



## CENTRAL POLLUTION CONTROL BOARD

Regional Directorate (North), PICUP Bhawan

Vibhuti Khand, Gomti Nagar, Lucknow

Tel: 0522 4087600, Fax: 0522-4087602

Email: lucknow.cpcb@gmail.com

File No. RDL/Admn//Hiring vehicle/162

01 May, 2019

### Notice

#### e- Tender : for Hiring of Vehicle on Daily and Monthly basis

Online bids are invited on single stage two bid system for Hiring of vehicle on daily and monthly basis in Central Pollution Control Board (CPCB) Regional Directorate North, located at PICUP Bhawan, Vibhuti Khand, Gomti Nagar, Lucknow - 226010.

Tender documents may be downloaded from CPCB website [www.cpcb.nic.in](http://www.cpcb.nic.in) or CPPP site <https://eprocure.gov.in/eprocure/app> as per the schedule as given in **Critical Date Sheet** as under.

Sl.No.	CDS- Details of Schedule	Day	MM	Year	Hr	Mins
1.	Published Date	01	05	2019	17	45
2.	Bid Documents Down Load Start Date	02	05	2019	-	-
3.	Bid Documents Submission Start Date	02	05	2019	-	-
4.	Bid Documents Submission End Date	03	06	2019	16	00
5.	Bid Opening Date	04	06	2019	16	30
6.	Bid Opening Address	Central Pollution Control Board Regional Directorate, PICUP Bhawan, Vibhuti Khand, Gomti Nagar, Lucknow- 226010				

The bidders are required to submit EMD of Rs. 5000/- (Five thousand only) in the form of demand draft in favour of Central Pollution Control Board, Lucknow along with their bid.

After the bid is accepted and contract is signed the same shall come into force on submission of Performance Security of Rs 20,000/- in the form of Demand Draft in favour of Central Pollution Control Board, Payable at Lucknow.

For any clarification Sh. Govind Bhagat Administrative Officer, Lab, CPCB, RD, Lucknow (Mob. 9319101499) may be contacted

Sd/-  
Regional Director



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Regional Directorate (North), PICUP Bhawan

Vibhuti Khand, Gomti Nagar, Lucknow

Tel: 0522 4087600, Fax: 0522-4087602

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### Notice Inviting Tender Through Online: e-Portal

File No. RDL/Admn/Hiring vehicle/162/

01 May, 2019

#### **e- Tender : for Hiring of Vehicle on Daily and Monthly basis**

Dear Sir/ Madam,

1. Online bids are invited on single stage two bid system for Hiring of vehicle on daily and monthly basis in Central Pollution Control Board (CPCB) Regional Directorate North, located at PICUP Bhawan, Vibhuti Khand, Gomti Nagar, Lucknow - 226010.
2. Bids shall be submitted online only at **Central Public Procurement Portal (CPPP)** website: <https://eprocure.gov.in/eprocure/app>. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
3. Bidder could download the tender from the CPCB website: [www.cpcb.nic.in](http://www.cpcb.nic.in) or Central Public Procurement Portal (CPPP) website: <https://eprocure.gov.in/eprocure/app>. Downloaded Tender form and price bid template shall not be tampered/ modified in any manner. In case if the same is found bid will be rejected completely.
4. Intending bidders are advised to visit regularly on CPPP website <https://eprocure.gov.in/e-procure/app> till closing date of submission of tender for any corrigendum /addendum/ amendment.

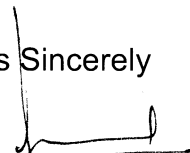
5. Tender documents may be downloaded from CPCB website [www.cpcb.nic.in](http://www.cpcb.nic.in) or CPPP site <https://cprocore.gov.in/e procure/app> as per the schedule as given in **Critical Date Sheet** as under.

Sl.No.	CDS- Details of Schedule	Day	MM	Year	Hr	Mins
1.	Published Date	01	05	2019	17	45
2.	Bid Documents Down Load Start Date	02	05	2019	-	-
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5.	Bid Opening Date	04	06	2019	16	30
6.	Bid Opening Address	Central Pollution Control Board Regional Directorate, PICUP Bhawan, Vibhuti Khand, Gomti Nagar, Lucknow-226010				

6. The tender shall be submitted in Two Parts, viz., Technical Bid and Price Bid. The Terms and Conditions for Hiring of Vehicle on Daily and Monthly basis are given in Annexure-I. Financial Bid for hiring of vehicle on daily basis & monthly basis should be submitted as per xls sheets. All the pages of tender, Supporting documents/ Brochures of bid submitted must be signed and sequentially numbered by the bidder irrespective of nature of content of the documents before uploading. The offers submitted by Fax/email shall not be considered.
7. The bidder shall also submit hard copies of the uploaded bid by hand or by post to this office at the address given above, before the last date of submission as mentioned in the schedule of Critical Date Sheet.

8. For any clarification Sh. Govind Bhagat Administrative Officer, CPCB, RD, Lucknow (Mob. 9319101499) may be contacted.
9. Typographical & clerical errors are subject to correction.
10. In the event of any dispute in the matter, the decision of the chairman, Central Pollution Control Board will be final and binding on both the parties.

Yours Sincerely




(S.K.Gupta)  
Regional Director

Enclosure :

- Annexure- I Terms and Conditions for Hiring of Vehicle on Daily and Monthly basis
- Xls sheet for Financial Bid submission (Hiring of vehicle on daily basis)
- Xls sheet for Financial Bid submission (Hiring of vehicle on monthly basis)

Copy To:

- 1 AD, IT Division, CPCB, Delhi - for getting it uploaded on Board's website please.
2. Office copy



Regional Director



केंद्रीय प्रदूषण नियंत्रण बोर्ड  
क्षेत्रीय निदेशालय, पिकप भवन  
विभूति खंड, गोमती नगर, लखनऊ  
दूरभाष- 0522 4087600, फैक्स 0522-4087602  
ईमेल: lucknow.cpcb@gmail.com

## ई-पोर्टल के माध्यम से ऑनलाइन निविदा आमंत्रण सूचना

फा. सं. आरडीएल/ प्रशा./वाहन सेवा/162/

01 मई, 2019

### मासिक एवं दैनिक आधार पर किराये का वाहन उपलब्ध कराने हेतु ई- निविदा

महोदय / महोदया,

1. केंद्रीय प्रदूषण नियंत्रण बोर्ड (सीपीसीबी) क्षेत्रीय निदेशालय (उत्तर) पिकप भवन, विभूति खण्ड, गोमती नगर, लखनऊ - 226010 (यू.पी.) द्वारा कार्यालय प्रयोग एवं प्रबोधन कार्य हेतु मासिक एवं दैनिक आधार पर किराये का वाहन उपलब्ध कराने हेतु एकल स्तर पर दो बोली प्रणाली के अंतर्गत ऑनलाइन निविदाएं आमंत्रित की जाती हैं।
2. निविदाएं केवल <https://eprocure.gov.in/eprocure/app> की वेबसाइट पर केंद्रीय पब्लिक प्रोक्योरमेंट पोर्टल (सीपीपीपी) पर ऑनलाइन अपलोड की जायें। निविदा दस्तावेजों को 100 डीपीआई के साथ ब्लैक एंड व्हाइट विकल्प के साथ स्कैन किया जा सकता है जो स्कैन किए गए दस्तावेज के आकार को कम करने में मदद करता है।
3. निविदाकर्ता सीपीसीबी वेबसाइट [www.cpcb.nic.in](http://www.cpcb.nic.in) या सेंट्रल पब्लिक प्रोक्योरमेंट पोर्टल (सीपीपीपी) वेबसाइट <https://eprocure.gov.in> अथवा [eprocure / app](https://eprocure.gov.in/eprocure/app) से निविदा डाउनलोड कर सकते हैं। डाउनलोड किए गए निविदा फॉर्म तथा मूल्य बोली टेम्पलेट को किसी भी तरीके से संशोधित नहीं किया जाना चाहिए। निविदा अथवा मूल्य बोली टेम्पलेट में यदि किसी भी प्रकार से छेड़छाड़ या संशोधन पाया गया तो निविदा को पूरी तरह से अस्वीकार कर दिया जाएगा।
4. इच्छुक निविदाकर्ताओं को सलाह दी जाती है कि वे निविदा जमा करने की समाप्ति तिथि तक निविदा आमंत्रण सूचना में किसी भी शुद्धिपत्र /परिशिष्ट /संशोधन के लिए

<https://eprocure.gov.in/> ई-खरीद / ऐप वेबसाइट पर सीपीपीपी पोर्टल को नियमित रूप से देखें।

5. निविदा दस्तावेज सीपीसीबी वेबसाइट [www.cpcb.nic.in](http://www.cpcb.nic.in) या सीपीपीपी साइट <https://cprocure.gov.in/eprocure/app> से महत्वपूर्ण तिथि पत्रक (क्रिटिकल डेट शीट) में दिये गये विवरण के अनुसार डाउनलोड, अपलोड तथा आवश्यकतानुसार कार्यालय को हार्ड कॉपी का प्रेषण किया जा सकता है, जो निम्नानुसार है :

क्र. सं.	निविदा के संदर्भ में महत्वपूर्ण तिथियों का विवरण	दिन	माह	वर्ष	घं.	मिनट
7.	प्रकाशन की तिथि	01	05	2019	17	45
8.	निविदा दस्तावेज डाउनलोड करने की प्रारंभ तिथि	02	05	2019	-	-
9.	निविदा दस्तावेज जमा करने की प्रारंभ तिथि	02	05	2019	-	-
10.	निविदा दस्तावेज जमा करने की समाप्ति तिथि	03	06	2019	16	00
11.	निविदा दस्तावेज खोलने की तिथि	04	06	2019	16	30
12.	निविदा दस्तावेज खोलने का पता	केंद्रीय प्रदूषण नियंत्रण बोर्ड क्षेत्रीय निदेशालय, पिकप भवन विभूति खंड, गोमती नगर लखनऊ - 226010				

6. निविदा दो भागों में प्रस्तुत की जाये जैसे तकनीकी निविदा और वित्तीय निविदा। दैनिक एवं मासिक आधार पर किराये का वाहन उपलब्ध कराने संबंधी **नियम व शर्त** अनुलग्नक - 1 में दी गयी हैं, दैनिक आधार पर एवं मासिक आधार पर वित्तीय निविदा प्रस्तुति एक्सल शीट्स के अनुसार प्रस्तुत की जानी है। निविदाकर्ता द्वारा निविदा अपलोड करने के पहले संलग्न सभी आवश्यक दस्तावेजों इत्यादि पर हस्ताक्षर तथा पेज नं. अंकित किया जाना चाहिए। फैक्स / ईमेल द्वारा प्रस्तुत प्रस्तावों पर विचार नहीं किया जाएगा।
7. ई-पोर्टल पर अपलोड की गयी निविदा के सभी दस्तावेजों की हार्ड कॉपी निविदाकर्ता द्वारा स्वयं अथवा डाक द्वारा इस कार्यालय में ऊपर लिखे पते पर क्रिटिकल डेट शीट के शेड्यूल में उल्लिखित



अंतिम तिथि से पहले पहुँच जानी चाहिए। निविदा के लिफाफे पर स्पष्ट रूप से निविदा क्रमांक आरडीएल/ प्रशा./01/ई-टेडरिंग/ वाहन लिखा जाये।

8. किसी भी स्पष्टीकरण के लिए श्री गोविंद भगत, प्रशासनिक अधिकारी, सीपीसीबी, लखनऊ से (मो. नं. 9319101499) पर संपर्क किया जा सकता है।
9. टंकण एवं लिपिकीय त्रुटि में सुधार किया जा सकता है।
10. किसी भी विवाद की स्थिति में अध्यक्ष, केंद्रीय प्रदूषण नियंत्रण बोर्ड का निर्णय अंतिम एवं दोनों पक्षों को मान्य होगा।

भवदीय

(एस. के. गुप्ता)  
क्षेत्रीय निदेशक

संलग्नक:

- अनुलग्नक । - दैनिक एवं मासिक आधार पर किराये का वाहन उपलब्ध कराने संबंधी नियम व शर्त  
एक्सल शीट - वित्तीय निविदा प्रस्तुति एक्सल शीट (दैनिक आधार पर किराये के वाहन के लिए)  
एक्सल शीट - वित्तीय निविदा प्रस्तुति एक्सल शीट (मासिक आधार पर किराये के वाहन के लिए)

प्रतिलिपि :

1. अपर निदेशक, आईटी डिवीजन, सीपीसीबी, दिल्ली - बोर्ड की वेबसाइट पर अपलोड करवाने हेतु कृपया
2. कार्यालय प्रति

क्षेत्रीय निदेशक

**e-tender for Hiring of vehicle on Monthly and General Basis**

**1.0 General Terms & Conditions:**

- 1.1 Separate Quotations shall be submitted for vehicles on Monthly Contract and General Contract to supply the required class of Vehicle as & when required are given in xls sheet
- 1.2. The quotations shall be opened on 04.06.2019 at 4.30 pm. Representatives of the bidders may join the meeting during the exercise of opening the quotations.
- 1.4 It may be noted that mere quoting the lowest rate/ charges will not entitle any party to claim for work order.
- 1.5 The validity of the rates/charges would be for a minimum period of 90 days from the date of opening of the quotations.
- 1.6 The quotations should be free from over writings and erasures. Corrections and additions, if any should be attested by the authorized person.
- 1.7 The hard copy of quotations should also be sent by registered post/courier addressed to The Regional Director, Central Pollution Control Board, PICUP Bhawan, Vibhuti Khand, Ground Floor, Gomti Nagar, Lucknow-226010 so as to reach on or before 03.06.2019 till 4.00 pm. However, parties may drop their sealed quotations in Tender / quotation box kept in the office at above mentioned address. In no case quotations should be handed over to any employee of the Board.
- 1.8 The bidders are required to submit EMD of Rs. 5000/-(Five thousand only) in the form of demand draft in favour of Central Pollution Control Board, Lucknow along with their bid. Bid without EMD shall not be entertained. The bidders seeking exemption from depositing earnest money should attach valid documentary proof issued by the authority-concerned along-with the bid.
- 1.9 The Competent Authority reserves the right to cancel any or all the quotations without assigning any reasons thereof.
- 1.10. The bidder is expected to examine all instructions forming terms and conditions and specifications mentioned in the bidding document. Failure to furnish all information required by the bidding documents or submission of quotations not substantially responsive to the bidding document in every respect will be at the bidder's risk and may result in the rejection of its bid.
- 1.11. Conditional bids will be rejected without assigning any reason.

(cont..)



- 1.12 It is advised that quotations should be properly signed, stamped and sealed failing which it is liable for rejection without assigning any reason.
- 1.13 Late and delayed quotations shall not be considered.
- 1.14 . The placement of Supply order will be according to technical evaluation of the Tender / quotation and after consideration of its price worthiness.
- 1.15 With the submission of his/her quotations in reference to this letter, it shall be treated as the bidder accepts the conditions stipulated therein.
- 1.16 The bids shall be annexed with Registration certificate of GST.
- 1.17 The bids shall be annexed with PAN Number of Agency/Owner.
- 1.18 The bids shall be annexed with copy of Income Tax Return for FY 2017-18.
- 1.19 Non-Completion of Terms & conditions mentioned in tender or not enclosing necessary documents referred above shall lead to cancellation of technical bids.
- 1.20 Typographical and clerical errors are subject to corrections
- 1.21 In the event of any dispute, decision of the Chairman, Central Pollution Control Board shall be final and binding upon both the parties.

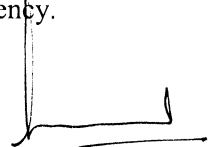
## 2.0 Service Conditions

The rates for Monthly contract shall be quoted only for Indigo/Swift Dzire and for General Contract (Call basis) specifically for (i) **Dzire/Amaze/Accent**, (ii) **Innova Crysta** (iii) **Innova/Marazzo** (IV) **Ertiga**. The rates shall be applicable and in-forced for a period of one year w.e.f. the date of contract agreement. The contract period may be extended on mutual acceptance on both the parties and subject to approval of the Competent Authority in this office. The other terms & conditions of the contract shall be as stipulated hereunder.

- 2.1 That, it shall be ensured that the **vehicle provided must have registration under Taxi quota** of which necessary paper must be produced to the office. In case, at any stage it is observed that vehicle provided is other than taxi quota your payment will be withheld and will not be released under any circumstances.
- 2.2 That, in case of any break-down in the vehicle, alternate arrangements should be made by the agency immediately. In the event of failure to provide alternate arrangement, the Board has option to hire vehicle from other agency and payment so made on this account will be apportioned from bills of payment.
- 2.3 That, bills for payment shall be submitted monthly along with duty-slip duly verified by the user and details of journey traveled.

(cont..)

- 2.4 GST will be allowed extra on abated value of the billing amount is payable and after deposit of service tax in Govt. Department, Certified copy of the challan alongwith return should be submitted in this office.
- 2.5 TDS will be apportioned as per GOI rules.
- 2.6 That, during the period of one year no enhancement of monthly charges will be entertained irrespective of the fact that fuel rate increase in future.
- 2.7 That, the charges of mileage will be considered from PICUP Bhawan/place of reporting & back to place of release of vehicle i.e. PICUP Bhawan, Gomti Nagar, Lucknow.
- 2.8 That, it may also be ensured the initial reading as well as concluding reading after journey are entered in the register kept for the specific purpose with security guard at entrance of this office.
- 2.9 That, the vehicle to be provided must be well maintained, comfortable and in satisfactory running conditions.
- 2.10 That, the travel agency shall be responsible for the proper legal driving license of Drivers and any other registration, road tax, fitness certificate etc.
- 2.11 That, all the cost including of drivers, insurance, tax, maintenance etc. shall be borne by the agency. The office will pay State Tax and Toll Tax only
- 2.12 That, in case of any accident, any legal responsibility shall be of the travel agency wholly.
- 2.13 That, the travel agency should provide photocopy of Permanent Account Number, GST Registration Number to this office at the earliest.
- 2.14 That, once the bid is accepted and contract is signed the same shall come into force on submission of **Performance Security of Rs 20,000/-** in the form of Demand Draft in favour of Central Pollution Control Board, Payable at Lucknow.
- 2.15 That, if agency failed to provide vehicle, misbehave by driver and vehicle provided are not maintained, Delay Picup etc., penalty of Rs. 1000/- in each case will be deducted from the bill amount.
- 2.16 That, the Board has the right to withdraw/terminate your services without assigning any reason at any time, however, the same shall not be admissible for the Travel agency.



(S.K.Gupta)  
Regional Directorate