta shall be paid.
- 17) any change in the petrol /diesel & oil price will not be borne by CPCB during the contract period.
- 18) Vehicle parking, permit and toll charges shall be borne by CPCB on production of original bills along with bills for payment.
- 19) Outstations duty required to travel to all parts of states i.e. Karnataka, Andhra Pradesh, Telangana, Tamilnadu, Kerala, Pondicherry and Goa states.
- 20) Vehicle Permit is taken for minimum particular period in any particular state, and the second trip is planned within the permit period then the same vehicle shall be provided for the next trip. Original permit shall be submitted along with bills.

You are requested to quote the rates as per the format annexed for different vehicles / local/ outstation / timings of operation etc. The quotation should be submitted in a closed envelop super scribed as "**Quotation for Taxi Services to CPCB Zonal Office, Bengaluru**" and dropped in Tender Box/ sent to this office on or before Friday, **29th February 2016 by 5.00 PM.**

Typographical and clerical errors are subject to corrections. In the event of any dispute, the decision of the Competent Authority in the Central Board shall be final and binding upon both the parties.

Yours Sincerely

S. Suresh
(S. Suresh)
Zonal Officer
13/11/2016

Copy to ; I/c. IT Divison for uploading the item in CPCB Web portal pl)

Encl : As above

Subject: Quotation for providing Taxi Services on Rental Basis for official purposes (both Local and Outstations)

A. Local Travel: Bangalore

S. No.	Vehicle Type	≤ 4 Hrs. & 40 Kms		≤ 6 Hrs. & 60 Kms		≤ 8 Hrs. & 80 Kms		Extra Kms / Extra Hours
		AC	Non AC	AC	Non AC	AC	Non AC	
1	Tata Indica							
2	Toyota Quails							
3	Tata Sumo							
4	Lancer							
5	Mahindra Xylo							
6	Toyota Innova							
7	Others if any							

Note: After 8 Hrs. and 80 Kms only, the extra Kms and extra hour rate shall be paid

B. Out Stations: All parts of states in the state of Karnataka, Andhra Pradesh, Telangana, Tamilnadu, Kerala, Pondicherry and Goa

S. No.	Vehicle Type	AC	Non- AC	Driver Day Batta	Driver Night Batta	Remarks if any
1	Tata Indica					
2	Toyota Quails					
3	Tata Sumo					
4	Lancer					
5	Mahindra Xylo					
6	Toyota Innova					
7	Others if any pl add.					

S. Suresh



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MINISTRY OF ENVIRONMENT, FOREST & CLIMATE CHANGE, GOVT. OF INDIA

F. No. Admin/05/TPT/ZOB/2015-16/1508

15th December 2015

Sub: Quotation for providing Taxi Services on Rental Basis for official purpose (both Local and Outstations) for a period of one year and subsequent extension of one more year after satisfactory services

Dear Sir,

The Central Pollution Control Board (CPCB), South Zonal Office, Bengaluru situated at Nisarga Bhawan, 7th D Main, Thimmaiah Road, Shivanagar, Bengaluru -560079 hereby invites sealed quotations from reputed travel agencies for "Providing Taxi Services on rental basis for official purpose (both local and outstations)". This office jurisdiction includes the state of Karnataka, Andhra Pradesh, Telangana, Tamilnadu, Kerala, Pondicherry and Goa.

The period of providing taxi services on rental basis is for a year from the date of award of work order and the service period is likely to be extended for additional one year after assessing the services provided. The applicable Terms & Conditions are given below:

Terms and Conditions:

A. General conditions

- 1) Vehicle (s) should be provided immediately as and when informed by the concerned dealing officer of CPCB.
- 2) Drivers deputed for duty should report preferably in white uniform and in time. Driver should take care of his expenditure for breakfast, Lunch and dinner etc. during the journey / tours.
- 3) Vehicles provided should be in a good running condition. In case of any breakdown / repairs, spares replacement, the same should be attended by travel agency at its cost. CPCB will not be having any responsibility on such issues.
- 4) Fuel required for the vehicle should be provided by the travel agency. Sufficient amount should be available with driver to cover entire journey as informed by CPCB in beginning itself. He should carry extra amount for other maintenance also.
- 5) The kilometers will be calculated from CPCB office & return to CPCB only. Meter reading shall be clearly noted down in trip sheet day wise from the beginning of journey till its end of the travels along with timings.

S. Suman
15/12/15
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प्रधान कार्यालय : परिवेश भवन, पूर्वी अर्जुन नगर, दिल्ली- ११० ०३२.

Head Office : Parivesh Bhawan, East Arjun Nagar, Delhi - 110 032.

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ई-मेल / E-mail : cpcb@nic.in वेबसाइट / Website : www.cpcb.nic.in

- 6) Rates mentioned in the quotation as per the class of vehicle & other rates specified respectively shall only be accepted and processed for payment. MOU signed by both the parties needs to be executed on this connection.
- 7) Submission of bills should be done once in a month for the previous month in duplicate preferably in computer generated bills. Overwriting in the bills should be avoided. Payment shall be released after necessary verification of bills following office procedures. Copy of PAN should be provided to this office.
- 8) Payment will be released through A/C payee cheque only on satisfactory completion of Trip / Tour (Local & Outstation) for this purpose. TDS will be deducted at source as per Rules. Other taxes shall be applicable as per government Norms.
- 9) The travel agency will be solely responsible for safe journey of CPCB officials when the vehicle used for both local and outstation duties. In case of any accidents or any un-foreseen events the travel Agency will hold complete responsibilities to act and settle the issues.
- 10) The travel agency will be responsible for cross checking of antecedents of drivers deputed to duty. Agency has to cross check about driver's license, Tax and insurance payment and all other statutory requirements. It should compulsorily have contact nos. of drivers deputed for CPCB duty.
- 11) List of the reputed customers (Minimum five) for those services are rendered in previous financial year 2014-15 along with their names, address and mobile nos. to be provided along with quotations.
- 12) The Competent Authority in the Central Board reserves the right to cancel the contract without issuing any notice, if found unsatisfactory service in providing the vehicles.
- 13) *An amount of Rs. 10,000/- (Rupees Ten thousand only) in the form of DD/cheque in the name of Central Pollution Control Board has to be submitted as security deposit along with application.*
- 14) Other Terms and conditions if any by the agency have to be informed along with quotation as annexure

B. Conditions for out stations duty:

- 1) Minimum 300 Kms per day shall be paid for outstation travel even if the Kms. Covered is less than it.
- 2) Day means the calendar day starts from 6.00 Hrs to 22 Hrs for which one day Batta and after 22 Hrs one extra batta shall be paid.

S. Suresh Contd..3
15/12/15

- 3) Any change in the petrol /diesel & oil price will not be borne by CPCB during the contract period.
- 4) Vehicle parking, permit and toll charges shall be paid by CPCB on production of original bills along with bills for payment. All such charges have to be paid by the agency during travel period.
- 5) Outstations duty required to travel to all parts of states i.e. Karnataka, Andhra Pradesh, Telangana, Tamilnadu, Kerala, Pondicherry and Goa states.
- 6) Vehicle Permit to be taken for minimum particular period in any particular state, and the second trip is planned within the permit period then the same vehicle shall be provided for the next trip. Original permit shall be submitted along with bills.

In this connection, it is requested to quote the rates as per the format annexed for different vehicles / local/ outstation / timings of operation etc. The quotation should be submitted in a closed envelop super scribed as "**Quotation for Taxi Services to CPCB Zonal Office, Bengaluru**" and dropped in Tender Box/ sent to this office on or before Tuesday, **12th January 2016 by 5.00 PM.**

Typographical and clerical errors are subject to corrections. In the event of any dispute, the decision of the Competent Authority in the Central Board shall be final and binding upon both the parties.

Yours Sincerely

S. Suresh
15/12/2015

(S. Suresh)
Zonal Officer

Annexure

Quotation for providing Taxi Services on Rental Basis for official purposes (both Local and Outstations)

A. Local Travel: Bangalore

S. No.	Vehicle Type	≤ 4 Hrs. & 40 Kms		≤ 6 Hrs. & 60 Kms		≤ 8 Hrs. & 80 Kms		Extra Kms / Extra Hours
		AC	Non AC	AC	Non AC	AC	Non AC	
1	Tata Indica							
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3	Tata Sumo							
4	Lancer							
5	Mahindra Xylo							
6	Toyota Innova							
7	Others if any							

Note: After 8 Hrs. and 80 Kms only, the extra Kms and extra hour rate shall be paid

B. Out Stations: All parts of states in the state of Karnataka, Andhra Pradesh, Telangana, Tamilnadu, Kerala, Pondicherry and Goa

S. No.	Vehicle Type	AC	Non- AC	Driver Day Batta	Driver Night Batta	Remarks if any
1	Tata Indica					
2	Toyota Quails					
3	Tata Sumo					
4	Lancer					
5	Mahindra Xylo					
6	Toyota Innova					
7	Others if any pl add.					

*S. Suresh
15/12/2015*