



केन्द्रीय प्रदूषण नियंत्रण बोर्ड

(पर्यावरण एवं वन मंत्रालय, भारत सरकार)

CENTRAL POLLUTION CONTROL BOARD

(MINISTRY OF ENVIRONMENT & FORESTS, GOVT. OF INDIA)

P. No. Admin/05/TPT/ZOB/2015-16/

312

26th May 2015

Sub: Quotation for providing taxi services on rental basis for official purpose (both local and outstation) for a period of one year and subsequent extension of one more year after satisfactory services

Dear Sir,

The Central Pollution Control Board (CPCB), South Zonal Office, Bengaluru hereby invites sealed quotations from reputed travel agencies for "Providing Taxi services on rental basis for official purpose (both local and outstation)" to the office situated at Nisarga Bhawan, 7th D Main, Thimmaiah Road, Shivanagar, Bengaluru -560079.

The period of providing taxi services on rental basis is for one year from July 2015 to June 2016 and subsequent extension for one more year after satisfactory services with the terms & conditions mentioned below. Pl quote the rates in the following format using annexures wherever required:

Local Travels	Non AC	AC
Tata Indica		
Toyota Quails		
Tata Sumo		
Ford Icon		
Lancer		
Mahindra Xylo		
Toyota Innova		
Others (pl mention names)		

Out Station Travels	Rate	Driver Bata
Indica Non AC		
Indica AC		
Toyota Quails AC		
Toyota Quails non AC		
Tata Sumo AC		
Tata Sumo non AC		
Lancer		
Mahindra Xylo		
Toyota Innova		
Others (pl mention names)		

दक्षिण औचलिक कार्यालय : निसर्ग भवन, ए-ब्लॉक, प्रथम एवं द्वितीय तल, तिम्मय्या रोड, ७-डी मैन, शिवनगर, बेंगलूरु - ५६० ०१०.

Zonal Office (South) : " Nisarga Bhawan ", A-Block, 1st & 2nd Floors, Thimmaiah Road, 7th D - Main, Shivanagar, Bangalore - 560 010.

दूरभाष / Telephone : 80-23233739, 23233827, 23233996, 23233600, 23232559, 23226002, 23222539, Fax : 080-23234059

ई-मेल / E-mail : cpcbso@yahoo.com

प्रधान कार्यालय : परिवेश भवन, पूर्वी अर्जुन नगर, दिल्ली- ११० ०३२.

Head Office : Parivesh Bhawan, East Arjun Nagar, Delhi - 110 032.

दूरभाष / Telephone : 011-43102030, Fax : 22305793, 22307078, 22307079, 22301932, 22304948

ई-मेल / E-mail : cpcb@nic.in वेबसाइट / Website : www.cpcb.nic.in

S. Suman
28/5/2015

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Conditions for local travels:

- 1) For 4 hrs. 40 Kms & below 6 hrs. 60 Kms, rates shall be mentioned.
- 2) For 6 hrs. 60 Kms and below 8 hrs. & 80 Kms rates shall be mentioned
- 3) For 8 hrs. & 80 Kms, rates shall be mentioned.
- 4) After 8 hrs. & 80 Kms. Only extra Kms and extra hour rate shall be paid.

Conditions for out stations duty:

- 1) Minimum 250 Kms per day shall be paid for outstation travel even if the Kms. Covered is less than it.
- 2) Day means the calendar day from 6.00 AM to 12.00 (midnight) then extra batta at 50% of the normal batta shall be paid after 12.00 (midnight)
- 3) Any change in the petrol /diesel & oil will not be borne by CPCB during the contract period.
- 4) Parking charges, permit charges & toll charges shall be borne by CPCB on production of original bills.
- 5) CPCB is having jurisdiction of Karnataka, Andhra Pradesh, Telangana, Tamilnadu, Kerala , Pondicherry and Goa states, vehicle services are required for all the states.
- 6) If permit is taken for particular vehicle in any particular state, the same vehicle shall be used for the next trip (if the trip is within the permit period) for that particular state. (original permit is required for billing)
- 7) If the vehicle used has already taken permit on earlier dates and no permit is obtained for another journey ,when the vehicle is used by CPCB, no permit charges shall be paid by CPCB.

General conditions:

- 1) Vehicle should be provided by agency immediately as and when informed by the concerned dealing officer of CPCB.
- 2) Drivers deputed by travel agency for CPCB duty should report in white uniform/dress in time.
- 3) Vehicles provided should be in a good running condition. In case of any breakdown/ repairs, spares replacement, the same should be attended by travel agent at its cost. CPCB will not be having any responsibility on such issues.
- 4) Fuel required for the vehicle should be provided by the travel agent. Sufficient amount should be available with driver to cover entire journey as informed by CPCB in beginning itself. He should carry extra amount for other maintenance also. Driver should take care of his expenditure for break fast, Lunch and dinner etc. during the journey/tour
- 5) The kilometers will be calculated from CPCB office & return to CPCB only.
- 6) Meter reading shall be clearly noted down in trip sheet from the beginning of journey till its end of the travel along with timings.
- 7) Rates mentioned in the quotation as per the class of vehicle & other rates specified respectively shall only be accepted and processed for payment. MOU needs to be signed in this connection.

S. Suresh
20/5/2015
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- 8) Payment will be released through A/C payee cheque only on satisfactory completion of Trip/Tour (local & outstation) for this purpose. Submission of bills should be done once a month for the previous full month in duplicate preferably in computer generated bills. Payment shall be released after necessary verification of bills following office procedures.
- 9) TDS will be deducted at source as per Rules. Copy of PAN should be provided. Other taxes shall be applicable as per government Norms.
- 10) In case of any accidents or any un-foreseen events the travel Agency will hold complete responsibilities to act and settle the issues.
- 11) The travel agency will be solely responsible for safe journey of CPCB officials when the vehicle used for both local and outstation duties.
- 12) The travel agency will be responsible for cross checking of antecedents of drivers deputed to duty. It will also cross check about drivers license, Tax and insurance payment and all other statutory requirements. It should compulsorily have contact nos. of drivers deputed for CPCB duty.
- 13) Other Terms and conditions if any to be informed along with quotation as annexure
- 14) List of the reputed customers (Minimum five) for those services are rendered in previous financial year 2014-15 along with their names, address and mobile nos. to be provided.
- 15) The competent Authority in the Central Board reserves the right to cancel the contract without issuing any notice, if found unsatisfactory service in providing the vehicle.
- 16) In the event of any dispute, the decision of the Competent Authority in the Central Board shall be final and binding upon both the parties.
- 17) Typographical and clerical errors are subject to corrections.

The quotation should be submitted in a closed envelop super scribed as "Quotation for Taxi Services to CPCB Zonal Office, Bengaluru" and dropped in Tender Box/ sent to this office on or before Friday, 19th June 2015 by 5.00 PM.

Yours Sincerely



(S. Suresh)

Zonal Officer