

To,

Name of bidder (To be written by bidder)

**Sub: Online bids for Supply, Installation, Testing and Commissioning (SITC) of surveillance cameras at various locations in Parivesh Bhawan, Central Pollution Control Board, Delhi**

Sir,

Online bids in two bid system i.e. Technical and Financial bids separately are invited on behalf of Central Pollution Control Board (CPCB) from the manufacturer of CCTV cameras and their authorized dealers for **Supply, Installation, Testing and Commissioning (SITC) of surveillance cameras (CCTV) at various locations in Parivesh Bhawan, Central Pollution Control Board, Delhi.**

The bids shall be submitted online only at CPP portal website: <https://eprocure.gov.in/eprocure/app> latest by 15.00 Hrs. on 25.07.2019. The technical bids will be opened at 15.30 Hrs. on 26.07.2019. Tenderer/Contractor are advised to follow the instructions "Instructions To Bidder for Online Bid Submission" provided in the Annexure "A" for online submission of bids. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.

**1.0 SCOPE OF WORK**

- i. **"Supply, Installation, Testing and Commissioning (SITC) of surveillance cameras at various locations in Parivesh Bhawan, Central Pollution Control Board, Delhi** as per details given in Annexure-I.
- i. The scope of works will cover **"Supply, Installation, Testing and Commissioning (SITC) of surveillance cameras at various locations and training to CPCB staff"** etc. complete as required."
- ii. You have to provide warrantee on supplied system for 05-year from the date of handing over to CPCB.
- iii. The defective parts should be changed with the same make parts only.
- iv. All the repairing works should be done within the CPCB premises. In exceptional case where it is not possible to repair in CPCB, prior permission in writing should be taken from Div. Head, Building Division for taking out the parts outside the CPCB premises.
- v. All the parts used for repairing should be standard make preferably ISI mark.
- vi. After completion of warrantee period, you have to hand over all the systems in working condition to CPCB.
- vii. The financial bid has to be filled up separately in xls template only as enclosed with the bid.

## **2.0 Eligibility Criteria**

**The firm should have to submit the following documents in the technical bid in folder A to D respectively: -**

- i. Average Annual financial turnover during the last 3 years, ending 31st March of the previous financial year, should be at least 30% of the estimated cost. Banker certificate for financial soundness should be enclosed.
- ii. Experience of having successfully completed similar nature of works during last 07 years ending last day of month previous to the one in which quotations are invited should be either of the following: -
  - a) Three similar completed work costing not less than the amount equal to 40% of the estimated cost.  
Or
  - b) Two similar completed works costing not less than the amount equal to 50% of the estimated cost.  
Or
- c) One similar completed work costing not less than the amount equal to 80% of the estimated cost. (Similar nature means: SITC of CCTV cameras)
- iii. Copy of PAN Card, Copy of GST Registration, List of technical persons under contractor's roll, Firm registration, documents either manufacturer or dealer of such system, details of partnership deed and power of attorney, if any.
- iv. Affidavit certifying that the firm/owner has not been involved in any criminal case and has not been blacklisted in any Govt./ semi Govt. organization (Affidavit should be in non-Judicial Stamp Paper and certified by Notary Public).

**The financial bid will be opened for only those firms, who will have qualified technically.**

**Validity of Offer:** 90 days from the date of opening of the bids.

## **3.0 AMOUNT OF CONTRACT: -**

The rates should be quoted both in figures and words. The amount quoted by the firm should including all taxes. This amount is on account of remuneration of staff, cost of materials, consumables etc.

## **4.0 RELEASE OF PAYMENT: -**

The payment shall be released after satisfactory completion of work and handing over the system to CPCB.

## **5.0 SECURITY MONEY: -**

The successful bidder has to deposit security of Rs.1,00,000/- (Rs. One Lakh only) to CPCB (either in the form of DD or Bank Guarantee) soon after the completion of work for the warrantee period of 05 years. The amount shall be retained by CPCB, till the tenure of the contract. No interest will be paid on this amount of security deposit.

## **6.0 PENALTY: -**

A penalty @ Rs. 1000/- per day per camera/NVR will be imposed if the same are not repaired within 24 hours from the fault located/identified.

## **7.0 DEDUCTIONS OF INCOME TAX AT SOURCE: -**

The income tax will be deducted at source as applicable.

**8.0 SAFETY CODE: -**

The firm shall take necessary safety arrangements to ensure safety of the persons deployed by them. CPCB shall not be responsible for any injury caused to their personnel while discharging of functions under this contract.

**9.0 COMPLETION OF WORK: -**

The work should be completed with 03 months from the date of award of work.

**10.0 TERMINATION OF WARRANTEE PERIOD: -**

The Chairman, CPCB reserves the right to terminate the warrantee period at any time before the completion of the warrantee period in case the "services of the firm are found unsatisfactory". In that case the security deposited will be forfeited and the firm will be blacklisted.

**11.0 SATISFACTORY SERVICES: -**

The decisions of Chairman, CPCB shall be final and binding on the firm for the purpose regarding satisfactory services.

**12.0 DAMAGES: -**

Any damage caused to the property of CPCB due to the negligence and or use of substandard material on the part of the firm will be liable to be compensated by the firm.

**13.0 TRAINING: -**

The bidder will provide training to CPCB staff for smooth functioning of the complete system for a period of 01 month from the handing over the system.

**14.0 PROHIBITION OF SUB CONTRACT: -**

The firm shall not appoint any subcontract for this work under any circumstances.

**15.0 STATUTORY COMPLIANCE: -**

The firm shall be responsible for compliance with the provision of the following Labour laws:-

- i. Contract Labour (Regulation & Abolition) Act, 1970.
- ii. Minimum Wages Act.
- iii. Workmen's Compensation Act.
- iv. Occupational Health and safety Management system (OH&SMS)
- v. Any other rules, regulations and / or status as may be applicable to them from time to time.

The firm will responsible to discharge all the statutory requirements under the Labour Act or any other Act enforced from time to time without any liability on CPCB or without any statutory compliance by CPCB.

**16.0 RESOLUTION OF DISPUTE: -**

In case of dispute, the decisions of Chairman, CPCB shall be final and binding.

**GENERAL CONDITIONS: -**

- i. The bid has to be accompanied by an EMD of Rs.24,000/- (Rs. Twenty Four Thousand only) in the form of Demand Draft in favour of Central Pollution Control Board, Delhi. The EMD of unsuccessful firm shall be returned after award of work to the successful bidder. The EMD of successful bidder shall be returned after deposition of security amount to CPCB.
- ii. EMD of the bidder shall be forfeited, if the bidder withdraws or amends its bid in any respect within the period of validity of the bid or fail to deposit the security amount in CPCB within 15 days from the award of contract.
- iii. The offer should be kept valid for 90 days from the date of opening of quotations.
- iv. The estimated cost of the work is approx. 12.0 lakh including taxes.
- v. The bid can also be seen from CPCB website i.e. [www.cpcb.nic.in](http://www.cpcb.nic.in).
- vi. The bids will be opened on 26.07.2019 at 3.30 p.m. in the Training hall at Ground Floor.
- vii. Withdrawal of quotations within the validity period is not permitted.
- viii. The work will be awarded to L-1 bidder whose bid will be found substantially responsive on overall basis.
- ix. The rates should be firm during the contract period and no escalation shall be paid during this period including extended period, if the contract is extended.
- x. The bidder shall ensure that all precautions are taken for environmental protection as well as health and safety of those handling the work/material. Further you shall also ensure that all legal and regulatory requirements related to the environment, health and safety are complied by you.
- xi. Central Pollution Control Board at its own discretion may accept or reject any bid/quotation(s) without assigning any reason thereof.
- xii. Central Pollution Control Board reserves its right to revoke the contract at any time, if the services rendered are not found satisfactory during the period of the contract.
- xiii. The agency should also clearly mention in the bid that the said Terms & Conditions are acceptable to them.
- xiv. Typographical and clerical errors are subject to correction.

Yours faithfully,

**(D. Gouda)**  
**Divisional Head, Building Div.**

**Instructions for Online Bid Submission:**

The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at: <https://eprocure.gov.in/eprocure/app>.

**REGISTRATION**

- i. Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link “**Online bidder Enrollment**” on the CPP Portal which is free of charge.
- ii. As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- iii. Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- iv. Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / nCode / eMudhra etc.), with their profile.
- v. Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC’s to others which may lead to misuse.
- vi. Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

**SEARCHING FOR TENDER DOCUMENTS**

- 1) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.
- 2) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective ‘My Tenders’ folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.
- 3) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

**PREPARATION OF BIDS**

- 1) Bidder should take into account any corrigendum published for the tender document before submitting their bids.
- 2) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- 3) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
- 4) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use “My Space” or “Other Important Documents” area available to them to upload such documents. These documents may be directly submitted from the “My Space” area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

**SUBMISSION OF BIDS**

1. Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.

2. The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
3. Bidder has to select the payment option as “offline” to pay the tender fee / EMD as applicable and enter details of the instrument.
4. Bidder should prepare the EMD as per the instructions specified in the tender document. The original should be posted/couriered/given in person to the concerned official, latest by the last date of bid submission or as specified in the tender documents. The details of the DD/any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise the uploaded bid will be rejected.
5. Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BoQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BoQ file, open it and complete the white coloured (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BoQ file is found to be modified by the bidder, the bid will be rejected.
6. The server time (which is displayed on the bidders’ dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
  - i. All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128 bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid opener’s public keys. Overall, the uploaded tender documents become readable only after the tender opening by the authorized bid openers.
  - ii. The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
  - iii. Upon the successful and timely submission of bids (ie after Clicking “Freeze Bid Submission” in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
  - iv. The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

#### **ASSISTANCE TO BIDDERS**

- 1) Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender Sh. D. Gouda, Div. Head, Building Div. upto 25.07.2019 on 011-43102420, 011-43102283 or [sks.cpcb@nic.in](mailto:sks.cpcb@nic.in)
- 2) Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk.

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Tender Inviting Authority: Central Pollution Control Board, Delhi

Name of Work: Financial bid for cost of providing and fixing of CCTV cameras in Parivesh Bhawan

Contract No: F. No. 4-1/(9)Bldg./CC/2019/ Dated : 03.07.2019

Name of the Bidder/  
Bidding Firm / Company :

**PRICE SCHEDULE**

(This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only) required for installation of the system, will be in the scope of the firm, no extra payment will be made.) (All civil works including bracket, angle on wall / roof etc. as

NUMBER #	TEXT #	NUMBER #	TEXT #	NUMBER #	NUMBER #	TEXT #
Sl. No.	Item Description	Quantity	Units	Amount to be entered by the Bidder as per unit in Rs. P	Total Amount in Rs. P	Total Amount in Words
1	2MP IR Night Vision IP Indoor Bullet Camera-	13	No.		0.00	INR Zero Only
	SITC of 2MP IR Night Vision IP Indoor Bullet Camera- 2 Megapixel IP Bullet Camera with 1080p Resolution 1/3" Progressive Scan Sensor Inbuilt Mini Array IR LEDES for 30 to 35 mtr IR range High performance IR Cut mechanical filter for True Day & Night vision High performance Smart Mini Array IR LEDES with intensity control Auto White Balance Premium Internal Bullet enclosure including accessories required for installation complete as per the direction of Engineer-in-charge Make- Vantage, Dahua, Insinova, Panasonic, Boesh, CP Plus, Hik Vision					
2	2MP IR Night Vision IP Outdoor Bullet Camera-	3	No.		0.00	INR Zero Only
	SITC of 2 Megapixel IP Bullet Camera with 1080p Resolution 1/3" Progressive Scan Sensor Inbuilt Mini Array IR LEDES for 3to 35 mtr IR range High performance IR Cut mechanical filter for True Day & Night vision High performance Smart Mini Array IR LEDES with intensity control Auto White Balance IP66 Weather proof outdoor enclosure including accessories required for installation i.e. bracket, angle on wall complete as per the direction of Engineer-in-charge Make- Vantage, Dahua, Insinova, Panasonic, Boesh, CP Plus, Hik Vision					
3	2MP IP IR Night Vision High Speed Indoor PTZ Camera-	5	No.		0.00	INR Zero Only
	SITC of 2 Megapixel IP, IR Night Vision High Speed Indoor PTZ Dome Camera with 30X optical zoom, colour true day/ night, IR camera having 1980X1080 pixel resolution, alongwith all required accessories, Camera Mount including accessories required for installation i.e. bracket, angle on wall/roof complete as per the direction of Engineer-in-charge Make- Vantage, Dahua, Insinova, Panasonic, Boesh, CP Plus, Hik Vision					
4	2MP IP IR Night Vision High Speed Outdoor PTZ Camera –	2	No.		0.00	INR Zero Only
	SITC of 2 Megapixel IP, IR Night Vision High Speed Outdoor PTZ Dome Camera with 36X optical zoom, colour true day/ night, IR camera having 1980X1080 pixel resolution, alongwith all required accessories, Camera Mount, IP66 Weather proof outdoor enclosure including accessories required for installation i.e. bracket, angle on wall complete as per the direction of Engineer-in-charge Make- Vantage, Dahua, Insinova, CP Plus, Hik Vision					
5	2MP IR Night Vision IP indoor Dome Camera for lift –	3	No.		0.00	INR Zero Only
	SITC of 2 Megapixel IP Dome Camera with 1080p Resolution 1/3" Progressive Scan Sensor Inbuilt IR LEDES for 25 mtr IR range High performance IR Cut mechanical filter for True Day & Night vision High performance Smart Mini Array IR LEDES with intensity control Auto White Balance Premium Internal Dome enclosure including accessories required for installation i.e. bracket, angle on wall/roof complete as per the direction of Engineer-in-charge Make- Vantage, Dahua, Insinova, CP Plus, Hik Vision					
6	16 Channel NVR-	2	No.		0.00	INR Zero Only
	16 Channel NVR- SITC of High performance cloud technology NVR H.265/H.264 video Dual Stream compression Max 1080N resolution @ 25fps supported Gigabit (10/100) network port supported HDMI / VGA / Video simultaneous video output Supports remote monitoring on Mobile Client (Android, IOS), IE and through CMS Inbuilt Motion Recording supported including accessories required for installation complete as per the direction of Engineer-in-charge Make- Vantage, Dahua, Insinova, CP Plus, Hik Vision					
7	SITC of 32" Colour LED High Resolution (Full HD) Monitors for CCTV Application for 24X7 remote viewing (within building) make- LG/Samsung/Philips/Sony	2	No.		0.00	INR Zero Only
8	SITC of HDD-4 TB Surveillance -4 TB Special Surveillance HDD meant for 24*7 application. Make- Seagate/W.D.	4	No.		0.00	INR Zero Only
9	SITC of Network Switch Make-8 port POE Network Switch make- D-link	7	No.		0.00	INR Zero Only
10	SITC of 19" 6U Network Rack-19" 6U Network rack with Fan and PDU	7	No.		0.00	INR Zero Only
11	SITC of RJ-45 Connector	80	No.		0.00	INR Zero Only
12	SITC of Cat-6 Cable make-D-Link	2100	Meter		0.00	INR Zero Only
13	SITC of 25 MM PVC Conduit with accessories	1600	Meter		0.00	INR Zero Only
14	Installation, testing, implementation, training and commissioning charges	1	L.S.		0.00	INR Zero Only
15		Total			0.00	
16		GST	1		0.00	INR Zero Only
<b>Total in Figures</b>						<b>0.00 INR Zero Only</b>
<b>Quoted Rate in Words</b>						<b>INR Zero Only</b>