



F.No. 4-1/(9)/Bldg./TT/2020

Dated: 13.03.2020

To,

As per list enclosed.

**Sub:- Invitation of sealed quotation (Limited) for "Comprehensive Annual Maintenance Contract (CAMC) for Termite Treatment in Parivesh Bhawan, Central Pollution Control Board, Delhi"**

Sir,

Sealed quotations (Limited) in two bids system i.e. Technical and Financial bids separately are invited on behalf of Central Pollution Control Board (CPCB) from reputed and experienced firms for "**Comprehensive Annual Maintenance Contract (CAMC) for Termite Treatment in Parivesh Bhawan, Central Pollution Control Board, Delhi**". Sealed quotations should be dropped in the quotation box kept at reception (Ground Floor) of Parivesh Bhawan, CPCB on or before 30.03.2020 by 3.00 PM and it will be opened on same day at 3.30 PM.

#### 1.0 SCOPE OF WORK

- i. "Comprehensive Annual Maintenance Contract (CAMC) for Termite Treatment in Parivesh Bhawan, Central Pollution Control Board, Delhi" as per details given in Annexure-I.
- ii. The scope of work covers complete Termite Treatment in Parivesh Bhawan building including its lawn, parking area etc.
- iii. The CPCB Building is housing about 15000 sqm plot area with basement + Ground floor + five floors. The interested firms may visit the site for understanding the scope of work, before submitting the offer.
- iv. The termite treatment of complete building and its surrounding areas i.e. lawn, parking etc. should be done in one go (frequency atleast once in a year) and the inspection/visit of complete area should be carried out atleast once in 03 months, preferably on holidays (Saturday, Sunday) and if re-occurrence of termite found in any place, it should be treated immediately under the supervision of concerned official of CPCB.
- v. If the visit/services required other than fixed frequency period, the same shall have to be provided by the firm without any extra charges.
- vi. The area covers complete CPCB building including rooms, corridors walls, ceiling, kitchen, pantry, toilets, and complete lawn/parking area etc.
- vii. All the general and special tools, material required for proper termite treatment shall be arranged by the agency at its own cost.
- viii. The chemical should be got approved from CPCB, before using in the Building and it should be odour less, preferably Bayer make and as per approved list of WHO. No banned chemical should be used in the building.

- ix. If the firm fail to attend the complaints or does not render satisfactory services, the contract awarded, shall be cancelled after giving 15 days' notice in writing and the security whatsoever shall be forfeited. In this regard, the decision of Chairman, CPCB shall be final and binding on both the parties.
- x. The bidder has to deposit the following sufficient quantity of material to be used for Termite Treatment in CPCB. The material will be issued by CPCB as per the frequency fixed or whenever it requires for termite treatment in the building: -
  - a) Imidacloprid 30.05% for Termite Treatment, preferable bayer make
  - b) Biflex TC for live termite treatment (if re-occurrence observed after complete treatment of the building).
- xi. The technical team deployed in CPCB for termite treatment should be well experienced and trained in providing such services.

## 2.0 Eligibility Criteria

**The firm should have to submit the following documents in the technical bid: -**

- i. Experience of having successfully completed similar nature of works during last 03 years ending last day of month previous to the one in which quotations are invited should be either of the following: -
  - a) Three similar completed work costing not less than the amount equal to 40% of the estimated cost.  
Or
  - b) Two similar completed works costing not less than the amount equal to 50% of the estimated cost.  
Or
  - c) One similar completed work costing not less than the amount equal to 80% of the estimated cost.
- ii. Authentic Copy of PAN Card and copy of Registration of GST.
- iii. Valid copy of Termite Treatment licence, issued from the appropriate authority.
- iv. Affidavit certifying that the owner firm has not been involved in any criminal case and has not been blacklisted in any Govt./ semi Govt. organization (Affidavit should be in non-Judicial Stamp Paper and certified by Notary Public).

**The financial bids will be opened only those firms, who will found technically qualified.**

**Validity of Offer:** 90 days from the date of opening of the quotations.

### **3.0 AMOUNT OF CONTRACT: -**

The rates should be quoted both in figures and words. The amount quoted by the firm should include all the taxes. This amount is on account of remuneration of staff, cost of materials, consumables etc.

### **4.0 RELEASE OF PAYMENT:-**

The payment will be made on half yearly basis after satisfactorily completion of services and submission of invoice / bill (tax should be clearly mentioned) and GST deposit challan copy for the bill raised in CPCB. No advance payment will be made.

### **5.0 DEDUCTIONS OF INCOME TAX AT SOURCE:-**

The income tax will be deducted at source as applicable.

### **6.0 TENURE OF CONTRACT:-**

The tenure of the contract is initially for a period of two year. However, the Competent Authority in CPCB, may at its discretion, allow extension of tenure of contract up to one or more years subject to satisfactory performance of the firm.

### **7.0 TERMINATION OF CONTRACT:-**

The Chairman, CPCB reserves the right to terminate the contract at any time before the completion of the tenure in case the "services of the firm are found unsatisfactory".

### **8.0 SATISFACTORY SERVICES:-**

The decisions of Chairman, CPCB shall be final and binding on the firm for the purpose regarding satisfactory services. .

### **9.0 DAMAGES:-**

Any damage caused to the property of CPCB due to the negligence and or use of substandard material on the part of the firm will be liable to be compensated by the firm.

### **10.0 PROHIBITION OF SUB CONTRACT:-**

The firm shall not award any subcontract for this work under any circumstances.

### **11.0 RESOLUTION OF DISPUTE: -**

In case of dispute the decisions of Chairman, CPCB shall be final and binding.

## 12.0 GENERAL CONDITIONS:-

- i. The EMD of Rs. 2242/- (Rupees Two Thousand Two Hundred Fortytwo Only) in the form of Demand Draft in favour of Central Pollution Control Board, Delhi along with technical and financial bid should be submitted in a sealed envelop in the tender box kept at reception, Ground Floor of Parivesh Bhawan by 30.03.2020 upto 03:00 PM. The EMD of unsuccessful firm shall be returned after award of work to the successful bidder. The EMD of successful bidder shall be deposited in the CPCB till the tenure of contract.
- ii. The EMD of the bidder shall be forfeited, if the bidder withdraws or amends its quotation in any respect with in the period of validity of the quotation or fail to start the work within 10 days from the award of contract.
- iii. The quotations can also be downloaded from CPCB website i.e. [www.cpcb.nic.in](http://www.cpcb.nic.in).
- iv. Withdrawal of quotations within the quotation validity period is not permitted.
- v. The work will be awarded to L-1 bidder whose quotation will be found substantially responsive on overall basis.
- vi. The rates should be firm during the contract period and no escalation shall be paid during this period including extended period, if the contract is extended.
- vii. The bidder shall ensure that all precautions are taken for environmental protection as well as health and safety of those handling the work/material. Further you shall also ensure that all legal and regulatory requirements related to the environment, health and safety are complied by you.
- viii. Central Pollution Control Board at its own discretion may accept or reject any quotation/quotation(s) without assigning any reason thereof.
- ix. Central Pollution Control Board reserves its right to revoke the contract at any time, if the services rendered are not found satisfactory during the period of the contract.
- x. The agency should also clearly mention in the quotation that the said Terms & Conditions are acceptable to them.
- xi. Typographical and clerical errors are subject to correction.

Yours faithfully,

  
(Dinabandhu Gouda)

Divisional Head, Building Div.

C.C.: I/c F&A, CPCB, Delhi

Annexure-I

Financial quotation

S.N	Description of work	Rate (Rs.)	Amount (Rs.)
1	Anti-Termite Treatment in complete building (Basement + Ground Floor+5 Floors) including its surrounding areas i.e. lawn, parking etc. (As per the Scope of Work and Terms & Conditions, mentioned in the quotation)		
	Taxes, if any		
	Total Amount		

Signature of the firm with stamp