

**CENTRAL POLLUTION CONTROL BOARD
PARIVESH BHAWAN
EAST ARJUN NAGAR DELHI-110032**

MINUTES OF PRE BID MEETING

Sub: Pre-bid Meeting on EoI for Shortlisting of Consultancy Firms for "Providing Technical Assistance and Backend support to CPCB in execution of various Programmes/Activities"

Central Pollution Control Board has Invited Expression of Interest (EOI) on the above cited subject. In this context, a Pre EoI meeting was convened on 04/05/2023 (In hybrid mode) to clarify the scope of work (as outlined in EoI) to the potential bidders. The list of participants is given at **Annexure-I**

Divisional Head, CE Cell welcomed the participants and briefed about the objective and scope of work of the project and requested participants to present their queries if any, he also requested that queries, if any may also be sent by email. Details of issues raised by prospective bidders and response of CPCB is summarized in the Appendix.

Bidders have been advised to submit the proposals as per the clarification given by CPCB, which will be placed on CPP portal.

The meeting ended with thanks.

Hitesh
Goswami

Hitesh
Goswami

Annexure-I

List of Participants

From CPCB

1. Sh. B. Vinod Babu, Scientist 'F',
2. Ms. Deepti Kapil, Scientist 'D'
3. Sh. Sahil Patel, Scientist 'C'

Representatives of:

4. M/s Grant Thornton Bharat LLP
5. M/s Re-sustainability Solutions Pvt. Ltd.
6. M/s Nangia Anderson LLP submitted queries through E-mail

S. No.	Para	Condition	Clarification Required/Bidder Query	Response
1.	Schedule II: Instructions to Bidders & Eligibility Criteria Point (iii) of Clause 9.0 Eligibility & Qualification Criteria [ref. Page 9]	The Consulting Firm must have an average annual turnover from Environment Consulting services of Rs. 10 crore and above in any four of the last five financial years (2017-18, 2018-19, 2019-20, 2020-21, 2021-22). A Certificate from Chartered Accountant should be submitted.	Requested to replace the word 'Environment Consultancy services' with 'Environment related projects' to provide better clarity on the domain of project required and enable them in including various projects undertaken in the field of environment so as to meet the annual turnover requirements specified in the clause. Further, it was requested to include turnover from 'Business Advisory'.	Point iii of the Clause 9 may be read as: The Consulting Firm must have an average annual turnover of Rs. 10 crores and above in any four of the last five financial years (2017-18, 2018-19, 2019-20, 2020-21, 2021-22). A Certificate from Chartered Accountant should be submitted.
2.	Schedule II: Instructions to Bidders & Eligibility Criteria Point (iv) of Clause 9.0 Eligibility & Qualification Criteria [ref. Page 9]	The Consultancy firm should have worked in at least 1 Central/State Government Project in the environment sector (such as waste management, resource efficiency, circular economy, water management, water quality management, air quality management, industrial pollution, etc.) for providing technical assistance and backend support with work order value of Rs. 1 crore in the last 5 years.	Requested to include projects undertaken by various govt. departments (SBM, NMCG etc.) / PSUs / Autonomous bodies (Smart cities) / Public Sector entities in addition to central/state governments. Also requested to provide uniformity w.r.t point no. iii for "Environment Sector" under the same clause.	Point iv and v of Clause 9.0 may be read as: The Consultancy firm should have experience in providing technical assistance and backend support in atleast 05 projects (related to waste management, resource efficiency, circular economy, water management, water quality management, air quality management, industrial pollution) with each of contract value of Rs 1 crore or above in last 05 years subject to the following:
3.	Schedule II: Instructions to Bidders & Eligibility Criteria Point (v) of Clause 9.0	The Consultancy firm should have completed at least 04 consultancy projects each of value at least Rs. 1 Crores in the last 05 financial years in the field of environment sector (such as waste management, resource efficiency, circular economy, water management, air quality	Considering the requirement of 2 projects related to e-governance/IT tools within the overall requirement of 4 environment related projects, as per our understanding, the environment related projects with IT/e-governance components may be considered.	a) Has provided technical assistance and backend support in 01 Central/State Government/ Department /PSUs.

[Handwritten signatures]

[Handwritten signature]

S. No.	Para	Condition	Clarification Required/Bidder Query	Response
	Eligibility & Qualification Criteria [ref. Page 9]	<p>management, industrial pollution, etc.) of which at least 2 projects related to e-governance/IT tools. Bidder should be able to submit documentary evidence of executing at least 04 such project with the following conditions met:</p> <ul style="list-style-type: none"> • Start date within last 5 years from issue date of this EOI. • Only completed / Go-live projects will count. • Each project must be greater than INR 1 crore in fees payable to the Consulting firm 	<p>Further, requested to define the projects for consistency and objectivity purposes. In line with Point iii of Clause 9.0.</p> <p>For the projects related to e-governance/IT tool, in addition to Completed/Go-live projects, it was also requested to include operational projects in the Eligibility & Qualification Criteria, Point iv.</p> <p>Also requested to modify each project cost to value of atleast 0.50 Crores</p>	<p>b) Has provided technical assistance and backend support in at least 04 project of which 02 should have used e-governance/IT tools.</p> <p><i>Note: Bidder should be able to submit documentary evidence of providing support in the above 05 projects</i></p>
4.	EOI Submission Deadline [ref. Page 3]	19/05/2023 upto 3:00 PM	Given timeline suffices. However, in order to submit quality proposal request to consider giving at least 7 days' time post release of response to pre-bid queries/corrigendum.	No changes in the timeline for Submission of EOI.
5.	Schedule I: Term of References (TOR), Point (i) of clause 5.0 Key Resources Required, [ref. Page 7]	<p>Domain Experts (Information Technology, Waste Management, Control of Pollution, Environmental Quality Monitoring & Management, Procurement Expert, HR Management, etc.) with 15 years of experience.</p> <p>Consultants (Program management, Information Technology, Waste Management, Control of Pollution, Environmental Quality Monitoring &</p>	It was requested to revise the no. of years of experience for Domain Expert to 10 years and Consultants to 05 years to ensure timely deployment and optimum resource utilization for the scope of work.	<p>Following may be replaced as:</p> <p>Domain Experts (Information Technology, Waste Management, Control of Pollution, Environmental Quality Monitoring & Management, Procurement and HR Management) with 10 years of experience.</p> <p>And Consultants (Program management, Information Technology, Waste Management, Control of Pollution,</p>

[Handwritten signature]

[Handwritten signature]

S. No.	Para	Condition	Clarification Required/Bidder Query	Response
		Management, Procurement Expert, HR Management, etc.) with minimum of 7 years' experience.		Environmental Quality Monitoring & Management, Procurement Expert, HR Management, etc.) with minimum of 05 years' experience.
6.	Schedule II: Instructions to Bidders & Eligibility Criteria Point (vi) of Clause 9.0 Eligibility & Qualification Criteria [ref. Page 9]	The Consultancy firm may not form an association of consultants or a consortium. However, a consultant/bidder may associate with other consultants and/or individual experts at the time of submission of proposal. Under such circumstances each member shall be evaluated as per the qualification/ eligibility criteria given.	Kindly clarify on association with other consultancy firms as in the said point restriction on forming of consortium has been placed yet provision for association with other consultants has been provided.	It is clarified that Consultancy Firms cannot form association of consultants or a consortium. However, the bidder can associate himself with the individual consultant/expert in the domain area. The para may now be read as below: "The Consultancy firm may not form an association of consultants or a consortium. However, a consultant/bidder may associate with individual consultant/expert at the time of submission of proposal. Under such circumstances each member shall be evaluated as per the qualification/ eligibility criteria given."
7.	Schedule I: Term of References (TOR), Point (i) of Clause 3.0 Scope of Work [ref. Page 7]	Providing support in Procurement of Services and Goods (including services for Civil structure) - RFP and Bid Management	Does the Civil Structures include construction of Civil Structures by Consulting Firms. Kindly clarify about services requirements for Civil Structures.	The Consulting Firm will not be required to construct any Civil Structure. It shall be able to provide support to CPCB in (i) procurement of goods and services related CPCB projects (ii) Monitoring/evaluation of ongoing civil construction projects undertaken by CPCB
8.	Schedule I: Term of References	During the initial 01 year the services of consultancy firms is to be utilized	Kindly clarify about the activities to be undertaken under Circular Economy and Human Resource Development Cell	The activities to be undertaken are:

MO
Amit

21/12/20
UD

S. No.	Para	Condition	Clarification Required/Bidder Query	Response
	Clause 4.0 Tasks to be carried out in 01 year: [ref. Page 7]	primarily for execution of Projects related to: 1. EPR implementation 2. Circular Economy 3. Development of Standards for Pyrometallurgical Industries 4. Human Resource Development Cell		<u>Circular Economy</u> : Assist CPCB in activities related to implementation of action plan identified by NITI Aayog/Central Government; Preparation of reports/presentations/notes. <u>Human Resource Development Cell</u> : Assist CPCB in evaluation of Human Resources; monitoring of skills; training need assessment of individuals; etc.
9.	Schedule I: Term of References Clause 5.0: Key Resources Required [ref. Page 8]	The resources engaged may be changed/replaced during the deployment according to the requirement of the task and based on the performance evaluation by the CPCB Committee from time to time.	The minimum tenure for resources engaged may be specified.	It may be clarified that: The resources engaged may be changed/replaced during the deployment according to the requirement of the task and based on the performance evaluation by the CPCB Committee from time to time. The tenure of the task may be 01 year or more, whereas the engagement of resource may be as per their skill and performance during the project period.

~~60~~ ~~11~~ ~~11/11~~

11/11
400