



**CENTRAL POLLUTION CONTROL BOARD  
'PARIVESH BHAWAN',  
EAST ARJUN NAGAR,  
DELHI - 110032**

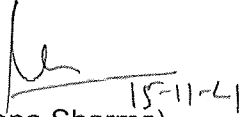
**OPEN E-TENDER NOTICE FOR SUPPLY OF  
QTY 01 APPLE MAKE LAPTOP  
UNDER PAC BIDDING**

**Tender No. PM-12/72/2021-IT-HO-CPCB-HO**

Online bids are invited under two bids system i.e. Technical and Financial Bids for Supply of Qty 01 Apple Make Laptop as per the specifications mentioned in Annexure-I, from Principal Manufacturers or their Authorized Representatives / Agent / Dealer / Distributer in India. Tender forms can be downloaded from the CPP Portal (<http://eprocure.gov.in/eprocure/app>) & CPCB's website <http://www.cpcb.nic.in>. **The bids to be submitted on CPP Portal only.**

Scope of Work	Supply and Installation of Qty 01 Apple Make Laptop meeting the specifications mentioned in Annexure - I
Earnest Money Deposit (EMD)	Nil (Bid Security Declaration Form 'Annexure IV' to be submitted in lieu of EMD)
Date of Publishing	15.11.2021
Bid download / Bid submission start date	15.11.2021
Clarification Start Date	15.11.2021
Clarification End Date	1500 hrs on 19.11.2021
Pre-bid meeting date	1200 hrs on 24.11.2021
Submission date of Minutes of pre-bid meeting	26.11.2021
Bid submission start	27.11.2021
Bid submission end dated	1800 hrs on 11.12.2021
Technical Bid Opening Date	1100 hrs on 13.12.2021
Date and time for opening of Financial bids of the technically qualified bidders	It will be announced on the above portal after opening of technical bids.

Date :

  
(Meena Sharma)  
Administrative Officer (M)  
CPCB

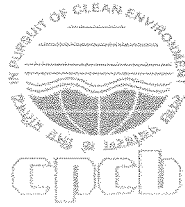


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DELHI - 110032**

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**CENTRAL POLLUTION CONTROL BOARD  
'PARIVESH BHAWAN', EAST ARJUN NAGAR,  
DELHI - 110032**

PM-12/72/2021-IT-HO-CPCB-HO

Dt:

**OPEN E-TENDER NOTICE FOR SUPPLY OF QTY 01 APPLE MAKE LAPTOP  
UNDER PAC BIDDING**

**Pre-Qualification criteria (PQC) :** The bidders have to meet the following PQs criteria.

1. OEM / Bidder Turnover (Copy of ITR) - Self attested Copies of previous 02 FY ITRs i.e 2019-20 and 2020-21 are to be submitted in respect of OEM/Bidder whosoever is participating.
2. Years of Past Experience required – 1 Year
3. MSE / Startup Exemption for years of experience and Turnover – As this is PAC bidding, no exemption in experience and turn over will be allowed.
4. Time allowed for Technical Clarifications during technical evaluation – 02 days from date of notification through CPP portal / email.
5. Evaluation Method – Total value wise evaluation
6. EMD & PBG – Nil (Bid Security Declaration Form 'Annexure IV' to be submitted in lieu of EMD).
7. The Bidder should be a Principal Manufacturer or it's Authorized Representative/Agent / Dealer / Distributer in India having valid Authorization Letter. Copy of valid MAF/Authorisation letter is to be submitted along with the bid.
8. The Bidder should have Valid Business Registration in India. Documents like GSTIN/PAN/TAN/ Company Registration Certificate to be attached with Technical Bid.

Tender documents are available on CPP Portal for downloading. The bidders have to apply through online mode only. No offline bid will be accepted. Tender documents are also available for reference only on CPCB's Website [www.cpcb.nic.in](http://www.cpcb.nic.in) .

The tenders are to be submitted in two part i.e. Technical Bid and Price Bid on or before the date & time fixed for receiving the bid. Offline, Telex, telegraphic or email bids will not be entertained.

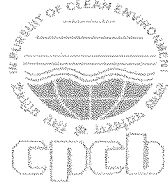
The submitted Tender Document must be accompanied by Signed copy of Tender, Credentials, Information Sheets, Purchase Order copies, Performance Certificates, Certificates as mentioned in the Tender.

Conditional Tender may disqualify so tenderers are advised to quote price as per NIT conditions only. Price Part shall be opened later of only the technically qualified tenderers on a date to be notified to the qualified tenderers only.



(Meena Sharma)  
Administrative Officer (M)  
CPCB

Date :



**CENTRAL POLLUTION CONTROL BOARD**  
**PARIVESH BHAWAN, EAST ARJUN NAGAR**  
**SHAHDARA, DELHI-110032**

Tender No. PM-12/72/2021-IT-HO-CPCB-HO

**Introduction:**

Central Pollution Control Board (CPCB), a statutory body under Ministry of Environment, Forest and Climate Change. Invites online bids under two bids system i.e. Technical and Financial Bids for Supply of Qty 01 Apple Make Laptop as per the specifications mentioned in Annexure-I, from Principal Manufacturers or their Authorized Representatives / Agent / Dealer / Distributer in India.

**Scope of work** – Scope of work includes supply and installation of Qty 01 Apple Make Laptop as per the specifications mentioned in Annexure-I. The supplier shall deliver the Qty 01 Laptop to the following address :-

**Administrative Officer (Material)**  
**Central Pollution Control Board**  
**Parivesh Bhawan, East Arjun Nagar,**  
**Shahdara, Delhi-110032**

**General Conditions of Contract**

1. **Submission of Tender:** The tenderer should submit their tender online on CPP Portal Only in Two part-Single stages as described in NIT. Instruction for submitting bids on CPP Portal are given at Annexure-III of this Tender Document.
2. **Rate** : The rate is to be quoted only as per the BOQ format given along with the tender at CPP Portal failing which your offer shall be rejected. Rate of the Laptop must include all cost components including delivery, handling, freight, installation and applicable taxes etc. The rate quoted will remain firm till completion of the contract. Cost of the item shall be the only deciding factor of L-1 bidder. Rates shall be filled properly so that no discrepancy remains in rate written in figures and words. However, if a discrepancy is found, the rate which corresponds with the amount worked out by the contractor shall unless otherwise proved be taken as correct. If the amount of an item is not worked out by the contractor or it does not correspond with the rate written either in figure or in words, then the rates quoted by the contractor in words shall be taken as correct. Where the rates quoted by the contractor in figures and in words tally but the amount does not work out correctly, the rate quoted by the contractor will unless otherwise proved be taken as correct and not the amount. In event no rate has been quoted for any item(s) then rate of such item(s) will be considered as zero.
3. **Payment Terms:** - 100% payment shall be made through ECS/Cheque only on satisfactory delivery and acceptance. The bidder should enclose the bank details along with the technical bid.

4. **Completion Period** : Entire work/supply shall be completed within 30 days of placing for work order.

5. **Offer Validity**: Offer shall be valid for 180 days effective from date of opening of tender.

6. **Jurisdiction** :Any action / dispute arising out of or from this work order shall be subject to the jurisdiction of court of law at Delhi only.

7. The bidder are advised to get clarification regarding any confusion / ambiguity regarding the tender from the CPCB before submitting the tender.

8. **Clarifications** : In case the bidders require any clarification regarding the tender document, they are requested to submit their queries on the e-mail i.e [msharma.cpcb@gov.in](mailto:msharma.cpcb@gov.in). Answers of the queries will be uploaded online on e-procurement portal after pre-bid meeting.

9. **Pre-Bid Meeting** : A pre-bid meeting will be held as per date mentioned in this document. Only authorized representatives will be allowed to attend the meeting/ They should also bring letter-head of the firm with an undertaking that any decision/negotiation taken by them would be accepted by firm.

10. **Bid evaluation Criteria**: The bids will be screened as per the pre-qualification criteria, technical specifications, General Terms & conditions and additional terms & conditions as mentioned in this document. The Financial Bids of only qualified bidders will be opened. No relief or consideration can be given for errors and omission by the bidder inadvertently or adherently. Bid with incomplete information is liable for rejection. Non submission of details / documents as per above may lead to rejection of bid.

11. **Award of Contract** : CPCB will award the contract to the successful bidder whose bid has been determined to be the lowest responsive bid among the technically qualified bidders.

12. Notification of Award : Prior to the expiration of period of bid validity, CPCB will notify the successful bidder by email / letter, about acceptance. The notification of award of contract will be communicated in the form of Purchase Order.

13. **CPCB's right to accept any bid and to reject any or all bids**. CPCB reserves the right to accept or reject any bid and to cancel the bidding process and reject all bids at any time prior to award of contract without thereby incurring any liability to the affected bidder or bidders.

**Documents to be provided with Technical Bid.**

(a) Tender Acceptance Letter.

(b) **MAF / OEM Authorisation Letter / Certificate** - In case of Principal Manufacturer a Self Declaration and in case of Authorized Representative/Agent / Dealer / Distributer in India, valid Authorization Letter from Principal Manufacturer.

(c) Copy of Valid Business Registration documents like GSTIN/PAN/TAN/ Company Registration Certificate.

(d) **Documents in support of experience criteria** – The bidder or its OEM (themselves or through resellers) should have regularly, supplied / manufactured same or similar category products to any Central / State Govt Organization / PSU / Public Listed Company for 01 years before the bid opening date. Copies of relevant Purchase Orders / contracts to be submitted along with self-certified Invoice / CRAC or Performance / Execution Certificate issued by any Govt Organisation/PSU/Institute of National Repute or any other document in support of order execution like Third Party Inspection release note, etc.

(e) **Document in support of bidder / OEM's Turnover** – The authorised sellers / OEM whosoever is participating in this tender are to submit self-attested copies of ITR of the firm for the previous 02 FYs i.e 2019-20 and 2020-21 in support of their turnover.

(f) **Bidder financial standing** – The bidder should not be under liquidation, court receivership or similar proceedings, should not be bankrupt. Bidder to submit undertaking to this effect with bid.

(g) **Malicious Code Certificate** – The seller should submit following certificate along with the bid.

(a) This is to certify that the Hardware and the software being offered, as part of the contract, does not contain embedded Malicious code that would activate procedures to :-

- (i) Inhibit the desires and designed function of the equipment.
- (ii) Cause physical damage to the user or equipment during the exploitation.
- (iii) Tap information resident or transient in the equipment / network.

(b) The firm will be considered to be in breach of the procurement contract, in case physical damage, loss of information or infringements related to copy right and intellectual Property Right (IPRs) are caused due to activation of any such malicious code in embedded software.

(h) Duly completed 'Bid Security Declaration Form'.

#### **Additional Terms & Conditions for the bid**

1. Bidder's offer is liable to be rejected if they don't submit any of the certificates / documents sought in the tender document, ATC and corrigendum, if any.
2. Bidders are advised to check applicable GST on their own before quoting. Buyer will not take any responsibility in this regards.
3. Warranty period of the supplied products shall be as given in specifications from the date of final acceptance of goods or after completion of installation, commissioning & testing of goods at consignee location. Onsite OEM Warranty certificates must be submitted by successful bidder at the time of delivery of Goods.
4. Supplier shall ensure that the Invoice is raised in the name of consignee with GSTIN of consignee only.



(Meena Sharma)  
Administrative Officer (M)  
CPCB

Date :

**Tender No. PM-12/72/2021-IT-HO-CPCB-HO**

**Minimum Technical Specifications for Qty 01 Laptop**

<b>Sl. No.</b>	<b>Specifications</b>	<b>Allowed values</b>
(a)	Make	Apple
(b)	Model	Mac book Pro
(c)	Processor	Apple M1 Chip
(d)	CPU Cores	8 or more
(e)	SSD Capacity	512 GB
(f)	RAM Capacity	8 GB
(g)	Operating System (Pre-Loaded)	macOS Big Sur or lates macOS
(h)	Display	Retina display
(i)	Display size	13/13.3 Inches
(j)	Display Resolution	2560 x 1600 or higher
(k)	Display Technology	IPS with LED-backlit display
(l)	Wi-Fi Connectivity	802.11ax Wi-Fi 6
(m)	Wireless Compatibility	With IEEE 802.11a/b/h/n/ac
(n)	Bluetooth Version	V 5.0
(o)	Built-in-Speaker	Yes
(p)	Speaker Type	Stereo Speakers
(q)	Built-in-Microphone	Yes
(r)	HD Camera	Yes (Face Time HD Camera)
(s)	Headphone Jack	Yes (3.5 mm headphone jack)
(t)	USB/Thunderbolt Ports	Yes
(u)	Keyboard	Backlit Magic Keyboard
(v)	Trackpad	Force Touch trackpad
(w)	On-site OEM Warranty	1 year or more



**TENDER ACCEPTANCE LETTER**

**Tender No. PM-12/72/2021-IT-HO-CPCB-HO**

DATE \_\_\_\_\_

TO

CENTRAL POLLUTION CONTROL BOARD  
(MINISTRY OF ENVIRONMENT, FORESTS AND CLIMATE CHANGE)  
(GOVERNMENT OF INDIA)  
C.B.D. CUM OFFICE COMPLEX  
EAST ARJUN NAGAR DELHI - 110 032.

Sir,

Having examined the terms and conditions of Tender Document and specifications for supply of Qty 01 Apple Make Laptop, the acceptance of which is hereby acknowledged. We, the undersigned, offer to supply the following:

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(Please add additional pages, if required). The above supply shall be in conformity with the specifications and conditions of supply.

We undertake if our bid is accepted to deliver the items quoted by us, we shall deliver within the period indicated in the Tender Document. We also undertake that in case of our failure to deliver the item on specified time, appropriate penalty can be levied on us.

We agree to abide by this bid for a period of 180 days from the date fixed for Bid opening and it shall remain binding upon us and may be accepted at any time before expiration of that period.

This Bid, together with your written acceptance thereof in your notification of award shall constitute a bidding contract between us.

We understood that you are not bound to accept the lowest or any bid you may receive.

Dated this.....day of.....2021

**Signature of authorized Person, Name with Stamp & full Address.**

## **INSTRUCTIONS FOR ONLINE BID SUBMISSION**

As per the directives of Department of Expenditure, this tender document has been published on the Central Public Procurement Portal (URL: <http://eprocure.gov.in>). The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at:

<https://eprocure.gov.in/eprocure/app>.

### **REGISTRATION**

- 1) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link "Click here to Enroll" on the CPP Portal is free of charge.
- 2) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- 3) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- 4) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / TCS / nCode / eMudhra etc.), with their profile.
- 5) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
- 6) Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

### **SEARCHING FOR TENDER DOCUMENTS**

- 1) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, organization name, location, date, value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as organization name, form of contract, location, date, other keywords etc. to search for a tender published on the CPP Portal.
- 2) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective 'My Tenders' folder.  
This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.

- 3) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

## **PREPARATION OF BIDS**

- 1) Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- 2) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid. Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF formats. Bid documents may be scanned with 100 dpi with black and white option.
- 3) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders.

Bidders can use “My Space” area available to them to upload such documents. These documents may be directly submitted from the “My Space” area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

## **SUBMISSION OF BIDS**

- 1) Bidder should log into the site well in advance for bid submission so that he/she upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- 2) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- 3) Bidder has to select the payment option as “offline” to pay the tender fee / EMD as applicable and enter details of the instrument.
- 4) Bidder should prepare the EMD, if applicable, as per the instructions specified in the tender document. The original EMD should be submitted at CPCB Delhi by ..... at ..... hrs. The details of the EMD physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.
- 5) A standard price bid schedule in .xls format has been provided with the tender document to be filled by all the bidders. If the price bid file is found to be modified by the bidder, the bid will be rejected.
- 6) The serve time (which is displayed on the bidders’ dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.

- 7) All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done.
- 8) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 9) Upon the successful and timely submission of bids, the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- 10) The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

#### **ASSISTANCE TO BIDDERS**

- 1) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
- 2) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk. The contact number for the helpdesk is 1800 233 7315.

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**Bid Security Declaration Form**

To

.....  
.....

(Name and address of the purchaser)

I/We, the undersigned, declare that: I/We understand that, according to conditions of the above mentioned tender, bids must be supported by a Bid Securing Declaration. I/We accept that I/We may be disqualified from bidding for any contract with you for a period of three years from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We

a) have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid;

or

b) having been notified of the acceptance of our Bid by the purchaser during the period of bid validity  
(i) fail or reuse to execute the contract, if required, or  
(ii) fail or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

Yours faithfully,

.....  
.....

[Signature with date, name and designation]

for and on behalf of Messrs .....

[Name & address of the manufacturers]

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VI subpart A