

**Invitation of sealed bids for hiring of vehicle for
CPCB Zonal Office (North), Lucknow**

Terms and Conditions

SUBMISSION OF QUOTATIONS

1. General Terms & Conditions:

- 1.1 Separate Quotations shall be submitted for vehicles on Monthly Contract and General Contract using prescribed format at Annexure –II and III.
- 1.2 The quotation should reach this office latest by 11-01.2013, 5.30 pm.
- 1.3 The quotations shall be opened on 14.01.2013 at 11 am. Representatives of the bidders may join during the exercise of opening the quotations.
- 1.4 It may be noted that mere quoting the lowest rate/ charges will not entitle any party to claim for supply order.
- 1.5 The validity of the rates/charges would be for a minimum period of 90 days from the date of opening of the quotations.
- 1.6 The quotations should be free from over writings and erasures. Corrections and additions, if any should be attested by the authorized person.
- 1.7 The sealed quotations should be sent by registered post/courier addressed to The Incharge, Central Pollution Control Board, North Zonal Office, PICUP Bhawan, Vibhuti Khand, Ground Floor, Gomti Nagar, Lucknow –226010 so as to reach on or before 11.01.2013 However, parties may drop their sealed quotations in Tender / quotation box kept in the office at above mentioned address. In no case quotations should be handed over to any employee of the Board.
- 1.8 The bidders are required to submit EMD of Rs. 2000/- in the form of demand draft in favor of Central Pollution Control Board, Lucknow along with their bid. Bid with out EMD shall not be entertained. The bidders seeking exemption from depositing earnest money should attach valid documentary proof issued by the authority-concerned along-with the bid
- 1.9 The Competent Authority reserves the right to cancel any or all the quotations without assigning any reasons thereof.
- 1.10 The bidder is expected to examine all instructions forming terms and conditions and specifications mentioned in the bidding document. Failure to furnish all information required by the bidding documents or submission of a quotations not substantially responsive to the bidding document in every respect will be at the bidder's risk and result in the rejection of its bid.
- 1.11 The Board at its discretion may extend the last date of submission of quotations and their opening. The final authority for acceptance of a bids will rest with the Chairman, Central Pollution Control Board who does not bind himself to accept the lowest quotations and is vested with the authority to reject any or all of the quotations received without assigning any reason.

- 1.12 Conditional bids will be rejected without assigning any reason.
- 1.13 It is advised that quotations should be properly signed, stamped and sealed failing which it is liable for rejection without assigning any reason.
- 1.14 Late and delayed quotations shall not be considered
- 1.15 Typographical and clerical errors are subject to corrections.
- 1.16 In the event of any dispute, decision of the Chairman, Central Pollution Control Board shall be final and binding upon both the parties.
- 1.17 The placement of Supply order will be according to technical evaluation for the Tender / quotation and after consideration of its price worthiness.
- 1.18 With the submission of his/her quotations in reference to this letter, it shall be treated as the bidder accepts the conditions stipulated therein

2.0 Service Conditions

The rates for Monthly contract shall be quoted only for **Indica and Indigo** and for General Contract specifically for **Indica, Indigo, Tavera and Innova**. The rates shall be applicable and enforced for a period of one year w.e.f the date of contract agreement. The contract period may be extended on mutual acceptance on both the parties and subject to approval of the Competent Authority in this office. The other terms & conditions of the contract shall be as stipulated hereunder:

- 2.1 That, it shall be ensured that the vehicle provided must have registration under Taxi quota of which necessary paper must be produced to the office. In case, at any stage it is observed that vehicle provided is other than taxi quota your payment will be with hold and will not be released under any circumstances.
- 2.2 That, incase of any break-down in the vehicle, alternate arrangements should be made by the agency immediately. In the event of failure to provide alternate arrangement, the Board has option to hire vehicle from other agency and payment so made on this account will be apportioned from bills of payment.
- 2.3 That, bills for payment shall be submitted along with duty-slip duly verified by the user and details of journey traveled.
- 2.4 Service tax as per Govt. rules will be allowed extra on billing amount.
- 2.5 TDS will be apportioned as per GOI rules.
- 2.6 That, during the period of one year no enhancement of monthly charges will be entertained irrespective of the fact that fuel rate increase in future.
- 2.7 That, the charges of mileage will be considered from PICUP Bhawan/place of reporting & back to place of release of vehicle i.e. PICUP Bhawan, Gomti Nagar, Lucknow.
- 2.8 That, it may also be ensured the initial reading as well as concluding reading after journey are entered in the register kept for the specific purpose with security guard at entrance of this office.

- 2.9 That, the vehicle to be provided must be well maintained, comfortable and in satisfactory running conditions.
- 2.10 That, the travel agency shall be responsible for the proper legal driving license and any other registration, road tax, fitness certificate etc.
- 2.11 That, all the cost including of drivers, insurance, tax, maintenance etc. shall be borne by the agency.
- 2.12 That, in case of any accident, any legal responsibility shall be of the travel agency wholly.
- 2.13 That, the travel agency should provide photocopy of Permanent Account Number, Service Tax Registration Number to this office at the earliest.
- 2.14 That, once the bid is accepted and contract is signed the same shall come into force on submission of Performance Security of Rs 10,000 in the form of Demand Draft in favor of Central Pollution Control Board, Payable at Lucknow.
- 2.15 That, the Board has the right to withdraw/terminate your services without assigning any reason at any time, however, the same shall not be admissible for the Travel agency.


(Govind Bhagat)
Section Officer

Annexure-II

Format for submission of Charges for Monthly Contract

Type of Vehicle	Fixed Charge per month (In Rs)	Maximum monthly running (In Km)	Rate beyond Maximum monthly running (In Rs)	Any other detail
Indica AC				
Indica Non AC				
Indigo AC				
Indigo Non AC				

Seal /Date

Authorized Signatory

Annexure-III

Format for submission of Charges for General Contract

Nature of Duty	Tata Indica		Tata Indigo		Innova/Xylo		Tavera	
	AC	Non AC	AC	Non AC	AC	Non AC	AC	Non AC
Local Journey (within Lucknow District)								
Hiring charges upto 80 Km. in a day and 8 hrs. duty								
Overtime charges per hour above 8 hrs. duty								
Extra Km. charges above 80 Km. running.								
Out Station Duty (Other than Hill Areas)								
Charges for outstation duty upto 200 Km. a day								
Extra Km. charges above 200 Km. running.								
Night halt charges After 10.00 PM								
Out Station Duty (Hill Areas)								
Charges for outstation duties in hill areas upto 200 Km. a day.								
Extra Km. charges above 200 Km.								
Night halt charges After 10.00 PM								

Seal
Date

Authorized Signatory

List of Addresses

Invitation of Sealed Bids for hiring of vehicle on Monthly & Daily Basis

M/s City Link Travels 5/68, Vikas Nagar Lucknow-226022	M/s Kalpi Travels B-3, Virat Market Virat Khand-I Gomti Nagar Lucknow
M/s Mars Tours & Travels Near Gayatri Mandir Kursi Road, Lucknow-226021	M/s Xpress Tour and Travels 2nd Floor Zeba House, Faizabad Road Shakti Nagar Dhaal Indira Nagar Lucknow - 226016
M/s Adies Travels & Tours A-871, Near Nilgiri Complex Indira Nagar, Lucknow	M/s Ascent Travels 4/487, Ground Floor NR. Patrakar Puram Crossing Gomti Nagar, LUCKNOW - 226010
M/s Shatabdi Travels UGF-7, LDA Shopping Complex Opp. Mantri Avas, Vibhav Khand, Gontinagar Lucknow	M/s Intercity Tours and Travels D-408, Sahara Plaza, Gomti Nagar LUCKNOW - 226002
M/s JBS Travels ACE Business Point Riz Building (First Floor) 5, Park Road Lucknow	M/s ambika Travels 4/120, Vivek Khand Lakme Saloon Gomti Nagar Lucknow - 226010
M/s B L Travels B-3 (First Floor) Lekhraj Market -I Faizabad Road Lucknow	M/s Desire Destination Tours and Travels 18/14, Ring RD Indira Nagar Lucknow - 226016