

C-12013/18/2015-Tech/ 1008-1021

Dated: 21.04.2016

To,

Sub:-Quotation for procurement of Adobe software for computer and laptop.

Sir,

Sealed Quotation are invited to supply & installation of following Software for computer and laptop from the authorized dealer/distributers of M/s Adobe Systems India Pvt. Ltd. as per terms and conditions given below:-

Sr. No	Name of Software	Quantity
1	Adobe Dreamweaver CC (on 1 / 3 year(s) subscription basis)	5
2	Adobe Photoshop CC (on 1 / 3 year(s) subscription basis)	2
3	Adobe Acrobat Professional DC (on 1 / 3 year(s) subscription basis)	4

Terms & Conditions:

1. The quotation should be submitted in a **sealed envelope mentioning 'Quotation for Adobe Software'** on top of the envelope to the Incharge, I.T. Division, Central Pollution Control Board, Parivesh Bhawan, East Arjun Nagar, Delhi – 110 032 by **5:00 PM, May 10 2016**.
2. **Software should be installed on Desktop or Laptop computers having operating system of MS Windows**
3. Payment will be released on supply and installation of the items in good and satisfactory ~~condition. No advance~~ payment will be made.
4. The sealed quotation should be submitted by Registered /speed post/by hand.
5. The rate should be quoted for annual and three years subscription basis separately in words and figures.
6. The rate should be written both in words and figures. There should not be any variations of the same. In case of any variation in the price quoted, the price mentioned in words will be considered as final.
7. It may be noted that mere quoting the lowest rates will not entitle any firm to get the order. The terms and conditions such as guarantee/warranty period, taxes, installation charges, other charges etc. if any should be clearly mentioned in the quotation.
8. The item should be supplied within 15 days from the date of issue of confirmed order. Failure to supply within the specified time, the order is liable to be cancelled.
9. You are requested to quote the price of material for CENTRAL POLLUTION CONTROL BOARD Parivesh Bhawan , East Arjun Nagar, Delhi-110032.

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10. A copy of a valid & authorized dealership certificate should be enclosed with the quotation, otherwise your quotation will not be considered.
11. The Chairman CENTRAL POLLUTION CONTROL BOARD reserves the right to cancel any or all quotations without assigning any reasons thereof. Your quotation should be valid up to 31.07.2016.
11. Any correspondence in this regard may be addressed to the Incharge I. T. Division, CENTRAL POLLUTION CONTROL BOARD Parivesh Bhawan, East Arjun Nagar, Delhi-110032.
12. Typographical and clerical errors are subjected to corrections.
13. In the event of any dispute, the decision of the Chairman, CENTRAL POLLUTION CONTROL BOARD shall be final and binding upon both the parties.

etc

Yours faithfully



(A.Sudhakar)

I/c I.T. Div.

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