



केन्द्रीय प्रदूषण नियंत्रण बोर्ड
(पर्यावरण एवं वन मंत्रालय, भारत सरकार)
CENTRAL POLLUTION CONTROL BOARD
(MINISTRY OF ENVIRONMENT & FORESTS, GOVT. OF INDIA)

Admin/22/Ton-Cart/ZOB/2016-17

Dated: 21st April, 2016

132

To

CPCB Website+ Notice Board + Authorized Agents

Sub: Inviting Sealed Quotation for Supply of Genuine Toner Cartridges to Central Pollution Control Board, Zonal Office (South), Bengaluru on rate contract basis

Central Pollution Control Board (CPCB), Zonal Office (South), Bengaluru (Board) invites sealed quotations from competent & reputed manufacturers/ authorized distributors/ dealers for supplying genuine Toners/ Cartridges for different HP and Canon printers on rate contract basis.

The intending firm shall submit the quotation in sealed cover addressed to The Zonal Officer, Central Pollution Control Board, Zonal Office (South), Nisarga Bhawan, Thimmaiah road, Shivanagar, Bengaluru-560079 on or before 24-05-2016 at 5.00 pm, duly super scribing the work i.e. **“Supply of Toners/ Cartridges on rate contract basis”** on top of the cover. The intending firms should read the enclosed document carefully and strictly comply with the terms and conditions and submit quotation in prescribed format only.

S. Suresh
21/4/2016
(S Suresh)
Zonal Officer

Encl: As above

दक्षिण आंचलिक कार्यालय : निसर्ग भवन, ए-ब्लॉक, प्रथम एवं द्वितीय तल, तिममय्या रोड, ७-डी मेन, शिवनगर, बंगलूरु - ५६० ०१०.
Zonal Office (South) : " Nisarga Bhawan ", A-Block, 1st & 2nd Floors, Thimmaiah Road, 7th D - Main, Shivanagar, Bangalore - 560 010.
दूरभाष / Telephone : 80-23233739, 23233827, 23233996, 23233600, 23232559, 23226002, 23222539, Fax : 080-23234059
ई-मेल / E-mail : cpcbso@yahoo.com

प्रधान कार्यालय : परिवेश भवन, पूर्वी अर्जुन नगर, दिल्ली- ११० ०३२.
Head Office : Parivesh Bhawan, East Arjun Nagar, Delhi - 110 032.
दूरभाष / Telephone : 011-43102030, Fax : 22305793, 22307078, 22307079, 22301932, 22304948
ई-मेल / E-mail : cpcb@nic.in वेबसाइट / Website : www.cpcb.nic.in



CENTRAL POLLUTION CONTROL BOARD

Zonal Office (South)

Nisarga Bhavan, 7th D Cross, Thimmaiah Road,
Shivanagar, Bengaluru - 560 079

**Supplying Toner Cartridges to Central Pollution Control Board, Zonal Office (South),
Bengaluru on rate contract basis**

TERMS & CONDITIONS

1. The invitation is open for competent & reputed manufacturers/ authorized distributors/ dealers for the supply of genuine Toners/ Cartridges for different hp and Canon printers on one-year rate contract basis.
2. The supplier should have at least 03 years' experience in supplying toner/ cartridges to a government/ PSU organization. The firm should preferably be located in Bengaluru.
3. The quantities of items have not been specified in the document, as the purchase shall be staggered depending upon the requirement.
4. Documents & Certificates

The intending firms/ agencies are required to submit the photocopies of following documents, failing which their quotations will be summarily/out-rightly rejected and will not be considered any further:

- a. The agency should submit copy of the Valid authorized seller/dealer certificate from the Manufacturing Company
- b. Copy of CST/ VAT/ TIN Registration Certificates
- c. Copy of PAN Card. TDS and other taxes as applicable shall be deducted as per Government of India norms.
- d. Proof of experience in supplying toner/ cartridges to at least one Dept./ Ministry of the Govt. of India/ Govt. of Karnataka/ Public Sector Undertaking (PSU) (a copy of at least one latest order received has to be attached).
- e. Declaration regarding blacklisting or otherwise

S. Suresh
21/4/2016

10. Penalty

- a. It will be the responsibility of the firm to supply the item in accordance with supply order within stipulated time frame, otherwise, the Board may impose penalty.
- b. If the firm stops the supply without completing it, the board may get the work completed from another firm and the firm will have to reimburse the expenditure incurred.

11. Arbitration Clause

- a. The Agreement and their interpretation shall be submitted to the sole arbitration to be appointed in the following manner:
“The Chairman, Central Board shall appoint an official possessing the knowledge in the field of network engineering as the sole arbitrator to adjudicate and decide upon the dispute referred to him”.
- b. Subject as aforesaid, the provision of the Arbitration & Conciliation Act or any other statutory modification or re-enactment thereof and the rules made there under and for the time being force shall apply to the arbitration proceedings under the clause.
- c. It is a term of contract that party invoking the arbitration shall specify the dispute or disputes to be referred to the arbitrator under this clause together with the amount or amounts claimed in respect of each such dispute.
- d. If any part invoke the arbitration proceedings shall bear the expense to be paid as fee/remuneration to the Arbitrator.
- e. It is also term of contract that if any of the part do not make any demand for arbitration in respect of any claim (s) in writing within 30 days of receiving the information from the Board that final bill is ready for payment, the claim of the contracting party(s) will be deemed to have been waived and absolutely barred and the Central Pollution Control Board will be discharged of all liabilities under the contract in respect of these claims.
- f. The decision of the arbitrator shall be final and binding upon the parties.

12. Purchaser's Rights

- a. The Board reserves the right to accept/ reject any or all the quotations in whole or in part and annul the bidding process without assigning any reason whatsoever and is not bound to accept the lowest quote.

16. General / others

- a. The firms will be bound by the details furnished by him / her to the Board, while submitting the quotation or at subsequent stage. In case, any of such documents furnished by him / her is found to be fictitious at any stage, it would be deemed to be a breach of terms of contract making him / her liable for legal action besides termination of contract.
- b. In no circumstances, the firm shall appoint any sub-contractor or sub-lease the contract. If it is found that the contractor has violated these conditions, the contract will be terminated forthwith without any notice and performance security will be forfeited.
- c. All taxes and levies will be paid by the firm only. No other charges such as Octroi, packing, forwarding, freight insurance, loading and unloading, entry tax, demo, etc. will be allowed. All these are to be borne by the firm only.

S. Suresh

21/4/2016

TECHNICAL DETAILS FOR SUPPLYING TONER/ CARTRIDGES

1. Name of the firm:
2. Address of the firm:
3. Contact Details of the firm:
Tel. No. with STD (O)..... (Fax)..... (R).....
Mobile No..... (c) E-mail.....
(d) Website.....
4. Name of Proprietor/Partners/Directors of the firm/agency:
5. CST/ VAT/ Excise Duty/ TIN registration details, PAN of the firm (Pl. attach copies of the relevant documents/ certificates)
6. Proof of experience in supplying toner/ cartridges to Dept./Ministry of the Govt. of India/ Govt. of Karnataka/ Public Sector Undertaking (PSU) A copy of at least one latest order received during last one year has to be attached)
7. Declaration regarding blacklisting or otherwise by the University/ Govt. Departments/PSUs/ reputed private institutions
8. This document (all pages) duly signed and stamped as proof of having read the contents therein and in acceptance thereof should be enclosed.
9. Any other information in addition to above: please specify

I/ we certify that the information furnished above is true and correct. The terms and Conditions are acceptable to us.

Dated..... Name & Address of Firm.....

Authorized Signature & Seal of the Firm

PRICE DETAILS

S. N	Printer details	Cartridge Specifications	Rate per Unit (Rs)	Sales tax (Rs) if any	VAT (Rs) if any	Excise duty (Rs) if any	Total cost (Rs)	
1.	Canon printer LBP 7200 cdn	Canon Toner Cartridge 318 C						
		Canon Toner Cartridge 318 M						
		Canon Toner Cartridge 318 Y						
		Canon Toner Cartridge 318 BK						
	Canon LBP 3500	Cartridge 309						
2	Canon Printer LBP 3460	Cartridge 310						
	Canon LBP 6230dn	Cartridge 326						
	Canon MF226dn	Cartridge 337						
3	hp LaserJet Printer 1010, 1020	Cartridge 12 A						
4	hp LaserJet printer 1007	Cartridge 88A						
	hp LaserJet 1150	Cartridge 24A						
	Hp desk jet 3845	Hp 27/28/58 inkjet cartridge						
Total Price								
Total price in words								

(Authorized Signature)

Name of the Authorized person: _____

Name of the Company: _____

Address of the company: _____

Contact No. : _____

Email Id: _____

Seal of the company:

UNDERTAKING

It is certified that my firm/ agency/ company has never been **black listed** by any of the Departments/Autonomous Institutions/Universities/Public Sector Undertakings of the Government of India or any other State Government or reputed educational institutions and no criminal case is pending against the said firm/agency as on _____. The firm assures to supply original & genuine toner cartridges of the brand specified.

(Authorized Signatory)

Name of the Authorized person: _____

Name of the Company: _____

Address of the company: _____

Contact No. : _____

Email Id: _____

Seal of the company: