

TENDER NOTICE

1. Member Secretary, Central Pollution Control Board invites sealed tenders from reputed firms/agencies for the following work:-

Name of Work	: -	Annual Comprehensive Maintenance Contract of Computers, Printers, Scanners and UPSs at Parivesh Bhawan, Central Pollution Control Board, East Arjun Nagar, Delhi.
E.M.D Amount	: -	₹ 12, 000/- (₹ Twelve thousand only)
Last date of receipt of tender	:-	25/02/2015 up to 4:00 p.m.
Date of tender opening	:-	25/02/2015 at 4:30 p.m.

2. The intending tenderer should fulfill the following requirements:-

- (i) The firm should submit satisfactory completion certificate for AMC/CMC work from reputed organizations, where the firm has executed the AMC/CMC work satisfactorily
- (ii) The firm should have valid Income Tax registration certificate & Sale Tax registration certificate as well as clearance certificates.

The tender document can also be downloaded from CPCB website www.cpcb.nic.in

The tender document containing technical details and other terms and conditions can also be obtained in person on production of authority letter of the firm in DUPLICATE from the office of the Incharge (Information Technology Division) from 11.00 a.m. to 4.00 p.m. between 10-02-2015 to 20-02-2015 on all working days.

Member Secretary

Central Pollution Control Board

**COMPREHENSIVE MAINTENANCE CONTRACT FOR
COMPUTERS, PRINTERS, SCANNERS AND UPSs AT CPCB, DELHI**

TERMS OF REFERENCE

1. BACKGROUND

The Central Pollution Control Board (CPCB), a statutory organization, was constituted in 1974 under the Water (Prevention & Control of Pollution) Act, 1974. Subsequently, CPCB was entrusted with the powers and functions under the Air (Prevention and Control of Pollution) Act, 1981. It also provides technical services to the Ministry of Environment & Forests for implementation of the provisions of the Environment (Protection) Act, 1986. Besides many functions for prevention & control of air and water pollution, CPCB is required to collect, compile and publish technical and statistical data relating to water and air pollution and the measures devised for their effective prevention, control abatement and disseminate information in respect of matters relating to water and air pollution and their prevention and control.

In pursuance of its objective and to carry out the functions, it is essential that all the relevant gadgets remain in working condition. In order to its effective implementation, Board decided to award Comprehensive Maintenance of Computers/Laptop Computers, Printers, Scanners and UPSs to carry out the above said work.

2. OBJECTIVE

The objective of the project is to have a systematic comprehensive maintenance contract at Central Pollution Control Board, Parivesh Bhawan, East Arjun Nagar, Delhi – 110032, for maintenance of Computers/Laptop Computers, Laptops, Printers, Scanners and UPS, so as to ensure minimum down time of system.

3. SCOPE OF WORK

To take Comprehensive Maintenance Contract of Computers/Laptop Computers, Printers, scanners & UPSs etc. of Central Pollution Control Board, Delhi.

3.1 LOCATION

Most of the machines are located in the Parivesh Bhawan, while some of the machines are located outside the office but within Delhi. The maintenance has to be undertaken onsite wherever these machines are located. The outside locations for machines are Sirifort, Delhi Technological University, Bawana, Chanakyapuri, ITO, Dilshad Garden, Shadipur etc.

3.2 List of Machines proposed under CAMC:

3.3 A. Computers/Laptop Computers (Comprehensive)

Sl.N	Item Description	No. of Items
A.1	COMPUTERs P-IV/core 2 duo processor	206
A.2	COMPUTERs i5 32 Bit	107
A.3	Laptop P-IV (core 2 duo)	22
A.4	Laptop (i5)	2
A.5	Laptop (i7)	2
Total Numbers		339

A1. COMPUTERS (Without hardware maintenance)

SI.N	Item Description	No. of Items
A1.1	COMPUTERS i7 64 BIT	48
Total Numbers		48

B. Printers/ Scanners

SI.No	Make/Model	No. of Items
B.1	HP/CLJ 2025	1
B.2	HP/CLJ 3500	1
B.3	HP/CLJ 3505 N	1
B.4	HP/CLJ CP2025	1
B.5	HP/COLOR LJ CP2025	1
B.6	HP/HPLJ P160 Dn	1
B.7	HP/LJ 1007	18
B.8	HP/LJ 1015	3
B.9	HP/LJ 1020	10
B.10	HP/LJ 1022	19
B.11	HP/LJ1108	1
B.12	HP/LJ 1210	1
B.13	HP/LJ 1320	11
B.14	HP/LJ 1505	26
B.15	HP/LJ 2015	1
B.16	HP/LJ 2055dn	5
B.17	HP/LJ 2200/606DN	2
B.18	HP/LJ 2420	5
B.19	HP/LJ 3005	3
B.20	HP/LJ 4100	1
B.21	Samsung/ML3710ND	5
B.22	Samsung/LJ ML 2550	4
B.23	HP/LJP 1007	6

B.24	OKI/OKIB4350	1
B.25	HP/SCANJET 5550C	1
B.26	HP/Scanner (Scanjet)	1
B.27	HP/SCX4521F	2
B.28	HP/Scanner (N9120)	4
B.29	HP/1606Dn	10
	Total	146

C. UPS

SI.No	Item Description	No. of Items
C.1	1 KVA	38
C.2	3KVA	2
C.3	5 KVA	9
C.4	500 VA	46
	Total Numbers	95

3.3 Maintenance Services would cover the following:-

- Reloading of OS and Software (like MS OFFICE & Anti virus etc.) as and when required. However Anti Virus has already been installed through separate vendor. Software shall be provided by the user.
- Drivers required for all machines as far as possible.
- Preparation of preventive maintenance schedule and its implementation at a frequency of at least four times in a year, other than breakdown maintenance calls.
- Management of memory usage of computer.
- Replacement of parts, which shall become obsolete with a better alternative or higher version without additional cost with the permission of Incharge IT Division.
- The firm has to provide ONE resident Engineer having minimum 2 Yrs Diploma course certificate + at least 02 years experience or one year diploma certificate with minimum 05 years experience in computer hardware maintenance and networking field.
- The firm has to provide minimum inventory of following items at Central Pollution Control Board, Delhi.

SI No.	Name of the Item	Quantity
1	Complete CPU (Minimum i5, RAM-2 GB, HDD-500 GB, N/B Support ID & SATA HDD) for Backup	Two Numbers (New)
2	DVD Writer 52X Combo Drive or higher	Four Numbers. (new)
3	Keyboards 106 Keys	Four Numbers. (new)

4	Mouse Optical	Six Number (New)
5	TFT Monitor (size 18")	Three Number
6	Ethernet Cards PCI	Three Number. (new)
7	Mother Boards Two i5 32 BIT	Two Number
8	External Hard Disc	One Number (Min.500 GB)
9	Laserjet Printers LAN based (preferably HP2420 or higher)	Two Numbers
10	Hard Disk Drive 7200rpm or above (at least of 500GB each)	Two Numbers
11	SMPS Support SATA	Five Numbers
12	2 GB RAM (DDR1, DDR 2 or DDR3)	Four Numbers.
13	UPS 1KVA/0.5 KVA	Two

3.4 Call Logging System: The firm would have proper call logging system or would have Specialized Licensed Software having Call logging and data analyzing facility of which Management Services has to be installed in Parivesh Bhawan, Delhi or it may be a web based system. The software should be capable for the management of the maintenance work.

3.5 The firm should have well established & functional Call Centre for remote support.

3.6 Resident Engineer

3.5.A The copy of certification of proof of competence and experience of Resident Engineer along-with Photo Identity card should be deposited in advance in Central Pollution Control Board, Delhi for approval. The same procedure has to be followed at the time of replacement of Resident Engineer at any point of time. The flexibility in increasing the number of Resident Engineers has to be maintained if the workload is high. The resident engineers will provide services during 9:00 am and 6:30 pm on all working days. If need arises they will have to stay back late to finish the work undertaken.

3.5.B Individual life time cards for the machines in duplicate have to be maintained by the firm. One card will be provided to the firm and another card has to be kept with the machine. Entries on both cards, is the responsibility of the firm. The entry on the card has to be prepared a fresh from the starting date of CAMC with all serial nos., configurations and the user name, date of maintenance and details of replacements made.

3.5.C Provide immediate assistance in respect of computer related problems to the end user.

3.5.D The machines should be sealed by the Resident Engineer/firm by their own seals after the maintenance every-time to avoid any possibility of mishandling. Responsibility of mishandling lies with the firm. If any seal is found broken the matter has to be reported to the In-charge I. T. Division immediately.

3.5.E The Resident Engineers has to report to the In-charge I. T. Division in the morning with the schedule of the day and shall keep the records and update to the In-charge in the evening about number of complaints attended and solved.

3.5.F Except during attending breakdown maintenance call REs (Resident Engineers) have to continue with their Preventive maintenance schedule.

3.5.G The RE shall not leave the office for any work, what so ever it may be, and the support for maintenance items, manpower for procurement of spares required shall be the responsibility of the firm.

4.0 Specific Conditions

- i. CAMC shall also cover damages due to following:
 1. High Voltage fluctuations
 2. Rat bytes
 3. Burn out of parts
- ii. CAMC shall cover maintenance of Computers, Computer Laptops, Printers, UPSs & Scanners as a whole except Printer Ribbons, Printer Cartridges & Toners for Laserjet Deskjet and batteries of UPSs.
- iii. The CAMC cost is inclusive of cost of spare parts required for maintenance of all Computers, Computer Laptops, Printers, Scanners, and UPSs etc. as listed above. The spare parts should be of the same make as far as possible. The spare parts should be original and genuinity of these spares has to be ascertained before installation at I. T. Division.
- iv. The firm should maintain the inventory of items of either existing in CPCB or equivalent or better make & model.
- v. CAMC cost is inclusive of Data Recovery from HDD in cases like Accidental format, Deleted Files, FDISK, Virus Problem, Damaged Boot Sector, Missing FAT or partition cases.
- vi. CAMC excludes data recovery from HDD in these three special cases
 - (i) physical damages due to Track Failure
 - (ii) Head crash
 - (iii) Fire Damages only. These cases have to be brought to the notice of I. T. Division officials for ascertaining the exact cause of damage.
- vii. Obsolete parts have to be replaced with parts available in the market of either same or higher specifications.

4.1 General

- i) In case of dispute the decision of Chairman Central Board shall be final and binding on both parties.
- ii) At any point of time contract may be terminated without assigning any reason thereof.
- iii) All the terms & conditions CAMC should be complied.
- iv) Deviation, if any, from terms and conditions will not be entertained.
- v) The firm shall be responsible for any damage in servicing/overhauling of machines and the firm has to repair the machine at its own cost.
- vi) The supplier shall not assign or sublet any portion of the work except with written consent of CPCB, failing which CPCB may terminate the contract, whereupon the performance guarantee / security deposit shall be forfeited at absolute disposal of CPCB.
- vii) All tools, accessories, hardware, terminal, connector, multimeter etc. desired for the testing and repairing at site have to be maintained by the firm on its own cost. The equipment shall be complete in all respects whether such details are mentioned or not.
- viii) Any damage to the machines due to natural calamities such as earthquake, fires etc. may not be covered under CAMC.
- ix) If the information provided by the firm is found to be false at any point of time, CPCB reserves the right to reject such tender at any stage or to cancel the contract, if awarded, and forfeit the earnest money.

x) CPCB reserves the right to up-grade any of its machines from any vendor. The payment of Comprehensive Maintenance Contract of the machines shall be as per specification given in Table. If the specifications shift towards higher then payment for higher specification machine shall be paid (It should be informed in advance by the firm). Any other device within machine, if upgraded shall come under Comprehensive Maintenance Contract, as and when its warranty is over, in lieu of other device. For example if CD ROM is replaced with a new CD R/W then new CD R/W shall come under Comprehensive Maintenance Contract as and when its Warranty period is over in lieu of Comprehensive Maintenance Contract of old CD ROM. If there is any specific device, which cannot be covered under normal replacement then, it should be informed in advance by the firm.

xi) After completion of CAMC period or after termination of contract, the firm (presently holding CAMC) is responsible to handover all the machines in working condition, which were under CAMC with the firm, unless it was communicated/mutually agreed earlier. Otherwise CPCB reserves the right to get faulty machines repaired by any other firm at the cost of CAMC firm.

xii) The CAMC amount for Laptop and Desktop Computers as quoted by a firm will be taken as a percentage to calculate the CAMC for any new systems added by taking the DGS&D Rate Contract (For example, i-5 Desktop Computer purchased at ₹ 40,000.00 under DGS&D Rate Contract and CAMC is awarded at ₹ 1,200.00 per annum. The CAMC cost is 3% of the cost of Desktop Computers. A new i-7 system added in the list for CAMC will be awarded at 3% of cost of system purchased under DGS&D Rate Contract. If the cost is ₹ 45,000.00 for new system, CAMC cost will be ₹ 1,350.00 per annum).

The payment shall have to be paid by the firm (holding CAMC before handover) for which CPCB shall adjust from the Performance Guarantee and from the running bills of CAMC, and if the amount is insufficient then the firm (holding CAMC before handover) shall be liable to pay the whole due amount.

4.2 Qualifying Parameters :

- i) The firm should be in existence for over 5 years in the trade with the maintenance & business with turnover of more than ₹ 1.0 Crore per annum during the last 3 years.
- ii) Self attested copy of Registration Certificate and certified balance sheets for last three years in support of the claim should be produced.
- iii) The firm should have undertaken maintenance contracts during last 3 years ending 31/ 12/ 2014 with Government Department/PSUs/Semi Govt. in NCR, Delhi. A certificate or evidence to this effect is to be provided from the concerned Govt./PSUs/Semi Govt. as per following:
 - a) Three similar completed/on-going works each costing not less than the amount equal to Rs. 4.00 LACS OR
Two similar completed/on-going works each costing not less than the amount equal to Rs. 5.0 LACS.
- iv) The Company should be ISO 9001-2000 Certified (copy to be produced).
- v) The company should produce the self attested photocopies of documents related to allocation of Registration Number, PAN card, Service Tax No.
- vi) The firm should be registered with EPF & ESIC. Copies of Registration Certificate to be provided by the firm. The firm should adhere to minimum wages Act required.

5.0 TYPE OF CONTRACT

The work awarded by this specification shall be treated as an indivisible works Contract.

6.0 MODE OF SUBMISSION OF TENDER`

I. The tender shall be submitted in two separate sealed covers, duly completed in all respects viz, one for "Technical bid with Earnest Money" and the second for "price bid". The name of the work and the words "Technical bid with Earnest money" and "price bid only", as the case may be shall be clearly

written on the top of the respective sealed covers. Both the bids, along with the letter for submitting tender, shall be put in a sealed cover and the name of the work "Annual Comprehensive Maintenance Contract of Computers, Computer Laptops, printers, scanners etc. at Central Pollution Control Board, Delhi" shall be clearly written on top of the sealed cover.

II. The technical bid shall be complete in following:

- a) Complete tender document as collected from CPCB or downloaded from CPCB website should be duly signed (each page) for acceptance of all terms and conditions.
- b) List of Engineers employed in company along-with their CVs.
- c) Preventive maintenance schedule.
- d) Details of Specialized Software having Facility Management Services.
- e) The tenderer shall also submit a list along with his tender, in respect of items mentioning names of manufacturers of items and their item-wise cost as on date which he proposes to use in the works, if his tender is accepted.
- f) Technical proposal should include brief profile of the company; year of establishment; organizational structure; list of relevant works carried out in last three years along-with names of clients; Description of methodology and work plan for performing the AMC/CMC work;
- g) The tenderer should also quote data recovery cost separately from a crashed Hard Disk as and when situation arises.
- h) Any other relevant information
- i) The **price bid sheet** as detailed with breakup prices (including all duties/taxes etc.) shall be submitted in a separate sealed cover. The provided format should not be changed in any respect.
- j) Sealed tenders should be addressed to:

**The Member Secretary
Central Pollution Control Board
Parivesh Bhawan
East Arjun Nagar, Delhi — 110032**

- k) The tender shall be submitted in sealed envelopes on or before 25/02/2015 in the office of in-charge (I.T. Division). No tender will be received after 4.00 PM on above mentioned date under any circumstances whatsoever. The tenders will be opened on 25/02/2015 at 4.30PM
- l)
 - i) Any tender, with any of the documents not signed will be rejected.
 - ii) The tender submitted on behalf of a firm shall be signed by all the partners of the firm or by a partner who has the necessary authority on behalf of the firm to enter into the proposed contract otherwise the tender is liable to be rejected.
 - iii) The tender must be filled in English or Hindi and all the entries must be made by hand and written in ink or may be typed. If any of the document is missing, or unsigned, the tender will be considered invalid.
 - iv) All corections and alterations made while filling the tender must be attested by initials of the tenderer. Overwriting of figures is not permitted: failure to comply with either of these conditions will render the tender void. No advice of any change in rate or conditions after opening of the tender will be entertained.
- m) Intending tenderers shall pay as earnest money a sum of ₹ 12,000/ (₹ Twelve thousand only) by bank draft of a scheduled bank drawn in favour of Central Pollution Control Board, Delhi with a validity of three months after the date of issue of this tender, A Tender which is not accompanied by earnest money will not be considered.
- n) Technical bid of only those contractors will be opened, who submit the earnest money in the prescribed manner.

- o) The EMD of un-successful bidders shall be released but without any interest.
- p) The CPCB does not bind itself to accept the lowest or any tender, and reserves to itself the right to accept or reject any or all the tenders, either in whole or in part without assigning any reason for doing so.
- q) The successful bidder has to submit **Performance Security** equivalent to 10% of the contract amount valid for **THREE YEARS** in the form of Demand Draft or pay order of scheduled bank valid for three months or in the form of FD/BG at the time of submitting agreement and TOR within **seven days** of issue of letter of award.
- r) Failure of the successful tenderer to comply with the above requirement i.e. deposition of performance security, shall constitute sufficient grounds for cancellation of the letter of award & forfeiture of the earnest money.
- s) The EMD of successful bidder shall be returned after receiving the Bank Guarantee or may be adjusted against the BG, otherwise EMD shall be returned along with the release of first quarter payment of AMC.

7.0 Performance Security as Bank Guarantee of 10% of total contract value:-

- i) If deposited by the successful bidder in the form of FD/BG shall be returned at the end of the contract period or after termination of contract.
- ii) If deposited by the successful bidder in the form of DD, will be paid at the end of contract period.

8.0 PRICES

Prices quoted shall be firm.

9.0. BREAK UP OF PRICES

- I. The tenderer shall indicate the break up of the lump sum price for items as given in the enclosed price bid sheet.
- II. The total number of machines may increase or decrease subject to actual requirement at the time of issuing work order. There are few machines which are under warranty, In future, as and when the warranty of these machines is over, systems will come under CAMC as per approved rates for which intimation by I/c I.T. Division will be communicated to the firm. The number of machines found in working condition (shall be inspected jointly by firm and CPCB, officials) on the date of taking over by the firm shall be covered under AMC and exact CAMC cost calculation shall be based on those real numbers.
- III. The systems which are covered under warranty, require software support only and the rates may be quoted accordingly for AMC (without hardware support).
- IV. The CAMC contract is for **three years** starting from the date of issue of the letter of -award. The award letter will be for a period of three years subjected to the permission of continuation of the contract in subsequent years (after one year) in writing from the CPCB authority, for which the firm has to request for continuation of contract in advance.
- V. The continuation of the contract every year is subjected to satisfactory performance and permission from CPCB authority for the contract continuation.
- VI. The CPCB reserve the right to issue a letter of award for one year or for three years depending upon the decision taken by the management.
- VII. Unit price basis quotation for One Year and three years CAMC should be submitted mentioning clearly Individual items CAMC Cost separately in figures and in words. Total amount should also be clearly mentioned, summing up all break ups. There should be no typographical error in the final quote. The rates quoted should be inclusive of all taxes. The quoted cost must be without

- any precondition of minimum number of machines or any other condition put by the tenderer.
- VIII. The CAMC cost should be inclusive of cost of spare parts required for maintenance of all systems as listed. The spare parts should be of the same make as far as possible. If replacement is done the faulty parts shall become the property of CPCB and have to be deposited with Incharge I.T. Division. The replacement of parts will be verified by the by I/c I.T. Division
- IX. Except consumables mentioned here everything else has to be covered in CAMC in any conditions/situation.
- X. Necessary arrangement to prevent the system damages from technical point of view (High voltage fluctuations) has to be ensured by the firm.
- XI. Any damage to the machines due to Natural calamities Earthquake, Fires etc., are not be covered under CAMC cost calculation.

10.0 TAXES AND DUTIES

Central/State sales tax/works contract tax/excise duty etc should be included in the rates tendered. Statutory deduction of tax, if applicable at source will be made while releasing payment through running/final bills.

11.0 VALIDITY

Tender shall be valid for acceptance for a period of 90 days from the last date of receiving them.

12.0 MODE OF PAYMENTS

Payment will be made on quarterly basis by cheque after raising the demand by submission of bill, on obtaining satisfactory performance certificate from the users.

13.0 PENALTY

- a. Failure to rectify a down system (COMPUTERS, Printer & Scanner) for more than two working days (after logging the complaint) for any reason like non availability of spares, non availability of Maintenance Engineer will be taken seriously and shall attract penalty of ₹ 100/- per item per day from the date of failure of the system. This amount shall be deducted from the running payment without any notice to the firm.
- b. Failure to rectify a down system (UPS) for more than two working days (after logging the complaint) for any reason like non availability or spares, non availability of Maintenance Engineer will be taken seriously and shall attract penalty of ₹ 200/- per UPS from the date of failure of the system. This amount shall be deducted from the running payment without any notice to the firm.
- c. Absence of RE in CPCB for single day (up to maximum three days consecutively) shall attract a penalty of @ ₹ 100/- per day and for more than three days consecutively including and holiday, if any in between, shall attract a penalty of @ ₹ 200/- per day and if absence is more than a week then contract may be cancelled by CPCB. In addition to it, the tenure of Contract shall extend automatically for the period when RE was absent.
- d. CPCB may increase or decrease number of machines in CAMC at any point of time.

14.0. ARBITRATION CLAUSE

The Agreement and their interpretation shall be submitted to the sole arbitration to be appointed in the following manner:

“The Chairman, Central Board shall appoint Director (PCP Division), Central Pollution Control Board, Delhi or any other suitable person in the field of network engineering as the sole arbitrator to adjudicate and decide upon the dispute referred to him”. The Arbitrator shall state his decision in writing and if the amount of claim in dispute is 50,000/- (fifty thousand) and above, the arbitrator shall give reasons for award.

Subject as aforesaid, the provision of the Arbitration & Conciliation Act, 1996 or any other statutory modification or re-enactment thereof and the rules made there under and for the time being force shall apply to the arbitration proceedings under the clause.

It is a term of contract that party invoking the arbitration shall specify the dispute nor disputes to be referred to the arbitrator under this clause together with the amount or amounts claimed in respect of each such dispute.

If any part invoke the arbitration proceedings shall bear the expense to be paid as fee/remuneration to the Arbitrator.

If any legal dispute, subject to jurisdiction of Delhi Courts only.

It is also term of contract that if any of the part do not make any demand for arbitration in respect of any claim (s) in writing within 30 days of receiving the information from the Board that final bill is ready for payment, the claim of the contracting party(s) will be deemed to have been waived and absolutely barred and the Central Pollution Control Board will be discharged of all liabilities under the contract in respect of these claim.

The decision of the arbitrator shall be final and binding upon the parties.

PRICE BID FOR COMPUTERS, PRINTERS & UPSs AT CPCB**COMPUTERS/Laptops (Under Comprehensive Maintenance)**

SI. No.	Item Description	Quantity	Rate (Yearly)	Total Cost
1.	COMPUTERs (P-IV/core 2 duo processor)	206		
2.	COMPUTERs (i5 32 BIT)	107		
3.	COMPUTERs (i7 64 BIT)	1		
4.	Laptop P-IV (core 2 duo)	22		
5.	Laptop (i5 32 BIT)	2		
6.	Laptop (i7 64 BIT)	2		
Annual Rate for AMC of Computer for One year		Total: 340		
Rate of AMC of computer for three years		Total: 340		

COMPUTERS/Laptops (Only for Software Support)

SI. No.	Item Description	Quantity	Rate (Yearly)	Total Cost
1.	COMPUTERs (i7 64 BIT)	48		
2.	Laptops (i3 32 BIT)	1		
3.	Laptops (i5 32 BIT)	1		
4.	Laptops (i7 64 BIT)	1		
Annual Rate for AMC of Computer for One year		Total: 51		
Rate of AMC of computer for three years		Total: 51		

Printer/Scanners (Under Comprehensive Maintenance)

SI. No.	Make/Model	Quantity	Rate (Yearly)	Total Cost
1.	HP/CLJ 2025	1		
2.	HP/CLJ 3500	1		
3.	HP/CLJ 3505 N	1		
4.	HP/CLJ CP2025	1		
5.	HP/COLOR LJ CP2025	1		
6.	HP/HPLJ P160 Dn	1		
7.	HP/LJ 1007	18		
8.	HP/LJ 1015	3		
9.	HP/LJ 1020	10		
10.	HP/LJ 1022	19		
11.	HP/LJ1108	1		
12.	HP/LJ 1210	1		
13.	HP/LJ 1320	11		
14.	HP/LJ 1505	26		
15.	HP/LJ 2015	1		
16.	HP/LJ 2055dn	5		
17.	HP/LJ 2200/606DN	2		
18.	HP/LJ 2420	5		
19.	HP/LJ 3005	3		

Signature of the tenderer

20.	HP/LJ 4100	1		
21.	Samsung/ML3710ND	5		
22.	Samsung/LJ ML 2550	4		
23.	HP/LJP 1007	6		
24.	OKI/OKIB4350	1		
25.	HP/SCANJET 5550C	1		
26.	HP/Scanner (Scanjet)	1		
27.	HP/SCX4521F	2		
28.	HP/Scanner (N9120)	4		
29.	HP/1606Dn	10		
	Annual Rate for CAMC of printer/Scanners for one year	Total No. 146		
	Rate of CAMC of Printers/Scanners for three years	Total No. 146		

UPSs (Under Comprehensive Maintenance)

SI. No.	Item Description	Quantity	Rate (Yearly)	Total Cost
1.	1KVA	38		
2.	3KVA	2		
3.	5KVA	9		
4.	500VA	46		
Annual Rate for AMC of UPSs for One year		Total: 95		
Rate of AMC of UPSs for three Years		Total: 95		

Date:

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Signature of the tenderer