

TENDER NOTICE

1. Member Secretary, Central Pollution Control Board invites sealed tenders from reputed firms/agencies for the following work:-
- Name of Work** : - Annual Comprehensive Maintenance Contract of Computers, Printers, Scanners and UPS's in Parivesh Bhawan, Central Pollution Control Board, East Arjun Nagar, Delhi.
- E.M.D Amount** : - ₹ 5, 000/- = (₹ Five thousand only)
- Last date of receipt of tender** : - 04/01/2012 up to 4:00 p.m.
- Date of tender opening** : - 06/01/2012 at 4:30 p.m.
2. The intending tenderer should fulfill the following requirements:-
- (i) The firm should submit satisfactory completion certificate for AMC/CMC work from reputed organizations, where the firm has executed the AMC /CMC work satisfactorily
- (ii) The firm should have valid Income Tax registration certificate & Sale Tax registration certificate as well as clearance certificates.
- (iii) This tender notice is meant for the following short listed firms to participating in submission of financial offers:
- (i) M/s Microclinic India Pvt Ltd., 302, South Ext Centre 273, Masjid Mall, South Ex. Part-2 New Delhi – 110049
- (ii) M/s SMR Solutions B-56, Jhandewalan New Delhi – 110055
- (iii) M/s Bishop Technologies Pvt Ltd 1733- II Floor, Bhagwat Building Gurudwara Road, Kotla Mobarakpur New Delhi – 110003
- (iv) M/s Sysnet Global W-42, Okhla Industrial Area Phase-II, Delhi – 110020
- (v) M/s Solid State Akal Informatics Systems Ltd, 33-A, 1st Floor, Rama Road Industrial Area, Near Kirti Nagar Metro Station New Delhi – 110015
- (vi) M/s OA Compserve Pvt. Ltd. 16/8, Arya Samaj Road, Karol Bagh, New Delhi – 110005
- (vii) M/s Redington India Ltd, E48/4, 1st Floor, Okhla Phase II, New Delhi - 110020

The tender document containing technical details and other terms and conditions can be obtained in person on production of authority letter of the firm in DUPLICATE or by post from the office of Incharge (Information Technology Division) Fifth Floor from 11.00 a.m. to 4.00 p.m. between 13-12-2011 to 30-12-2011 on all working days.

The tender document can also be downloaded from CPCB website www.cpcb.nic.in

Member Secretary
Central Pollution Control Board

COMPREHENSIVE MAINTENANCE CONTRACT OF COMPUTERS, PRINTERS, SCANNERS AND UPS's OF CPCB, DELHI

TERMS OF REFERENCE

1. BACKGROUND

The Central Pollution Control Board (CPCB), a statutory organization, was constituted in 1974 under the Water (Prevention & Control of Pollution) Act, 1974. Subsequently, CPCB was entrusted with the powers and functions under the Air (Prevention and Control of Pollution) Act, 1981. It also provides technical services to the Ministry of Environment & Forests for implementation of the provisions of the environment (Protection) Act, 1986. Besides many functions for prevention & control of air and water pollution, CPCB is required to collect, compile and publish technical and statistical data relating to water and air pollution and the measures devised for their effective prevention, control abatement and disseminate information in respect of matters relating to water and air pollution and their prevention and control.

In pursuance of its objective and to carry out the functions, it is essential that all the relevant gadgets remain in working condition. In order to its effective implementation, Board decided to award Comprehensive Maintenance of Computers, Printers, Scanners and UPSs to carry out the above said work.

2. OBJECTIVE

The objective of the project is to have a systematic comprehensive maintenance contract at Central Pollution Control Board, Parivesh Bhawan, East Arjun Nagar, Delhi – 110 32, for maintenance of Computers, Laptops, Printers, Scanners and UPS, so as to ensure minimum down time of system.

3. SCOPE OF WORK

To take Comprehensive Maintenance Contract of computers, laptops, printers, scanners & UPSs etc. of Central Pollution Control Board, Delhi.

3.1 LOCATION

Most of the machines are located in the Parivesh Bhawan, while some of the machines are located outside the office but within Delhi. The maintenance has to be undertaken onsite where-ever these machines are located. The outside locations for machines are Sirifort, Delhi College of Engineering, Bawana, Chanakya Puri, ITO etc.

3.2 List of Machines to be covered under AMC:

A. Computers/Laptops

SI.N	Item Description	No. of Items
A.1	Computers P-IV	167
A.2	Computers P-III	03
A.4	Laptop P-IV	06
Total Numbers		176

A1. Computers/Laptops (Without hardware maintenance)

SI.N	Item Description	No. of Items
A1.1	Computers P-IV	80
A1.2	Laptops - PIV	10
Total Numbers		90

B. Printers/ Scanners

SI.No	Item Description	No. of Items
B.1	Color Laser Jet	5
B.2	Deskjet	3
B.3	Laserjet 1000	10
B.4	Laserjet 1007	5
B.5	Laserjet 1012	1
B.6	Laserjet 1015	4
B.7	Laserjet 1020	9
B.8	Laserjet 1022	18
B.9	Laserjet 1100	8
B.10	Laserjet 1150	6
B.11	Laserjet 1200	1
B.12	Laserjet 1320	11
B.13	Laserjet 1505	21
B.14	Laserjet 2015	1
B.15	Laserjet 2200	1
B.16	Laserjet 2420	5
B.17	Laserjet 3005	2
B.18	Laserjet 3020	1
B.19	Laserjet 3055	1
B.20	Laserjet 4100	1
B.21	All in one (ICMF43802N)	1
B.22	Laserjet 6P	6
B.23	Laserjet P1007	13
B.24	Laserjet P1008	1
B.25	All in one (ICMF43802N)	2
B.26	Laserjet ML2550	3
B.27	MFD (Fax /Copier)	1
B.28	Scanner	3
Total		144

C. UPS

SI.No	Item Description	No. of Items
C.1	1 KVA	18
C.2	10 KVA	2
C.3	2 KVA	4
C.4	20 KVA	1
C.5	3 KVA	2
C.6	5 KVA	3
C.7	500 VA	44
C.8	7.5 KVA	2
	Total Numbers	76

3.3 Maintenance Services would cover the following:-

- a) Reloading of OS and Software (like MS OFFICE & Anti virus etc.) as and when required. However Anti Virus has already been installed through separate vendor. Software shall be provided by the user.
- b) Drivers required for all machines as far as possible.
- c) Preparation of preventive maintenance schedule and its implementation at a frequency of at least four times in a year, other than breakdown maintenance calls.
- d) Management of memory usage of computer.
- e) Replacement of parts, which shall become obsolete with a better alternative or higher version without additional cost with the permission of Incharge Computer Division.
- f) The firm has to provide ONE resident Engineer having minimum 3Yrs Diploma course certificate + at least 02 years experience or one year diploma certificate with minimum 05 years experience in computer hardware maintenance and networking field.
- g) The firm has to provide minimum inventory of following items at Central Pollution Control Board, Delhi.

SI No.	Name of the Item	Quantity
1	Complete CPU (Minimum P4, RAM-512, HDD-80 GB, N/B Support ID & SATA HDD) for Backup	Two Numbers (New)
2	DVD Writer 52X Combo Drive	Four Numbers. (New)
3	Keyboards 106 Keys	Three Number. (New)
4	Mouse Optical	Six Number (New)
5	Color Monitor 1024*768	Three Number

	resolution	
6	Ethernet Cards PCI	Three Number. (New)
7	Mother Boards Two P-IV preferably 915G & 815 models.(Support ID & SATA HDD)	Two Numbers
8	PEN Drives	One Number (Min. 2.0 GB size)
9	Laserjet Printers HP1100 or higher models	Two Numbers
10	Hard Disk Drive 7200rpm or above (at least of 40GB each)	Two Numbers(One ID & One SATA)
11	SMPS Support ID & SATA	Five Numbers
12	512MB RAM/233MHz/DDR (Two DDR1 & Two DDR2)	Four Numbers.
13	256MB RAM/333MHz/SDRAM or above	Two Nos.
14	UPS 0.5 KVA Offline	Two

3.4 Call Logging System: The firm would have proper call logging system or would have Specialized Licensed Software having Call logging and data analyzing facility of which Management Services has to be installed in Parivesh Bhawan, Delhi or it may be a web based system. The software should be capable for the management of the maintenance work.

3.5 Resident Engineer

3.5.A The copy of certification of proof of competence and experience of Resident Engineer along-with Photo Identity card should be deposited in advance in Central Pollution Control Board, Delhi for approval. The same procedure has to be followed at the time of replacement of Resident Engineer at any point of time. The flexibility in increasing the number of Resident Engineer has to be maintained if the workload is high. The resident engineers will provide services during 9:00 am and 6:30 pm on all working days. If need arises they will have to stay back late to finish the work undertaken.

3.5.B Individual life time cards for the machines in duplicate have to be maintained by the firm. One card will be provided to the firm and another card has to be kept with the machine. Entries on both cards, is the responsibility of the firm. The entry on the card has to be prepared a fresh from the starting date of CMC with all serial nos., configurations and the user name, date of maintenance and details of replacements made.

3.5.C Provide immediate assistance in respect of computer related problems to the end user.

3.5.D The machines should be sealed by the Resident Engineer/firm by their own seals after the maintenance every-time to avoid any possibility of mishandling. Responsibility of mishandling lies with the firm. If any seal is found broken the matter has to be reported to the In-charge I. T. Division immediately.

3.5.E The Resident Engineers has to report to the In-charge I. T. Division in the morning with the schedule of the day and shall keep the records and update to the In-charge in the evening about number of complaints attended and solved.

3.5.F Except during attending breakdown maintenance call REs (Resident Engineers) have to continue with their Preventive maintenance chedule.

3.5.G The RE shall not leave the office for any work, what so ever it may be, and the support for maintenance items, manpower for procurement of spares required shall be the responsibility of the firm.

4.0 Specific Conditions

- i. CAMC shall also cover damages due to following:
 1. High Voltage fluctuations
 2. Rat bytes
 3. Burn out of parts
- ii. CAMC shall cover maintenance of Computers, Printers, UPSs & Scanners as a whole except Printer Ribbons, Printer Cartridges & Toners for LaserJet, DeskJet and batteries of UPSs.
- iii. The CAMC cost is inclusive of cost of spare parts required for maintenance of all Computers, Printers, Scanners, and UPSs etc. as listed above. The spare parts should be of the same make as far as possible. The spare parts should be original and genuinity of these spares has to be ascertained before installation to I. T. Division.
- iv. The firm should maintain the inventory of items of either existing in CPCB or equivalent or better make & model.
- v. CAMC cost is inclusive of Data Recovery from HDD in cases like Accidental format, Deleted Files, FDISK, Virus Problem, Damaged Boot Sector, Missing FAT or partition cases.
- vi. CAMC excludes data recovery from HDD in these three special cases (i) physical damages due to Track Failure (ii) Head crash (iii) Fire Damages only. These cases have to be brought to the notice of I. T. Division officials for ascertaining the exact cause of damage.
- vii. Obsolete parts have to be replaced with parts available in the market of either same or higher specifications.

4.1 General

- i) In case of dispute the decision of Chairman Central Board shall be final and binding on both parties.
- ii) At any point of time contract may be terminated without assigning any reason thereof.

- iii) The compliance to all the terms & conditions should be done.
- iv) Deviation, if any, from terms and conditions will not be entertained.
- v) The firm shall be responsible for any damage in servicing/overhauling of machines, if so the firm has to repair the machine at its own cost.
- vi) The supplier shall not assign or sublet any portion of the work except with written consent of CPCB, failing which CPCB may terminate the contract, whereupon the performance guarantee / security deposit shall forfeited and at absolute disposal of CPCB.
- vii) All tools, accessories, hardware, terminal, connector, multimeter etc. desired for the testing and repairing at site have to be maintained by the firm on its own cost. The equipment shall be complete in all respects whether such details are mentioned or not.
- viii) Any damage to the machines due to natural calamities such as earthquake, fires etc. may not be covered under CMC.
- ix) If the information provided by the firm is found to be wrong at any point of time, CPCB reserves the right to reject such tender at any stage or to cancel the contract, if awarded, and forfeit the earnest money.
- x) CPCB reserve the right to up-grade any of its machines from any vendor. The payment of Comprehensive Maintenance Contract of the machines shall be as per specification like P-III or P-IV machine. If the specifications shift towards higher then payment for higher specification machine shall be paid (It should be informed in advance by the firm). Any other device within machine, if upgraded shall come under Comprehensive Maintenance Contract, as and when its warranty is over, in lieu of other device. For example if CD ROM is replaced with a new CD R/W then new CD R/W shall come under Comprehensive Maintenance Contract as and when its Warranty period is over in lieu of Comprehensive Maintenance Contract of old CD ROM. If there is any specific device, which cannot be covered under normal replacement then, it should be informed in advance by the firm.
- xi) After completion of CAMC period or after termination of contract, the firm (presently holding CAMC) is responsible to handover all the machines in working condition, which were under CMC with the firm, unless it was communicated/mutually agreed earlier. Otherwise CPCB reserves the right to get faulty machines repaired by any other firm at the cost of CAMC firm. The payment shall have to be paid by the firm (holding CAMC before handover) for which CPCB shall adjust from the Performance Guarantee and from the running bills of CAMC, and if the amount is insufficient then the firm (holding CAMC before handover) shall be liable to pay the whole due amount.

5.0 TYPE OF CONTRACT

The work awarded by this specification shall be treated as an indivisible works Contract.

6.0 MODE OF SUBMISSION OF TENDER`

I. The tender shall be submitted in two separate sealed covers, duly completed in all respects viz, one for "earnest money" and the second for "price bid". The name of the work and the words "earnest money" and "price bid only", as the case may be shall be clearly written on the top of the respective sealed covers. All the two bids, along with the letter for submitting tender, shall be put in a sealed cover and the name of the work "Annual Comprehensive Maintenance Contract of Computers, printers, scanners etc. at Central Pollution Control Board, Delhi" shall be clearly written on top of the sealed cover.

II. The technical bid shall be complete in following:

- a) Complete tender document as collected from CPCB or downloaded from CPCB website should be duly signed (each page) for acceptance of all terms and conditions.
 - b) Deviation, if any, from terms and conditions should be clearly mentioned.
 - c) Inventory (as desired) details along-with their make.
 - d) List of Engineers employed in company along-with their CVs.
 - e) Preventive maintenance schedule.
 - f) Details of Specialized Software having Facility Management Services.
 - g) The tenderer shall also submit a list along with his tender, in respect of items mentioning names of manufacturers of items and their item-wise cost as on date which he proposes to use in the work if his tender is accepted.
 - h) Technical proposal should include brief profile of the company; year of establishment; organizational structure; list of relevant works carried out in last three years along-with names of clients; Description of methodology and work plan for performing the AMC/CMC work;
 - i) The tenderer should also quote data recovery cost separately from a crashed Hard Disk as and when situation arises.
 - j. Any other relevant information
- k The **price bid sheet** as detailed with breakup prices (including all duties/taxes etc.) shall be submitted in a separate sealed cover. The provided format should not be changed in any respect.

l. Sealed tenders should be addressed to:

**The Member Secretary
Central Pollution Control Board
Parivesh Bhawan
East Arjun Nagar, Delhi — 110032**

m. The tender shall be submitted in sealed envelopes on or before 04/01/2012 in the office of the In charge (I. T Division). No tender will be received after 4.00 p.m. on above mentioned date under any circumstances whatsoever. The tenders will be opened on 06/01/2012 at 4:30 p.m.

n. a) Any tender, with any of the documents not signed will be rejected.

b) The tender submitted on behalf of a firm shall be signed by

all the partners of the firm or by a partner who has the necessary authority on behalf of the firm to enter into the proposed contract otherwise the tender is liable to be rejected.

c) The tender must be filled in English or Hindi and all the entries must be made by hand and written in ink or may be typed. If any of the document is missing, or unsigned. the tender will be considered invalid

d) All erasures and alterations made while filling the tender must be attested by initials of the tenderer. Overwriting of figures is not permitted: failure to comply with either of these conditions will render the tender void. No advice of any change in rate or conditions after opening of the tender will be entertained.

- o. Intending tenderers shall pay as earnest money a sum of ₹ 5,000/ (₹ Five thousand only) by bank draft of a scheduled bank drawn in favour of Central Pollution Control Board, Delhi with a validity of six months after the date of issue of this tender, A Tender which is not accompanied by earnest money will not be considered, The earnest money will be returned to the tenderer, if his tender is not accepted but without any interest.
- p. Technical bid of only those contractors will be opened, who submit the earnest money in the prescribed manner.
- q. The EMD of un-successful bidders shall be released but without any interest.
- r. The CPCB does not bind itself to accept the lowest or any tender, and reserves to itself the right to accept or reject any or all the tenders, either in whole or in part without assigning any reason for doing so.
- s. The successful bidder has to submit **Performance Security** equivalent to 10% of the contract amount valid for **THREE YEARS** in the form of Demand Draft or pay order of scheduled bank valid for six months after the advertisement date or in the form of FD/BG at the time of submitting agreement and TOR within **seven days** of issue of letter of award. Failure of the successful tenderer to comply with the above requirement i.e. deposition of performance security, shall constitute sufficient grounds for cancellation of the letter of award & forfeiture of the earnest money.
- t. The EMD of successful bidder shall be returned after receiving the Bank Guarantee or may be adjusted against the BG, otherwise EMD shall be returned along with the release of first quarter payment of AMC.

8. Performance Security as Bank Guarantee of 10% of total contract value:-

- i) If deposited by the successful bidder in the form of FD/BG shall be returned at the end of the contract period or after termination of contract.
- ii) If deposited by the successful bidder in the form of DD, will be paid at the end of contract period.

9. PRICES

Prices quoted shall be firm.

10. BREAK UP OF PRICES

I. The tenderer shall indicate the break up of the lump sum price for items as given in the enclosed price bid sheet.

II. The total number of machines may increase or decrease subject to actual requirement at the time of issuing work order. There are few machines which are under warranty, In future, as and when the warranty of these machines is over, systems will come under CAMC as per Approved rates for which intimation by I/c I.T. Division will be communicated to the firm. The number of machines found in working condition (shall be inspected jointly by firm and CPCB, officials) on the date of taking over by the firm shall be covered under AMC and exact CAMC cost calculation shall be based on those real numbers.

III. The systems which are covered under warranty, require software support only and the rates may be quoted accordingly for AMC (without hardware support).

IV. The CAMC contract is for **three years** starting from the date of issue of the letter of -award. The award letter will be for a period of three years subjected to the permission of continuation of the contract in subsequent years (after one year) in writing from the CPCB authority, for which the firm has to request for continuation of contract in advance.

V. The continuation of the contract every year is subjected to satisfactory performance from all the divisional heads and permission from CPCB authority for the contract continuation.

VI. The CPCB reserve the right to issue a letter of award for one year or for three years depending upon the decision taken by the management.

VI. Unit price basis quotation for One Year and three years CAMC should be submitted mentioning clearly Individual items CAMC Cost separately in figures and in words. Total amount should also be clearly mentioned, summing up all break ups. There should be no typographical error in the final quote. The rates quoted should be inclusive of all taxes. The quoted cost must be without any precondition of minimum number of machines or any other condition put by the tenderer.

VII. The CAMC cost should be inclusive of cost of spare parts required for maintenance of all UPSs as listed above. The spare parts should be of the same make as far as possible. If replacement is done the faulty parts shall become the property of CPCB and have to be deposited with Incharge I.T. Division. The replacement of parts has to be verified by the by I/c I.T. Division

VIII. Except consumable mentioned here batteries; everything else has to be covered in CAMC in any conditions/situation.

IX. Necessary arrangement to prevent the system damages from technical point of view (High voltage fluctuations) has to be ensured by the firm.

X. Any damage to the machines due to Natural calamities Earthquake, Fires etc., may not be covered under CAMC cost calculation

11. TAXES AND DUTIES

Central/State sales tax/works contract tax/excise duty etc should be included in the rates tendered. Statutory deduction of tax if applicable at source will be made while releasing payment through running/final bills.

12. VALIDITY

Tender shall be valid for acceptance for a period of 90 days from the last date of receiving them.

13.0 MODE OF PAYMENTS

Payment will be made on quarterly basis by cheque after raising the demand by submission of bill, on obtaining satisfactory performance certificate from the users.

14.0 PENALTY

- a. Failure to rectify a down system (Computer, Printer & Scanner) for more than two working days (after logging the complaint) for any reason like non availability of spares, non availability of Maintenance Engineer will be taken seriously and shall attract penalty of ` 100/- per item per day from the date of failure of the system. This amount shall be deducted from the running payment without any notice to the firm.
- b. Failure to rectify a down system (UPS) for more than two working days (after logging the complaint) for any reason like non availability or spares, non availability of Maintenance Engineer will be taken seriously and shall attract penalty of ` 200/- per UPS from the date of failure of the system. This amount shall be deducted from the running payment without any notice to the firm.
- c. Absence of RE in CPCB for single day (up to maximum three days consecutively) shall attract a penalty of @ ₹ 100/- per day and for more than three days consecutively including and holiday, if any in between, shall attract a penalty of @ ₹ 200/- per day and if absence is more than a week then contract may be cancelled by CPCB. In addition to it, the tenure of Contract shall extend automatically for the period when RE was absent.
- d. CPCB may increase or decrease number of machines in CMC at any point of time.

15. ARBITRATION CLAUSE

The Agreement and their interpretation shall be submitted to the sole arbitration to be appointed in the following manner:

“The Chairman, Central Board shall appoint Director (PCP Division), Ministry of Environmental & Forests, government of India, New Delhi, or any other suitable person in the field of network engineering as the sole arbitrator to adjudicate and decide upon the dispute referred to him”. The Arbitrator shall state his decision in writing and if the amount of claim in dispute is 50,000/- (fifty thousand) and above, the arbitrator shall give reasons for award.

Subject as aforesaid, the provision of the Arbitration & conciliation Act, 1996 or any other statutory modification or re-enactment there of and the rules made there under and for the time being force shall apply to the arbitration proceedings under the clause.

It is a term of contract that party invoking the arbitration shall specify the dispute nor disputes to be referred to the arbitrator under this clause together with the amount or amounts claimed in respect of each such dispute.

If any part invoke the arbitration proceedings shall bear the expense to be paid as fee/remuneration to the Arbitrator.

If any legal dispute, subject to jurisdiction of Delhi Courts only.

It is also a term of contract that if any of the part do not make any demand for arbitration in respect of any claim (s) in writing within 30 days of receiving the information from the Board that final bill is ready for payment, the claim of the contracting party(s) will be deemed to have been waived and absolutely barred and the Central Pollution control Board will be discharged of all liabilities under the contract in respect of these claim.

The decision of the arbitrator shall be final and binding upon the parties.

PRICE BID FOR COMPUTERS, PRINTERS & UPSs AT CPCB**Computers/Laptops (Under Comprehensive Maintenance)**

Sl. No.	Item Description	Quantity	Rate (Yearly)	Total Cost
1.	Computers P-IV	167		
2.	Computers P-III	03		
3.	Laptop P-IV	06		
	Annual Rate for AMC of Computer for One year	Total No. 176		
	Rate of AMC of computer for three years	Total No. 176		

Computer/Laptops (Without Hardware Maintenance)

Sl. No	Item Description	Quantity	Rate (Yearly)	Total Cost
1	Computers P-IV	80		
2	Laptops - PIV	10		
	Annual Rate for AMC of Computer for One year	Total No. 90		
	Rate of AMC of computer for three years	Total No. 90		

Printer/Scanners (Under Comprehensive Maintenance)

Sl. No.	Item Description	Quantity	Rate (Yearly)	Total Cost
1.	Color Laser Jet	5		
2.	Deskjet	3		
3.	Laserjet 1000	10		
4.	Laserjet 1007	5		
5.	Laserjet 1012	1		
6.	Laserjet 1015	4		
7.	Laserjet 1020	9		
8.	Laserjet 1022	18		
9.	Laserjet 1100	8		
10.	Laserjet 1150	6		
11.	Laserjet 1200	1		
12.	Laserjet 1320	11		

13.	Laserjet 1505	21		
14.	Laserjet 2015	1		
15.	Laserjet 2200	1		
16.	Laserjet 2420	5		
17.	Laserjet 3005	2		
18.	Laserjet 3020	1		
19.	Laserjet 3055	1		
20.	Laserjet 4100	1		
21.	All in one (ICMF43802N)	1		
22.	Laserjet 6P	6		
23.	Laserjet P1007	13		
24.	Laserjet P1008	1		
25.	All in one (ICMF43802N)	2		
26.	Laserjet ML2550	3		
27.	MFD (Fax /Copier)	1		
28.	Scanner	3		
	Annual Rate for AMC of printer/Scanners for one year	Total No. 144		
	Rate of AMC of Printers/Scanners for three years	Total No. 144		

UPSs (Under Comprehensive Maintenance)

Sl. No.	Item Description	Quantity	Rate (Yearly)	Total Cost
1.	1 KVA	18		
2.	10 KVA	2		
3.	2 KVA	4		
4.	20 KVA	1		
5.	3 KVA	2		
6.	5 KVA	3		
7.	500 VA	44		
8.	7.5 KVA	2		
	Annual Rate for AMC of UPSs for One year	Total No. 76		
	Rate of AMC of UPSs for three years	Total No. 76		

Annual AMC Rate and Three years AMC Rate for Computers, Printers, Laptops and UPS should be mentioned in words also.

Date:

Signature of the tenderer

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