

e-TENDER FOR SUPPLY OF VISI-COOLERS

Tender Enquiry No. C-48011/LCB/Visi Cooler/2018-19/Mat



**Central Pollution Control Board
(Ministry of Environment Forests & Climate Change)
Parivesh Bhawan, East Arjun Nagar,
Delhi – 110032. India
Tel. Nos. 22308202, 43102030 – Extn.242, 243**

INDEX

S. No.	Description	Page No.
1	Notice inviting tender	3
2	Instructions to Bidders	4-5
3	General Terms & conditions	6-7
4	Bid Form / Undertaking	8
5	Specification of the Equipment/Goods (Annexure II)	9
6	Financial Bid Form	10
7	Online Bid submission details	11
8	Checklist for bidders	12



CENTRAL POLLUTION CONTROL BOARD
PARIVESH BHAWAN, EAST ARJUN NAGAR
SHAHDARA, DELHI-110032

NOTICE INVITING TENDER

1. Central Pollution Control Board (CPCB) invites on-line bids on single stage two bid system for the **Visi-Coolers**
2. Document Download- Tender documents may be downloaded from CPP Portal www.eprocure.gov.in as per the schedule as given in **CRITICAL DATE SHEET AS UNDER**. Tender is also available on CPCB's Website www.cpcb.in only for reference purpose.
3. Bidders are advised to follow the "Instructions to the Bidders" and General instructions given in the Tender document.

Tender Enquiry No.: C-48011/LCB/Visi Cooler/2018-19/Mat		
EMD To be deposited – Rs. 13,000/- (in the form of DD/FDR/Bank Guarantee)		
Published Date	05.12.2018	1700 Hrs.
Bid submission start date	05.12.2018	1700 Hrs.
Bid submission end date	06.01.2018	1700 Hrs
Technical bid opening date	07.01.2018	1100 Hrs.

2. Any changes / corrigendum/ extension of opening date in respect of this tender shall be issued through websites only and no press notification will be issued in this regard. Bidders are therefore requested to regularly visit our website & CPP portal for updates.

Sd/-
AO (Material)



CENTRAL POLLUTION CONTROL BOARD
PARIVESH BHAWAN, EAST ARJUN NAGAR
SHAHDARA, DELHI-110032

INSTRUCTIONS TO THE TENDERERS

1. The Tender shall be submitted in accordance with these instructions and any tender not confirming the instructions as under is liable to be rejected. These instructions shall form the part of the tender and contract.
2. Bidders who has downloaded the tender from CPPP website should not temper/modify the tender form including downloaded price bid template in any manner. In case if the same is found to be tempered/modified in any manner, tender will be completely rejected.
3. **Registration :-**
 - i. Bidders are advised to register in e-tendering website www.eprocure.gov.in by clicking on the link “Click here to Enrol”. Enrolment on the CPP Portal is free of charge and enrol their Digital Signature Certificate and upload their quotation well in advance.
 - ii. Possession of valid class II/III Digital Signature Certificate (DSC) in the form of smart card/e-token in the company’s name is a prerequisite for registration and participating in the bid submission activities through www.eprocure.gov.in. Digital signature certificates can be obtained from the authorised certifying agencies details of which are available under the link ‘Information about DSC’
4. **Bid Submission :-**
 - I. Bidders should go through the tender document carefully to understand the documents required to be submitted as part of bid.
 - II. The Bids shall be submitted online through eprocure.gov.in/procure/in, in Two Parts, viz, Technical Bid (Cover-I) and Price Bid (Cover-II) .
 - III. Bidders who has downloaded the tender from CPPP website should not temper/modify the tender form including downloaded price bid template in any manner. In case if the same is found to be tempered/modified in any manner, tender will be completely rejected.
 - IV. Each bidder should mark the tender reference on the top of bids submitted on line.
 - V. Kindly add scanned PDF of all relevant documents in a single PDF file like compliance sheet, OEM/authorisation letter/ valid registration certificate by MSME for EMD exemption etc

- VI. Bidder should log into the site well in advance for bid submission so that he/she upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
5. The bidder, in case of Original Equipment Manufacturers shall upload a self-declaration on their letter-head as PDF file in Cover-I of e-tender, along with the tender documents, confirming that they are regular in manufacturing, supplying, installing, testing & commissioning of the similar equipment from last 2 years.
 6. The bidder, in case of Authorized Distributor/ Authorized Dealer shall possess valid authorized Distributorship /Dealership license from Original Equipment Manufacturers. The tenderer shall enclose the copy of the same as PDF file in Cover-I of the e-tender while submitting the tender.
 7. Any optional Accessories / Tooling, besides the standard equipment recommended for the better performance of the equipment, if offered, be provided with their full technical details including their use and advantage in a separate sheet with the tender documents. No extra payment shall be paid on account of any discrepancy in nomenclature of items.
 8. The supply should be delivered at NRTO Lab (Ground Floor) of Central Pollution Control Board, Parivesh Bhawan, East Arjun Nagar, Delhi-110032 and the supplier shall be responsible for dues damage during the transit of goods.
 9. All the tender documents & Price Bid to be uploaded as per this tender are to be digitally signed by the bidder.
 10. In case bidders require any clarification regarding the tender document they are requested to submit their queries on the e-mail i.e. – sethuraman.cpcb@nic.in
Ph No. 011-22308202, 011-43102243



CENTRAL POLLUTION CONTROL BOARD
PARIVESH BHAWAN, EAST ARJUN NAGAR
SHAHDARA, DELHI-110032

GENERAL TERMS & CONDITIONS

1. Name of the Item : Visi-Coolers
2. Quantity : 10 Nos.
3. Only Bids received on CPP Portal will be considered for opening. Bids in any physical form sent through fax/email/courier/post/delivered personally will not be considered.

The equipment shall be in compliance to the specifications mentioned in Annexure - II of the tender.

4. **EMD** - The bidder must submit EMD of Rs.13,000/- (Rs. Thirteen Thousand only) in the form of DD/FDR/Bank Guarantee in favour of Central Pollution Control Board and no interest would be paid on such EMD amount. Bidder must upload the scanned copy of DD/ Pay Order on CPP Portal. The original EMD Document (DD/BG/FDR etc) to be deposited to CPCB, Delhi (Material Division) on or before the last date of submission of the Tender). The EMD will be returned after the bid award.

5. **EMD Exemption** - EMD Exemption will be granted as per Govt Policies to eligible bidders who are Micro and Small Enterprises (MSEs) as defined in MSE Procurement Policy issued by Department of Micro, Small and Medium Enterprises (MSME) or registered with Central Purchase Organisation, National Small Industries Corporation(NSIC). The copy of government notification granting exemption from deposit of EMD must be submitted along with Technical bid (cover -I)

6. Price

The rates quoted should be for delivery and installation at **CPCB, Delhi on FOR basis. If taxes, duties or any other charges over and above the rate quoted are payable by the purchaser actuals/percentage of such taxes/duties/charges should be clearly indicated. Please note that CPCB is entitled to concessional Customs duty, exempted from payment of excise duty, Concessional GST rates on Scientific Instrument as applicable to Educational/Research Institutions/Laboratories etc. against declaration form. The bidder should consider the same while quoting the rates.**

7. **Validity** ; - The tender shall be valid for a period of 90 days from the date of opening of the tender.

8. **Warranty** :- The Bidder shall provide 03 Years Onsite Comprehensive Warranty from the date on installation of the visi-coolers. All visits and spares during the Warranty Period will be

provided free of cost by the bidder/Manufacturer. The bidder shall attach a declaration/certificate in this regard in the Technical Bid (Cover-I).

9. **Performance Bank Guarantee** :- The bidder shall submit a **Performance Bank Guarantee in the form of DD/FDR/Bank Guarantee @ 10%** of the Purchase Order Value as soon as the bidder acknowledge the award of work. The Bank Guarantee will be valid upto 60 days beyond the warranty period.

10. The bidder shall upload PDF format copy of GST Registration, Income Tax PAN, Bank details in Cover - I of the e-tender.

11. The printed literature and catalogue/brochure giving full technical details should be included with technical bid to verify the specification quoted in the tender.

12. Payment will be made by Bank/Electronic Transfer/Bank, only after satisfactory completion of supply/installation, receipt of pre-receipted bill in triplicate and after submission of Performance Guarantee @ 10% of the price of instrument.

13. CPCB reserves the right to accept or reject any Bid and to cancel the Bidding processes or reject all Bids at any time prior to the award of Contract without thereby incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the ground for Institute's action

14. Proper servicing, whenever necessary, has to be provided by the supplier or their authorized agents. Availability of technical support & servicing facility locally/nationally should be indicated.

15. The bidder who have earlier supplied the instrument to any Govt, Dept/Public Sector undertaken/ scientific institute/, the purchase order be attached with technical bid(cover

16. Chairman, CPCB reserves the right to reject any tender/bid wholly or partly without assigning any reason.

17. CPCB shall have the right to verify the particulars furnished by the bidder independently

18. The Bidder shall take into account all costs including installation, commissioning, cartage etc. for giving delivery of material at Central Pollution Control Board, Parivesh Bhawan, East Arjun Nagar, Delhi-110032, before quoting the rates. In this regard no claim for any extra payment for any reason shall be entertained. The supplier shall be responsible for dues of damage, if any, during the transit of goods.

19. **Make in India Purchase Preference** - As per the Public Procurement (Preference to Make in India) Order 2017 of Govt of India, Ministry of Commerce, purchase preference to Local Suppliers will be given on submission of certificate of 50% Local Content from Statutory Auditor or Cost Auditor or from a practising chartered accountant giving the percentage of local content.

Tender Acceptance Letter
(To be given on Company Letter Head)

DATE _____
TENDER NOTICE NO _____

Name of Tender/: _____

TO

THE CHAIRMAN
CENTRAL POLLUTION CONTROL BOARD
(MINISTRY OF ENVIRONMENT & FORESTS GOVERNMENT OF INDIA)
C.B.D. CUM OFFICE COMPLEX
EAST ARJUN NAGAR DELHI - 110 032.

Sir,

1. I/We have downloaded/obtained the Tender Document for the above mentioned Tender from the CPP Portal and CPCB Website. As per your advertisement, given in the above mentioned websites
2. I/We hereby certify that I/we have read the entire terms and conditions of the tender document including all annexures which form part of the contract agreement and I/we shall abide hereby by the terms/conditions contained therein.
3. The corrigendum(s) issued from time to time by your department/organisation too have also been taken into consideration, while submitting this acceptance letter.
4. I/we hereby unconditionally accept the tender conditions of above mentioned tender document(s)/corrigendum(s) in its totality/entirety.
5. I/we do hereby declare that our Firm has not been blacklisted/debarred by any Govt. Department/Public Sector Undertaking.
6. I/We certify that all information furnished by our firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/organisation shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy the forfeiture of the full said earnest money deposit absolutely.
7. We undertake if our bid is accepted to deliver the instruments quoted by us, we shall deliver and install within the period indicated by us in our offer.
8. We agree to abide by this bid for a period of 90 days from the date fixed for Bid opening and it shall remain binding upon us and may be accepted at any time before expiration of that period.
9. We are submitting EMD in for Rs...../in bid Currency in favour of "Central Pollution Control Board", Delhi towards the Earnest Money.
10. We undertake to give 03 years onsite Warranty on the product from the date of installation.
11. We undertake to provide post warranty maintenance like AMC, CMC, availability of spares for at least 10 years from the date of supply etc.
12. We understood that you are not bound to accept the lowest or any bid you may receive.

Dated this.....day of.....2018

Signature of authorized Person, Name with Stamp & full Address.

PRODUCT SPECIFICATION FOR VISI COOLER

S.No.	Specification	Details
01	Gross Volume	300-400 L
02	Body Colour	White or Gray
03	Dimensions	24(W) X 24 (D) X 78 (H) inch Maximum
04	Cabinet Material	Pre-Coated / Powder Coated Sheet
05	Cabinet Liner Material	Pre-Coated Sheet / PVC (white)
06	Number of Doors	01
07	Door Type	Glass
08	Door Gasket	Magnetic
09	Glass Type	Tempered
10	Cooling Type	Forced Air cooling
11	Evaporator Fan	Yes
12	Condensor Fan	Yes
13	Refrigerant Type	CFC Free
14	Lock	Yes
15	Temperature Range	0°C to 10 °C
16	Temperature setting	Analogue or Digital
17	Inside Light	LED
18	Defrosting	Semiautomatic
19	Plastic Material	PVC/ABS
20	Power Plug Size	5 Amp. Or 15 Amp.
21	Power Cable Length	2.5 mtr. Or More
22	Power Requirements	230 Volts./50 Hz
23	Wheels	04 with Lock

ANNEXURE – III

FINANCIAL BID FORM

Details showing quantity, specification and other details of the instruments offered (to be filled by the bidder and must be kept in “Price Bid” part of the Tender)

Ser No.	Name of Instrument	The item is as per Specification Yes/NO	Difference in Specification of tender document and that of Bid, if any	Quantity	Unit Price (in Rupees excluding rates at col. No. 7)	Taxes and other expenditures (GST, freight, cost of installation, 03 years warranty & training etc.)	Total Amount in Rupees
1	2	3	4	5	6	7	8
1.	Visi-Coolers						

NOTE:- All the terms and conditions regarding Rates, Delivery Time, GST rate & Exemption, Warranty, Bid Validity should be mentioned clearly. If this sheet is not sufficient to accommodate the bid the additional sheets containing the same proforma but all such sheets including this one must be signed by the Bidder along with the seal. This Annexure must enclose in the Proforma Invoice price bid for item wise. Separate Bid form should be attached against each item, quoted for.

**Signature
with date & stamp of the bidder**

Online Bid Submission Details

The Online bids (complete in all respect) must be uploaded online in Two Covers as explained below:-

COVER – I (Technical Bid)			
(Following documents to be provided as PDF file)			
Sl. No.	Documents	Content	File Types
1.	Technical Bid	Tender Acceptance Letter per Annexure-I	.PDF
2.		Soft Copy of EMD Submission details/ EMD Exemption claim proof (NSIC/MSME Registration Certificate)	.PDF
3.		Technical Compliance Sheet with supporting documents as per specifications mentioned in Annexure – II (Manual of the equipment/Certification etc also to be attached)	.PDF
4.		Copy of GST Registration, Income Tax PAN, Bank details etc.	.PDF
5.		Self-declaration in letter head that the bidder is the OEM, authorized dealership license issued from OEM in case of dealers.	.PDF
6.		Details of technical support & servicing facility available locally and nationally, if applicable	.PDF
7.		Declaration of 03 years Comprehensive On-site Warranty	.PDF
8.		Past Experience Certificate/POs/Performance Certificate from Govt Organisations	.PDF
COVER-II (Price Bid)			
Sl. No.	Types	Content	
1.	Financial Bid	Price bid to be attached as per Annexure-III attached Price bid will only be accepted online on CPP Portal. Please do not send Price Bid in hard copy.	.PDF

All the documents have to be digitally signed by the bidder.

Sd/-
Admn. Officer (M)

CHECKLIST FOR BID/TENDER SUBMISSION

(The following check-list must be filled in and submitted with the bid documents)

Pre-Qualification Bid

Sr No.	Particulars	Yes/No
1.	Have You attached scan copy of E.M.D. in favour of Central Pollution Contgrol Board, as per amount mentioned therein ?	
2.	Have You attached Certificate if claim EMD exemption?	
3.	Have You attached GST Registration Certificate ?	
4.	Have You attached Copy of GST deposit receipt?	
5.	Have You Attached Technical specifications along with literature/brochure of the quoted product ?	
6	Have you attached Product certificate, if any ?	
7.	Have You attached Certificate for non-blacklisting of firm and non-registration of criminal case?	
8.	Have You attached Undertaking that the product offered is as per technical specifications of the tender?	
9.	Have You attached Undertaking for 03 years comprehensive warranty/guarantee ?	
Price Bid		
10.	Have you signed and attached the price bid form ?	