

Central Pollution Control Board
Waste Management-II Division

Minutes of Pre-Bid meeting of the RFP issued for “Development of Portal for Implementation of Extended Producer’s Responsibility (EPR) for Used Oil”

Central Pollution Control Board invited bids through GeM Portal on Development of Portal for implementation of Extended Producers Responsibility (EPR) for Used Oil.

In this context, a Pre Bid meeting was convened on 21/12/2023 in hybrid mode at CPCB, Delhi to clarify queries of the bidders. Representatives from 04 organizations participated in the meeting. List of CPCB officials and participants from the firms, is enclosed as **Annexure-I**.

CPCB welcomed the participants and briefed about the requirements of the project. Further, CPCB informed the following modifications in the RFP in lieu of typographical errors in the RFP issued:

S.No.	Section of RFP and corresponding point for revision	Proposed modification
1.	<p>Section - 9.0: Bid- Qualification Criteria Sub section -9.2: Supply Capacity Point No. 3: Bidder during past (Seven years) to be counted prior to the bid date, should have successfully executed at least two role based MIS web application development projects.</p>	<p>As per the approved version of RFP, the bidder existence clause is revised from Seven years to Five years. Accordingly, the said clause may be read as: "Bidder during past (Five years) to be counted prior to the bid date, should have successfully executed at least two role based MIS web application development projects."</p>
2.	<p>Section -10.0: Selection Criteria - Technical Evaluation Criteria (TEC) Sub section -10.1: Technical Evaluation Table S. No.1: Company Establishment & Registration - 7-10 years : Score -7 More than 10 years : Score -10</p>	<p>As per the approved version of RFP, the bidder existence clause is revised from Seven years to Five years. Accordingly, in the technical evaluation criteria at S.No 1 i.e. the Company Establishment & Registration may be read as: "Company Establishment & Registration - 5-10 years : Score -7 More than 10 year : Score -10</p>

Thereafter, bidders were requested to raise their queries, if any and responses on the same were provided by CPCB during the said meeting. The queries raised by the Bidders and responses provided by the CPCB on the same are tabulated in **Annexure-II**.

Based on the above responses to the queries the said RFP may be revised for the following timeline:

S.No	Tendering Activity	Time Schedule
1.	Last Date of Submission of Response of RFP	08/01/2024 at 1500 Hrs
2.	Opening of Technical offers on	08/01/2024 at 1700 Hrs
3.	Presentation by Bidder after opening of the Technical Bids (details to be intimidated through email)	12/01/2024 at 1500 Hrs

List of Bidders/Firms

S.No.	Name of Participant	Firm name	Mode of Participation
1.	Ms Meenu Bansal	Ernst and Young	Online
2.	Mr Manoj Kumar	Knowledge Lens	Online
3.	Mr Amit Sharma and Mr Vijay Kumar	ADG Online Solutions Pvt Ltd	In Person
4.	Mr Shubham Raghuvanshi	Advantal Technologies Pvt Ltd	Query submitted through E-mail

List of CPCB Officials

1. Shri B. Vinod Babu, DH WM-II Division & Circular Economy Cell
2. Ms Deepti kapil, Sc D, WM-II Division & Circular Economy Cell
3. Ms. Vineeta, Sc B, WM-II Division
4. Shri Rishabh Bhatghare, Sc B, Circular Economy Cell
5. Shri M. V. Srinivas, SRF, WM-II Division

Annexure-II

Sr No.	Section of RFP and corresponding point for query	Queries/Suggestions	CPCB Response
1.	<p>Section - 5.0: Scope of work Sub section: Miscellaneous Point No. 3: The details provided by the producers and registered recyclers shall be cross-checked through the portal and in case of any difference, the lower figure shall be considered towards fulfilment of the EPR obligation of the producer.</p>	The bidder requested clarity on this point.	This clause may be omitted as this is a part of SRS document which is not required at RFP stage.
2.	<p>Section - 5.0: Scope of work Sub section: Miscellaneous Point No. 9: OTP based login is required for admin profile of CPCB. Vendor shall configure and integrate SMS gateway for sending SMS. The charges for SMS will be paid by CPCB. The per-forma for SMS may be pre-approved by CPCB.</p>	The bidder requested clarity on this point.	It is clarified that SMS and digital signature (Emsigner) services will be provided by CPCB, VMs will be provided by CPCB after Go Live. Post go-live VMs services will be of CPCB. CPCB will provide SMS/VM/Emsigner account details to the selected Bidder for incorporating into system.
3.	<p>Section - 5.0: Scope of work Sub section: Miscellaneous Point No. 10: The online portal will have EPR certificate accounting, repository/wallet, trail, validity, face value, transaction history and other attributes. However, financial transactions are not the requirement. The online platform will be able to share data with party trading platform integration for certificate trading.</p>	The bidder requested to elaborate the clause and requested the clarity about financial transactions.	It is clarified that only certificates in numbers and different denominations with corresponding invoices shall be used while transferring certificates between the entities, no financial transaction for the EPR certificates will be done or settled in the portal. The financial transaction is limited to fee payment by the entities for registration or annual fee on the portal.

4.	<p>Section - 7.0: Tasks Involved Sub section -7.1: Software Requirements Point No. 6: The system should be a highly scalable client server application where the client software resides in the industrial site and the central server software sides at the central location hosted in NIC data centre.</p>	<p>The bidder said that this entire application is a webpage where we ask user to register, then need to separate design and client based login may not be required</p>	<p>It is clarified that point 6 of Section 7.1 would stand amended to include only the role based MIS.</p>
5.	<p>Section - 7.0: Tasks Involved Sub section -7.1: Software Requirements Point No.8: The software should have provision for multi-lingual usage, such as English, Hindi and Regional languages.</p>	<p>The bidder requested to elaborate on the time lines regarding this.</p>	<p>It is clarified that Go Live shall be in English and should also support Hindi.</p>
6.	<p>Section - 7.0: Tasks Involved Sub section -7.1: Software Requirements Point No. 13: The software should have capabilities to provide alert for non-achievement of EPR obligations, submission of wrong data by Producers, Recyclers, Used oil importers and collection agents.</p>	<p>The bidder requested to elaborate on the point related to submission of wrong data and the data limits.</p>	<p>It is clarified that same is to be incorporated based on the SOPs to be developed by CPCB.</p>
7.	<p>Section - 7.0: Tasks Involved Sub section -7.1: Software Requirements Point No. 16: The software should be able to handle at least 100-150 concurrent users. The likely number of producers/manufacturers, recyclers, used oil importers, collection agents, regulators and policy makers will be around 1500-2000.</p>	<p>The bidder requested to clarity on the number of concurrent users and values to be entered into portal.</p>	<p>The users may be revised as 50,000 users.</p>

<p>8.</p>	<p>Section - 7.0: Tasks Involved Sub section -7.1: Software Requirements Point No. 18: The software should have provision for linkage with the central portal of CPCB for waste management.</p>	<p>The bidder requested to elaborate on the central portal for waste management.</p>	<p>It is informed that till now, CPCB has 4 active portals i.e. E-waste, waste batteries, waste tyres and Plastic waste. Further, used oil portal is in developmental stage. CPCB also is in the process for development of common online platform/portal which will integrate all the existing EPR portals and bidder shall provide that integration to migrate to common online platform/portal.</p>
<p>9.</p>	<p>Section - 7.0: Tasks Involved Sub section -7.2: IT Requirements Point No. 1: Vendor shall share source code along with deployment script, system architecture etc. to CPCB upon go-live.</p>	<p>The bidder requested clarity regarding sharing of source code along with deployment script.</p>	<p>At the time of Go-live, Bidder shall have to handover the source code as repository which may change depending on the requirements from time to time while in implementation at later stage. Source code provided at the Go-live will be kept as a reference.</p>
<p>10.</p>	<p>Section - 7.0: Tasks Involved Sub section -7.2: IT Requirements Point No. 13: Bidder shall have an established support center in India to carry out implementation and after launch support activities, for the developed portals. CVs of local implementation and post-sales support team members should be submitted along with technical offer to CPCB to evaluate their proficiency.</p>	<p>The bidder requested to omit the provision of submission of CVs of support teams as there will be difficulty in engagement of same resources over the period of 05 year.</p>	<p>CPCB may elaborate this clause in the revised RFP as below; The bidders shall provide on-site help desk support post go-live with minimum of 3 resources in warranty and initial 2 year AMC period. The requirement may reduce to 2 resources thereafter.</p>

<p>11.</p>	<p>Section - 7.0: Tasks Involved Sub section -7.6: Maintenance, Training & Security Point No. 11: Bidder may also provide/quote the rates of AMC for next Five years beyond obligated AMC period of 5 years.</p>	<p>The bidder raised a query regarding whether it is obligated to provide the rates of AMC after 5 years and requested to keep the clause optional or specify minimum period of obligation.</p>	<p>It is clarified that it is not mandated to provide AMC rates after obligated AMC period of 5 years. However, the vendor is obligate to offer the annual service cost after five years of AMC. CPCB will however not be obligated to offer AMC after 5 year AMC period. The same may accordingly be provided in Annexure-II B as specified in the RFP issued</p>
<p>12.</p>	<p>Section - 9.0: Bid- Qualification Criteria Sub section -9.2: Supply Capacity Point No. 3: The bidder should have executed and successfully completed web portal development projects with customer support during the past seven years and meeting one of the following criteria's: -At least one job of value not less than 3.2 cr or - At least two jobs of value not less than 02 cr each - At least three jobs of vale not less than 1.6 cr each</p>	<p>The bidder requested to relax the value of the job as desired and also requested to clarify the type of projects to be considered for evaluation</p>	<p>It was clarified that only successfully completed web portal development projects with customer support will be considered inline with the job value specified under point 3 of Sub-section 9.2. Further, for seeking relaxation in the project job value bidders may submit the details on the specific value for the projects to be replaced/ considered through email by 22/12/2023. Upon receipt of details as above, CPCB may consider the relaxation based on the recommendations of the finance division of CPCB. Incase of no communication received from the bidder as above, the job value specified in the RFP stands the same.</p>
<p>13.</p>	<p>Section - 9.0: Bid- Qualification Criteria Sub section -9.2: Supply Capacity Documents Required - Point no (b): Go-live certificate for the past sale service, client references to prove the supply capacity criteria specified.</p>	<p>The bidder requested clarity regarding the documents to be submitted in this regard.</p>	<p>Bidder can provide undertaking regarding the past sale services as proof.</p>

14.	<p>Section - 9.0: Bid- Qualification Criteria Sub section -9.2: Supply Capacity Documents Required - Point no (c): The certificate (in English) from a practicing CA or from CPCB approved TPIAs listing the documents checked/verified for established software vendor, proven track record.</p>	<p>The bidder requested to elaborate this clause.</p>	<p>It is clarified that certificate from CA is required to ascertain the established software vendor and to verify the turnover.</p>
15.	<p>Section -10.0: Selection Criteria - Technical Evaluation Criteria (TEC) Sub section -10.1: Technical Evaluation Table Point no 4: Cost of the role based MIS web application development projects.</p>	<p>The bidder requested relaxation in the cost/value of the projects.</p>	<p>Bidders are requested to give in writing the details on the specific value for the projects to be replaced/ considered through email by 22/12/2023. Upon receipt of details as above, CPCB may consider the relaxation based on the recommendations of the finance division of CPCB. In case of no communication received from the bidder as above, the job value specified in the RFP stands the same.</p>
16.	<p>Section -18.0: Bid Evaluation Sub section -18.13: Instructions for Online Bid Submission – (a) Technical proposal Point: Scanned copies of the technical bid shall be submitted on e-procurement portal (CPPP).</p>	<p>The bidder requested for correction.</p>	<p>This may be omitted. It is clarified that bid is invited through GeM portal and therefore the bid (Technical and financial bid) shall be submitted through GeM portal.</p>

<p>17.</p>	<p>Annexure-II A : Financial Bid Form Sr No. 5: Development of mobile app as per scope of the work.</p>	<p>The bidder requested the clarification regarding development of mobile app in android or IOS.</p>	<p>It is clarified that development of mobile app will be in android as well as in IOS as mentioned under Module 7 : Mobile Application of RFP issued. Therefore at Annexure II-A of the RFP: Financial Bid Form the item description at point 5 may be read as : “Development of Mobile App (Android as well as IOS) as per Scope of work”</p>
<p>18.</p>	<p>Section - 9.0: Bid- Qualification Criteria Sub section -9.2: Supply Capacity Point No. 1: Bidder, during past (Seven Years), to be counted prior to bid due date, should have successfully executed at least two role based MIS web application development projects (only those projects shall be considered which has become live and can be demonstrated live) preferably in governance based transaction related projects such as Banking services, Income Tax, Insurance, Securities trading etc. for a prominent agency or the organization.</p>	<p>The bidder requested for consideration of commercial limit criteria adjustment for bid submission and requested clarity on banking related projects.</p>	<p>It is clarified that the project related to role based MIS shall be considered preferably in governance / business based transactions. Ex. Banking services, income tax, insurance, securities trading etc. This criteria is therefore not restrictive.</p>

19.	<p>Section -10.0: Selection Criteria - Technical Evaluation Criteria (TEC)</p> <p>Sub section -10.1: Technical Evaluation Table</p> <p>Point no 7:</p> <p>CMMI level 3/5 certification for development obtained through ISACA CMMI partners, verifiable at ISACA official portal.</p>	<p>The bidder enquired that whether CMMI level 3/5 certification is mandatory and the companies that do not have CMMI certificates can still apply for the tender.</p> <p>The bidder also requested to consider certification from other agencies like MAF for CMMI level certification.</p>	<p>It is clarified that CMMI level 3/5 certification is mandatory CMMI level certification should be obtained only through ISACA and shall be verifiable at ISACA official portal.</p>
20.	<p>Timeline for Submission of Bids</p>	<p>The bidder requested to extend the timelines of bidding at GeM portal by 2 weeks.</p>	<p>It is informed that CPCB can extend timeline by maximum of one week upto 8th January, 2024.</p> <p>The corrigendum in this regard may be issued by next week.</p>
21.	<p>Generic query</p>	<p>The bidder requested to elaborate on MIS based projects and integration with existing portals.</p>	<p>It is informed that this portal like other existing EPR portal will have single sign in portal and bidders has to give API integration. This portal will be linked to independent trade modules. This portal will fetch data from GST portal, PAN, Hazardous waste tracking, consent management portal of SPCBs, KYC etc.</p>
