



केन्द्रीय प्रदूषण नियंत्रण बोर्ड  
CENTRAL POLLUTION CONTROL BOARD  
पर्यावरण, वन एवं जलवायु परिवर्तन मंत्रालय भारत सरकार  
MINISTRY OF ENVIRONMENT, FOREST & CLIMATE CHANGE GOVT. OF INDIA

No. C-45015/02/2016-17/Mat./

Dated: 09.03.2017

Speed post  
107720  
10758-769

**Sub:- Invitation of sealed Limited quotations for the supply of Photocopier Machines 02 Nos. (approx.) in CPCB - reg.**

Sirs,

Sealed quotations superscribing above mentioned subject and file number are invited for the supply of **Photocopiers Various make & Model** as per Specification at Annexure - I from the authorised dealers & distributor as per terms & conditions given below:

**02. The quotation should reach this office by 23.03.2017 at 11:00 AM and opening of the bid will be on 23.03.2017 at 12:00 AM.**

03. The rate should be written both in words & figures and there should not be any variations in the same. In case of any variation in the price quoted, the price mentioned in words will be considered as final.

04. The price bids of only those firms whose bids are technically qualified will be considered.

05. After price bid opening, no representation will be entertained.

06. The rate quoted should be as per our specification only.

07. The Quotation should be submitted in two parts first of the Quotation should contain technical bid and second part should contain the financial bid. (two separate sealed envelope) (**Annexure-I & II**)

08. The quotation should be either sent by registered post or quotation may be put in the tender box kept in the Ground Floor, Near Reception, Central Pollution Control Board, Parivesh Bhawan, East Arjun Nagar, Delhi - 110032 to avoid any delay.

09. It may be noted that mere quoting of lowest rates will not entitle any firm to get the order.

10. All the terms & conditions such as taxes/VAT, validity, guarantee period and transportation charges etc. should be clearly mentioned in the quotations. No C/D forms against VAT/CST will be issued.

11. The validity of the price should be for 180 days from the date of opening of the Bid.

12. Payment Terms: Payment will be made in Rupees 100% payment will be released on supply of the items in good condition and satisfactory installation. No advance payment will be made. Hence, no preference will be given for such advance payment proposals.

Contd....

केन्द्रीय प्रदूषण नियंत्रण बोर्ड  
निर्गत  
दिनांक

14/03/17

9/3/17

'परिवेश भवन' पूर्वी अर्जुन नगर, दिल्ली-110032  
Parivesh Bhawan, East Arjun Nagar, Delhi-110032

दूरभाष/Tel : 43102030, 22305792, वेबसाईट/Website : www.cpcb.nic.in

13. The items should be supplied within 15 days from the date of issue of confirmed order failure to supply within the specified time, the order is liable to be cancelled.
14. You are requested to quote the price of Material as FOR Central Pollution Control Board/ destination specified.
15. The Chairman, Central Pollution Control Board reserves the right to cancel any or all quotation/tenders without assigning any reason thereof. Your quotations should be valid for six months from the date of its opening.
16. All correspondence in this regard may be addressed to the Administrative Officer (Material), Central Pollution Control Board, Parivesh Bhawan, East Arjun Nagar, Delhi -110032.
17. In the event of any dispute, the decision of the Chairman, Central Pollution Control Board, shall be final and binding upon both the parties.
18. Typographical and clerical errors are subject to corrections.
19. A copy of valid & authorized Dealership certificate should be enclosed in the quotation otherwise your quotation will not be considered.
20. The tenderer should have a well established office located within Delhi/New Delhi /or NCR.
21. The number of requirement may vary either increase or decrease subject to need.

Yours faithfully,



(N. Sethuramalingam)  
Administrative Officer (M)

Encl:- Annexure-I 



## Specification of Photocopier

S.No.	Photocopier		Whether Fulfilling all requirement Yes/No	If any change/deviation, Mention clearly
1.	Speed	20-25P PPM		
2.	Features	Digital Multi-functional machine with copy/print/scancolor/Network ready/duplex/DADF & single Tray		
3.	Resolution	Copy 600 x 600 dpi, scan: 300x300dpi. Print-600x600dpi		
4.	Processor/Software	Fast speed in printing (ufr-ii)		
5.	Copy ratio	25 to 400% Zoom 1% increase or decrease		
6.	Paper Source	Min 250 Sheet Cassette Min 80 sheet bypass All universal tray Same as 25 cpm		
7.	Paper size	A4, A3, A5		
8.	Memory	(RAM) 128 MB		
9.	Energy efficiency			
10.	Tonner Capacity	10500 copies (Aprox.)		
11.	Warm up time	7.9 sec.		
Terms & Conditions:- * <ul style="list-style-type: none"> <li>• Delivery : One Weeks</li> <li>• Warranty : One Year</li> <li>• Payment : As per Government Norms</li> </ul>				

  
9/5/16

## Price Schedule

To,

Bid form for bid no..... date opening .....23/03/2017.....

1. We ..... hereby offer to supply the following items at the prices and within the period indicated below.

Sr. No.	Item	Description	Qty.	Unit	Unite Price	Taxes	Total price inclusive Taxes
1.	Photocopier						
Total Amount in Figure							

2. It is herewith certified that we have understood the instruction to bidders and also the general and special conditions of the bid and have thoroughly examined specifications are thoroughly aware of the nature of photocopier required and our offer is to supply photocopier strictly in accordance with the requirements and according to the terms mentioned in the bids.
3. We hereby offer to supply the photocopier detailed above or such portion thereof as you specify in the 'notification of award' at the price quoted and agree to hold this offer open for acceptance for a period 180 days from the date of opening of bid. We shall be bound by the communication of acceptance dispatched within the prescribed time.
4. Above rates are inclusive of taxes and above quantities are tentative and may be changed and payment will be made as per payment terms of tender document.

Note:-

- a) The Bidders may prepare their bid form as per this Performa.
- b) No change in the Performa is permissible.
- c) No erasures or alterations in the text of the Bid are permitted. Any correction made in the Bid shall be initialled by the bidder.

Dated \_\_\_\_\_ 2017 .....

(Signature and seal of manufacturer/bidder)

1. M/s Be Office Automation Products  
1 mii market, Nankpura gurdwara,  
Moti Bagh, Delhi-21,  
Near Nanakpura Gurdwara (Map)
2. Shri Techonogies and Communication Systems  
55, Laxmi Bai Nagar Market,  
Sarojini Nagar, Delhi-23  
AIIMS, INA Metro Station
3. M/s VD International  
D-214, 223, 2<sup>nd</sup> Floor,  
Laxmi Chamber, Laxmi Nagar,  
Delhi-92
4. M/s New Way Office Automation Technology  
K-128/104, Ground Floor,  
Ranjit Sadan, Mohammadpur,  
Delhi-66
5. M/s Digital Technology  
Plot Number -59, Ambrahi Extension,  
Dwarka Sector 19, delhi-75.
6. Noida Business Automation  
Plot No. 256, udhyog Kendra 1<sup>st</sup>,  
Echo 3<sup>rd</sup>, Greater Noida,  
Noida-201310
7. M/s M & S Solutions  
18, South Extension I,  
Delhi-49.
8. M/s Paramount Office Automation co  
G-2, Plot No-H-7, Agrwal Plaza,  
Pitampura, Delhi-34
9. M/s Genius Office Automation Pvt Ltd.  
Nathu Complex, RZ-99,  
Ground Floor,  
Dabri, Delhi-45.
10. M/s VSM Advance Automation,  
21/1381, Naiwala, Karol Bagh,  
New Delhi-05
11. M/s Apex System  
F-305, IIIrd Floor, Aditya Arcade,  
Preet Vihar Community Centre  
Delhi-92
12. M/s Uneecops Techonologies Ltd.  
C-185, Naraina Industrial Area  
Phase-I new Delhi-28