

# **Tender Document**

**for**

**Procurement of Licenses for Jira and GitHub for 20 users.**



**Central Pollution Control Board  
'Parivesh Bhawan', East Arjun Nagar,  
Delhi -110032**

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## 1. Notice Inviting Tender (NIT)

**Tender No.:** [IT-18099/4/2024-IT-HO-CPCB-HO/18227]

**Name of Work:** Procurement of Licenses for Jira and GitHub for 20 users.

**Mode of Tender Submission:** e-Procurement through the **Central Public Procurement Portal (CPPP)**.

**Tender Type:** Open Tender

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## 2. Introduction

This tender document is issued by Central Pollution Control Board under Ministry of Environment, Forest & Climate Change to invite proposals from qualified and experienced bidders for the procurement of **Jira** and **GitHub** licenses for 20 users. This procurement is intended to support software development, project management, and collaboration across teams.

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## 3. Scope of Work

The bidder is expected to supply licenses as per the following:

- **Jira Software License:** Project management, agile, and issue tracking tool.
  - **GitHub Enterprise License:** Source control, code repository, and versioning tool.
  - Licenses must cover **20 users** for a minimum of **1 year**.
  - The bidder shall provide **technical support**, software updates, and maintenance throughout the license period.
  - Integration support for Jira and GitHub to work with existing development tools.
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## 4. Pre-Qualification Criteria

To qualify for participation in this tender, the bidders must meet the following criteria:

- The bidder must be an **authorized reseller or partner** of Atlassian (for Jira) and GitHub.
  - The bidder must have successfully completed at least **two similar projects** in the last 3 years.
  - The bidder should have a minimum annual turnover of **INR 20 lakh** during any of the last three financial years.
  - The bidder must be registered with the **CPPP** for e-tender submission.
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## 5. Submission of Bids

**Mode of Submission:** All bids must be submitted **online** through the Central Public Procurement Portal (CPPP) as per the format provided in this document.

- **Bid Format:** Two-part bid system comprising:
  1. **Technical Bid**
  2. **Financial Bid**
- **Bid Submission Deadline:** 05.11.2024 by 15.00 hrs.

Bidders should ensure that the required documents, including the technical proposal and financial bid, are uploaded in the correct format.

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## 6. Bid Evaluation Criteria

- **Technical Evaluation:** Compliance with technical specifications as outlined in Section 7.
  - **Financial Evaluation:** The lowest bidder (L1) will be chosen from the technically qualified bidders.
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## 7. Technical Specifications

The licenses should meet the following requirements:

1. **Jira:**
  - Must support agile project management methodologies.
  - Must provide issue and task tracking for teams.
  - Integration capability with CI/CD pipelines and other development tools.
2. **GitHub:**
  - Must support private repositories and version control.
  - Collaboration features such as pull requests, code review, and issue tracking.
  - Must provide security features such as access control and role-based permissions.

### Support:

- The bidder should provide customer support through phone and email during business hours.
  - **Software Licenses:** The selected Service Provider shall provide 20 user licenses for Jira (Standard) and GitHub Team.
  - **Integration Solution:** A seamless integration between Jira APIs and the custom web application to be developed.
  - **Training Sessions:** Conduct training sessions for end-users on Jira (Standard) and GitHub (Team).
  - **Support Services:** Ongoing technical support for users during and after implementation.
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## 8. Financial Bid

To be submitted as per prescribed format given below:

Serial No.	Product/Service Description	Quantity	Annual Rate (INR)	Taxes	Total
1	Jira (Standard)	20			
2	Github (Team)	20			
3	Technical Support (for 1 year)	1			
<b>Grand Total (INR)</b>					

The bidder must ensure that the pricing includes all elements (licenses, maintenance, support, and taxes).

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## 9. Terms and Conditions

- **Bid Security/EMD:** The bidder shall submit an Earnest Money Deposit (EMD) of Rs. 10,000/- via the CPPP portal.
  - **Performance Security:** The selected bidder will be required to furnish a Performance Security of 2% of the total contract value.
  - **Contract Period:** The contract will be valid for **1 year**, with the option to renew based on performance.
  - **Payment:** Payment will be released after successful delivery, installation/integration and training of the software licenses.
  - **Jurisdiction:** All disputes will be subject to the jurisdiction of Delhi only.
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## 10. Tentative Dates

Event	Date	Time
<b>Release of Tender Document</b>	: 16.10.2024	14:00 Hrs
<b>Pre-Bid Meeting</b>	: 22.10.2024	11:00 Hrs
<b>Bid Submission Start Date</b>	: 24.10.2024	10:00 Hrs
<b>Bid Submission End Date</b>	: 05.11.2024	15:00 Hrs
<b>Technical Bid Opening Date</b>	: 06.11.2024	15:00 Hrs

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## **11. Contact Information**

For any clarifications or further details, please contact:

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