

To,

As per list enclosed

**Sub: Invitation of sealed quotation for repairing of office furniture on rate contract basis in CPCB,
PariveshBhawan**

Sir,

Sealed Quotations are invited on the behalf of Central Pollution Control Board for repairing of various office furniture on rate contract basis as per details given below:-

S.No	Name of items	Unit	Rate in figer	Rates in word
01	Canning of ordinary canned chair (seat/back)	per number		
02	Changing of handle in ordinary canned chair	per pair		
03	Changing of broken seat / back of ordinary canned chair	per number		
04	Painting of ordinary canned chair	per number		
05	Welding of MS patti in seat/back of chair	per number		
06	Changing of fabric & foam of executive chair (seat and back of 2 inch. thick foam)	per number		
07	Changing of fabric & foam of visitor chair (seat & back of 2 inch. thick foam)	per number		
08	Changing of wheel of executive chair	per number		
09	Replacement of shocker/ Hydraulic system in executive chair	per number		
10	Changing of executive chair handle	per pair		
11	Welding work in executive chair	per number		
12	Dry-cleaning of executive chair	per number		
13	Dry-cleaning of visitor chair	per number		
14	Dry-cleaning of sofa set	per seat		
15	Changing of fabric of sofa set	per seat		
16	Changing of seat & back foam of sofa	per seat		
17	Painting of almirah, 6 feet	per number		
18	Painting of almirah/book shelf, 5 feet	per number		
19	Painting of almirah, 4feet	per number		
20	Replacement of almirah lock	per number		

21	Replacement of wooden table lock	per number		
22	Repair of table drawer channel set.	per table		
23	Changing of almirah leg	per pair		

Terms & Conditions:

1. Sealed quotation should be dropped in the tender box (near reception at G.F.) of PariveshBhawan, CPCB on or before 16.07.2012 at 3.00 pm.
2. The quotation can also be downloaded from CPCB Website www.cpcb.nic.in
3. The interested firms may be requested to visit CPCB to see the type of furniture before submitting their offer.
4. You have to submit the copy of PAN card and working experience of similar type of work completed during last 3 years along with quotation.
5. The rate contract initially for one year from the date of agreement which can be extended further on mutual consent of both the parties.
6. You are not entitled for revision of rates during the contract period.
7. The rates quoted should be as per our specification.
8. The fabric used should be not less than Rs.200/- per meter and the same shall be got approved by CPCB.
9. No advance payment will be made. The payment will be made after satisfactory completion of work.
10. Income Tax shall be deducted at source.
11. It may be noted that mere quoting the lowest rates will not entitle any firm to get the order.
12. The Chairman, Central Pollution Control Board reserves the right to cancel any or all the quotations without assigning any reasons thereof.
13. The over writing and corrections, if any should be attested.
14. The quotation shall be valid for three months from the date of opening.
15. The terms & conditions and taxes etc. should be clearly mentioned in the quotation.
16. In the event of any dispute, the decision of the Chairman, Central Board shall be final and binding on both the parties.
17. Typographical & clerical error are subject to correction

Yours Faithfully

(Paritosh Kumar)

I/c, Building