

To,

Sub:- Invitation of limited quotation for "Comprehensive Annual Maintenance Contract (CAMC) for General Pest Control in Parivesh Bhawan, Central Pollution Control Board, Delhi"

Sir,

Limited quotations in two bids system i.e. Technical and Financial bids separately are invited on behalf of Central Pollution Control Board (CPCB) from reputed and experienced firms for **"Comprehensive Annual Maintenance Contract (CAMC) for General Pest Control in Parivesh Bhawan, Central Pollution Control Board, Delhi"**. Sealed quotations should be dropped in the quotation box kept at reception (Ground Floor) of Parivesh Bhawan, CPCB on or before 10.02.2020 by 3.00 PM.

1.0 SCOPE OF WORK

- i. "Comprehensive Annual Maintenance Contract (CAMC) for General Pest Control in Parivesh Bhawan Central Pollution Control Board, Delhi" as per details given in Annexure-I.
- ii. The scope of work covers general pest control and rodent control in Parivesh Bhawan including lawn area i.e protection against Mosquitoes, flies, fleas, Bugs, Lizards, Cockroaches, Spiders, Ant, Rats etc.
- iii. The CPCB Building is housing 15000 sqm plot area with basement + Ground floor + five floors. The interested firms are requested to visit the premises before submitting the offer.
- iv. The spray/treatment should be done on the holiday (Saturday, Sunday) under the supervision and satisfaction of CPCB officials.
- v. The frequency required for spray will be atleast four times in a month and if required extra services will also have to be provided without any extra charges.
- vi. The area covers complete CPCB building including rooms, corridors walls, ceiling, kitchen, pantry, toilets, and complete lawn etc.
- vii. All the general and special tools, required for proper pest control shall be arranged by the agency at his own cost.
- viii. The chemical used should be odour less preferably Buyer make and as per WHO norms. The banned chemical should not be used in Parivesh Bhawan. The chemical used should be got approved from CPCB before use.

- ix. If the firm fail to attend the complaints or does not render satisfactory services, the contract awarded to you shall be cancelled after giving 15 days notice in writing and the security whatsoever shall be forfeited. In this regard, the decision of Chairman, CPCB shall be final and binding on both the parties.
- x. The bidder has to deposit the following material per month to CPCB for General Pest Control. The material will be issued by CPCB on weekly basis for spray in the Building: -
 - a) 04 bottles of 01 liter per month of Deltamethrin 2.5% / Beta Cyfluthrin 2.45% SC for protection against Mosquitoes
 - b) 01 bottle of 01 liter per month of Imidacloprid 0.5%w/w RB for protection against flies
 - c) ½ kg per month of Bromodioline for protection against rats

2.0 Eligibility Criteria

The firm should have to submit the following documents in the technical bid: -

- i. Experience of having successfully completed similar nature of works during last 03 years ending last day of month previous to the one in which quotations are invited should be either of the following: -
 - a) Three similar completed work costing not less than the amount equal to 40% of the estimated cost.
Or
 - b) Two similar completed works costing not less than the amount equal to 50% of the estimated cost.
Or
 - c) One similar completed work costing not less than the amount equal to 80% of the estimated cost.
- ii. Authentic Copy of PAN Card and copy of Registration of GST.
- iii. Valid copy of General Pest Control licence issued from the appropriate authority.
- iv. Affidavit certifying that the owner firm has not been involved in any criminal case and has not been blacklisted in any Govt./ semi Govt. organization (Affidavit should be in non-Judicial Stamp Paper and certified by Notary Public).

The financial bids of those firms will be opened who will found technically qualified.

Validity of Offer: 90 days from the date of opening of the quotations.

3.0 AMOUNT OF CONTRACT: -

The rates should be quoted both in figures and words. The amount quoted by the firm should include all the taxes. This amount is on account of remuneration of staff, cost of materials, consumables etc.

4.0 RELEASE OF PAYMENT:-

The payment will be made on half yearly basis after satisfactorily completion of services and submission of invoice / bill (tax should be clearly mentioned). No advance payment will be made.

5.0 DEDUCTIONS OF INCOME TAX AT SOURCE:-

The income tax will be deducted at source as applicable.

6.0 TENURE OF CONTRACT:-

The tenure of the contract is initially for two year. However, the Competent Authority in CPCB, may at its discretion, allow extension of tenure of contract up to one or more years subject to satisfactory performance of the firm.

7.0 TERMINATION OF CONTRACT:-

The Chairman, CPCB reserves the right to terminate the contract at any time before the completion of the tenure in case the "services of the firm are found unsatisfactory".

8.0 SATISFACTORY SERVICES:-

The decisions of Chairman, CPCB shall be final and binding on the firm for the purpose regarding satisfactory services. .

9.0 DAMAGES:-

Any damage caused to the property of CPCB due to the negligence and or use of substandard material on the part of the firm will be liable to be compensated by the firm.

10.0 PROHIBITION OF SUB CONTRACT:-

The firm shall not appoint any subcontract for this work under any circumstances.

11.0 RESOLUTION OF DISPUTE: -

In case of dispute the decisions of Chairman, CPCB shall be final and binding.

12.0 GENERAL CONDITIONS:-

- i. The EMD of Rs. **3,960/-** (Rupees Three Thousand Nine Hundred Sixty Only) in the form of Demand Draft in favour of Central Pollution Control Board, Delhi along with technical and financial bid should be submitted in a sealed envelop in the tender box kept at reception, Ground Floor of Parivesh Bhawan by 03:00 PM. on 10.02.2020. The EMD of unsuccessful firm shall be returned after award of work to the successful bidder. The EMD of successful bidder shall be deposited in the CPCB till the tenure of contract

- ii. EMD of the bidder shall be forfeited, if the bidder withdraws or amends its quotation in any respect within the period of validity of the quotation or fail to start the work within 10 days from the award of contract.
- iii. The quotations can also be downloaded from CPCB website i.e. www.cpcb.nic.in.
- iv. Withdrawal of quotations within the quotation validity period is not permitted.
- v. The work will be awarded to L-1 bidder whose quotation will be found substantially responsive on overall basis.
- vi. The rates should be firm during the contract period and no escalation shall be paid during this period including extended period, if the contract is extended.
- vii. The bidder shall ensure that all precautions are taken for environmental protection as well as health and safety of those handling the work/material. Further you shall also ensure that all legal and regulatory requirements related to the environment, health and safety are complied by you.
- viii. Central Pollution Control Board at its own discretion may accept or reject any quotation/quotation(s) without assigning any reason thereof.
- ix. Central Pollution Control Board reserves its right to revoke the contract at any time, if the services rendered are not found satisfactory during the period of the contract.
- x. The agency should also clearly mention in the quotation that the said Terms & Conditions are acceptable to them.
- xi. Typographical and clerical errors are subject to correction.

Yours faithfully,

(Dinabandhu Gouda)
Divisional Head, Building Div.

C.C.: I/c F&A, CPCB, Delhi

Financial quotation

S.N	Description of work	Rate (Rs.)	Amount (Rs.)
1	General Pest Control and Rodent control in Parivesh Bhawan (Basement+ Ground Floor+5 Floors CPCB Building) and its surrounding area / lawn for protection against Mosquitoes, flies, fleas Bugs, Lizards, Cockroaches, Spiders, Ant, Rats, Fogging, etc. (The frequency required for spray will be atleast four times in a month and if required extra services will also have to be provided without any extra charges.		
	Taxes, if any		
	Total Amount		

Signature of the firm with stamp