



CENTRAL POLLUTION CONTROL BOARD
MS OFFICE

CIRCULAR


File no. MSCB/ 17/ 2017

July 01, 2019

**Sub: Instruction from CCB regarding papers marked for discussion with the Hon'ble MEF
-reg.**

Hon'ble MEF has designated every Wednesday for discussion on papers marked by him, in view of this following are instructions of CCB for compliance please,

1. Above mentioned papers may be examined thoroughly and acted upon very quickly. Status on each issue should be prepared after thorough examination and ensured for no factual inaccuracies.
2. Response from CPCB should be sent in writing within the prescribed timeline after Member Secretary CPCB has seen it. A copy of response must be endorsed to CCB Section for record.
3. To ensure timely actions on such references, Divisional Heads shall ensure a separate 'window' for tracking progress on follow-up actions and facilitate paper retrieval.
4. The concerned officers must be ready every Wednesday to travel at short notice to MoEFCC if called upon to for discussions pertaining to them.


(Vinod Babu)

Member Secretary

To:
All Divisional Heads

Copy to:

1. PS to CCB : For information please
2. DH IT : For uploading on website