

SCHEDULE OF DELEGATION OF POWERS

Sl. No.	Item	Chairman, Central Board	Member Secretary, Central Board	Divisional Heads / Regional Directors/ Project Officer
(1)	(2)	(3)	(4)	(5)
ADMINISTRATIVE				
1.	Powers to make appointment in accordance with rules against sanctioned posts.	Full Powers upto the pay structure of GP of Rs.7600/- or Level 12 of Pay Matrix	Full Powers upto the pay structure of GP of Rs.2800/- or Level 5 of Pay Matrix	NIL
2.	Creation of a temporary posts out of Plan Fund.	Full powers upto the Grade Pay of Rs.7600/- or Level 12 of Pay Matrix for the period of Project not exceeding 6 months subject to ratification by the Board within 3 months of creation subject to the approval of MoEF&CC.	Nil	Nil
3.	Appointment on contractual basis under sponsored	Full powers on all posts upto the pay structure of Grade	Full powers on all posts upto the pay structure of Grade	For all Scientist 'E' and Scientist 'F' indicating as Incharge of Division and Regional Directors only upto the

Delegation of Powers approved in the 175th Meeting of the Board held on the 21st December, 2016 and subsequently amended in 179th Meeting held on 21.12.2017 and 185th Meeting held on 19.03.2019.



Sl. No.	Item	Chairman, Central Board	Member Secretary, Central Board	Divisional Heads / Regional Directors/ Project Officer
(1)	(2)	(3)	(4)	(5)
	Projects for the specified period of the Project.	Pay of Rs.7600/- or Level 12 of Pay Matrix	Pay of Rs.2800/- or Level 5 of Pay Matrix	pay structure of Grade Pay of Rs.2800/- or Level 5 of Pay Matrix on daily wage basis against leave vacancies. The period should not be less than 30 days and engagement upto a maximum of 60 days subject to availability of funds and sanction by MS. A quarterly return about appointments should be furnished to the Administration (R) Division by 7 th of April, July, October and January of every year in prescribed proforma.
3A	Appointment of JRF/SRF/RA/Assistant (Legal)/other employees under projects as per the norms issued by the MoEF&CC.	Full Powers.	Full Powers.	NIL
4.	Fixation of pay of the employees on promotion/ MACP/MFCS.	Full powers.	Full powers upto the pay structure of Grade Pay of Rs.8900/- or Level 13A of Pay Matrix	For I/c Admn.(P) Full powers upto the pay structure of Grade Pay of Rs.7600/- or Level 12 of Pay Matrix

Delegation of Powers approved in the 175th Meeting of the Board held on the 21st December, 2016 and subsequently amended in 179th Meeting held on 21.12.2017 and 185th Meeting held on 19.03.2019.



Sl. No.	Item	Chairman, Central Board	Member Secretary, Central Board	Divisional Heads / Regional Directors/ Project Officer
(1)	(2)	(3)	(4)	(5)
5.	Release of Annual Increments in normal course.	Full powers.	Full powers upto the pay structure of Grade Pay of Rs.8900/- or Level 13A of Pay Matrix	For I/c Admn.(P) Full powers upto the pay structure of Grade Pay of Rs.7600/- or Level 12 of Pay Matrix in normal course
6.	Power to grant Earned Leave, Half Pay Leave, Maternity Leave, Paternity Leave Casual Leave/ Restricted Leave/ Special Casual Leave /Child Care Leave etc.	Full powers.	Full powers for the officers upto the Grade Pay of Rs.8700/- or Level 13 of Pay Matrix and other Divisional Heads reporting directly to MS.	Full powers for Officers and staff working under them and forwarding monthly statement to Administration (P).
7.	Power to transfer / posting of staff / work allocation.	Full powers.	Full powers for the employees upto the pay structure of Grade Pay of Rs.6600/- or Level 11 of Pay Matrix.	Full powers for allocation of work within Division / Regional Director and within posted staff. These will also be applicable to Scientist 'E', Scientist 'F' if separately as Unit Head and reporting directly to MS or CCB.

Delegation of Powers approved in the 175th Meeting of the Board held on the 21st December, 2016 and subsequently amended in 179th Meeting held on 21.12.2017 and 185th Meeting held on 19.03.2019.

Sl. No.	Item	Chairman, Central Board	Member Secretary, Central Board	Divisional Heads / Regional Directors/ Project Officer
(1)	(2)	(3)	(4)	(5)
8.	Power to grant permission for NOC acquiring Indian Passport.	Full Powers.	Full Powers for the employees upto the GP of Rs.8700/- or Level 13 of Pay Matrix.	Divisional Head Admn.(P) Full Powers.
9.	Power to grant permission for part time/ correspondence higher studies including Ph.D. as per guidelines framed by the Board,	Full powers.	Full powers for the officers upto the grade pay of Rs.6600/- or Level 11 of Pay Matrix	Full Powers to Incharge Admn.(P) for the courses through correspondence and part time upto the grade pay of Rs. 7600/- or Level 12 of Pay Matrix only on the recommendations of Divisional Head /Regional Director.
10.	Acceptance of dependents of the employees on production of required documents.	Full Powers.	Full Powers.	Full Powers to Incharge Admn.(P) subject to verification in accordance with rules.
10A	Forwarding of Applications on Deputation Basis	Full powers.	Full powers upto the Level 12 of Pay Matrix .	NIL
10B	Release of EMD, performance Bank Guarantees etc. to the bidders at the appropriate	Full Powers	Full Powers	Full Powers to Concerned Divisional Head.

Delegation of Powers approved in the 175th Meeting of the Board held on the 21st December, 2016 and subsequently amended in 179th Meeting held on 21.12.2017 and 185th Meeting held on 19.03.2019.

Sl. No.	Item	Chairman, Central Board	Member Secretary, Central Board	Divisional Heads / Regional Directors/ Project Officer
(1)	(2)	(3)	(4)	(5)
	time. Extension of date of supply upto a period of 45 days within the Financial Year			
10C	Reimbursement of TTA on Transfer and Retirement	Full Powers	Full Powers	Full Powers to I/c Admn.(P) as per entitlement.
SANCTION OF OFFICIAL TOUR PROGRAMMES OF OFFICERS / STAFF				
11.	Through entitled class.	Full powers.	Full powers for the officers upto the grade pay of Rs.8700/- or Level 13 of Pay Matrix reporting directly to MS.	Full powers for the officer working under them.
12.	Journey by class higher than the entitled class.	Full powers.	Full powers for the officers upto the grade pay of Rs.5400/- or Level 9 of Pay Matrix.	NIL

Delegation of Powers approved in the 175th Meeting of the Board held on the 21st December, 2016 and subsequently amended in 179th Meeting held on 21.12.2017 and 185th Meeting held on 19.03.2019.



Sl. No.	Item	Chairman, Central Board	Member Secretary, Central Board	Divisional Heads / Regional Directors/ Project Officer
(1)	(2)	(3)	(4)	(5)
13.	Passing and reimbursement of TA/DA claims as per rules.	Full powers.	Full powers for the officers upto the grade pay of Rs.8700/- or Level 13 of Pay Matrix. those reporting directly to MS.	Full powers for the officers and staff working under them. The settlement of TA/DA claim shall be done by Finance & Accounts Division for officials posted at H.O. TA/DA claim can be directly submitted to Accounts Division on self-certificate basis by officers in Level 11 and above.
FINANCIAL				
14.	Power to engage Technical and Scientific Consultant / Firms for carrying out specific technical jobs.	Full powers following the procedures laid down in the General Financial Rule, 2005.	Full powers subject to a maximum limit of Rs.2 crore after following the procedures laid down in the General Financial Rule	Full power upto to Rs.10.00 lakh against the approved schemes under the Annual Action Plan for that year after following the procedures laid down in the General Financial Rule.
15.	To dispense with normal procedure to engage Technical and Scientific Consultant / Firms for carrying out specific technical jobs in exceptional cases of urgency etc. Reasons for each are to be recorded.	Full powers upon the recommendation of Purchase Committee/ Standing Committee constituted by the Chairman, Central Board.	Full powers upto Rs. 50.00 lakhs in each case upon the recommendation of Purchase Committee/ Standing Committee constituted by the Chairman, Central Board subject to a	For Regional Director /Project Officer only. Full powers upto Rs. 5.00 lakhs in each case not exceeding the sanctioned budget provision upon the recommendation of Concerned Purchase/ Standing Committee at

Delegation of Powers approved in the 175th Meeting of the Board held on the 21st December, 2016 and subsequently amended in 179th Meeting held on 21.12.2017 and 185th Meeting held on 19.03.2019.



Sl. No.	Item	Chairman, Central Board	Member Secretary, Central Board	Divisional Heads / Regional Directors/ Project Officer
(1)	(2)	(3)	(4)	(5)
			maximum of Rs. 200.00 lakhs per annum.	Regional Directorate constituted by the MS.
16.	Write Off of irrecoverable losses on account of Stores/Materials due to normal wear and tear.	Full powers with recommendations of the Committee constituted for the purpose.	Full powers upto Rs.50.00 lakh per annum with recommendations of the Committee constituted for the purpose.	For RD/PO/AO(M) / the Divisional Heads maintaining any kind of stores only. Full powers upto Rs. 5,00,000/- per annum for losses not due to theft or negligence with the recommendations of the Committee constituted for the purpose.
17.	Write Off of unserviceable material or very old, non-usable items (Instruments, E-Wastes, Furniture, Office Equipment's, etc.).	Full powers on the recommendations of the Committee constituted by the Chairman.	Full powers upto a maximum of Rs.50.00 lakhs per annum on the recommendation of the Committee constituted by the CCB.	For RD/PO/AO(M)/I/c. Bldg . only. Full powers upto Rs.2.00 lakh per annum on the recommendation of the Committee constituted by the MS.
18.	To call tenders / quotations and to place supply order / work order following prescribed procedure for procurement of materials /	Full powers to grant Administrative Approval upon the final recommendations of	Full powers upto Rs. 1.00 crore in each case subject to the Administrative Approval by the Chairman and upon	Full powers up to Rs. 10.00 lakhs in each case subject to the Administrative Approval by the Chairman and to award contract / place supply order to the competent bidder following prescribed purchase

Delegation of Powers approved in the 175th Meeting of the Board held on the 21st December, 2016 and subsequently amended in 179th Meeting held on 21.12.2017 and 185th Meeting held on 19.03.2019.

Sl. No.	Item	Chairman, Central Board	Member Secretary, Central Board	Divisional Heads / Regional Directors/ Project Officer
(1)	(2)	(3)	(4)	(5)
	supplies, major & minor equipment & works etc. and release of payment thereof.	the Member Secretary.	the recommendations of Purchase Committee constituted by the Chairman subject to a maximum of Rs. 50.00 Crore per annum.	procedure and upon the recommendation of Local Purchase Committee subject to a maximum of Rs. 50.00 lakhs in a year.
19.	To call Expressions of Interest from the competitive bidders out sourcing of services etc., opening of tenders and release of payment thereof.	Full powers to grant Administrative Approval upon the final recommendations of the Committee constituted.	Full powers upto Rs. 1.00 crore in each case subject to the Administrative Approval by the Chairman and upon the recommendations of Committee constituted by the Chairman subject to a maximum of Rs. 50.00 Crore per annum.	Full powers up to Rs. 10.00 lakhs in each case subject to the Administrative Approval by the Chairman and to award contract to the competent bidder following prescribed procedure and upon the recommendation of Local Committee subject to a maximum of Rs.50.00 lakhs in a year.
20.	To dispense with normal procedure of calling quotations in exceptional cases of urgency and or cases where the material	Full powers upon the recommendation of Purchase Committee constituted.	Full powers upto Rs. 50.00 lakhs in each case upon the recommendation of Purchase Committee constituted by the	Full powers upto Rs.5.00 lakhs in each case subject to a maximum of Rs.50.00 lakhs only per annum reasons to be recorded for dispensation.

Delegation of Powers approved in the 175th Meeting of the Board held on the 21st December, 2016 and subsequently amended in 179th Meeting held on 21.12.2017 and 185th Meeting held on 19.03.2019.

Sl. No.	Item	Chairman, Central Board	Member Secretary, Central Board	Divisional Heads / Regional Directors/ Project Officer
(1)	(2)	(3)	(4)	(5)
	required etc., is of a sophisticated nature and reasons for each are recorded for procurement and works.		Chairman, Central Board, subject to a maximum of Rs.1.00 Crore per annum. (Records with respect to limits to be kept by the Material Section).	(Records with respect to limits to be kept by the respective RDs/ PO).
21.	Power to sanction repair & maintenance expenditure on Furniture & fixtures, Scientific Instruments & Office appliances including Computers/Air Conditioner at Field Stations and day to day miscellaneous items and their AMCs against budget provision (Plan & Non - Plan) and release of payment thereof.	Full Powers for non-recurring & recurring	Non-recurring upto Rs.50.00 lakhs in each case upto a maximum of Rs. 1.00 crore per annum and recurring upto Rs. 5.00 lakhs in each case upto a maximum of 50.00 lakhs per annum.	Non recurring upto Rs. 2.5 lakhs in each case upto maximum of Rs. 50.00 lakhs per annum. Recurring upto Rs. 50,000/- in each case upto a maximum of Rs. 25.00 lakhs - per annum.
22.	Purchase of Stationery items, Air Conditioners, UPSs, Furniture, Fixtures and other Office stores, computer consumables, monitoring	Full powers.	Full powers upto Rs.50.00 lakhs on each occasion subject to a maximum of	FOR DIVISIONAL HEADS/RDs/PO. Full powers upto Rs. 25,000/- on each occasion for purchase of items without calling quotations / tenders

Delegation of Powers approved in the 175th Meeting of the Board held on the 21st December, 2016 and subsequently amended in 179th Meeting held on 21.12.2017 and 185th Meeting held on 19.03.2019.

Sl. No.	Item	Chairman, Central Board	Member Secretary, Central Board	Divisional Heads / Regional Directors/ Project Officer
(1)	(2)	(3)	(4)	(5)
	shoes, miscellaneous works on approved rates and other miscellaneous items on rate contract/ from co-operative stores as par the guidelines of the Government of India.		1.00 crore per annum.	subject to a maximum of Rs. 5.00 lakhs per annum. For Divisional Head Admn.(M) and RDs/PO. Purchase of Stationery items, office equipment's/ furniture/ fixtures, other consumables amounting to Rs. 2.00 lakh in each occasion subject to a maximum of Rs.20.00 lakhs per annum through GeM (or) from co-operative stores / on rate contract, on the recommendations of Local Purchase Committee. Scientist 'E' reporting directly to MS may also exercise the power for purchase upto Rs. 25,000/- in each case for local purchase subject to maximum of Rs. 5.00 lakhs per annum. In all above cases purchase shall be done through AO(M) at Head Office and by RDs./ PO.

Delegation of Powers approved in the 175th Meeting of the Board held on the 21st December, 2016 and subsequently amended in 179th Meeting held on 21.12.2017 and 185th Meeting held on 19.03.2019.



Sl. No.	Item	Chairman, Central Board	Member Secretary, Central Board	Divisional Heads / Regional Directors/ Project Officer
(1)	(2)	(3)	(4)	(5)
23.	Purchase of Glassware, Plastic wares, Chemical, Filter Papers, gases, refilling of gas cylinders, purchase of spares, other consumables etc. on approved rate contract or purchase of glassware chemicals, plastic wares, spares and gases directly from the vendors.	Full powers.	Full powers upto Rs.50.00 lakhs on each occasion subject to a maximum of 1.00 crore per annum.	For RDs/PO/ Admn.(M) only. Full powers upto Rs.5.00 lakhs on each occasion subject to a maximum of Rs.50.00 lakh per annum for H.O. Rs.1.00 lakh on each occasion subject to a maximum of Rs.10.00 lakhs per annum in case of RDs/PO.
24.	Power to accept quotations higher than the lowest quotations for reasons to be recorded in writing.	Full powers within the provisions of GFR.	Full powers within the provisions of GFR.	Full powers within the provisions of GFR upto Rs.50,000/- on each occasion.
25.	Payment of Electricity, Gas Water used in Office, Laboratory and Guest House & Insurance.	Full powers.	Full powers.	FOR RD/PO/INCHARGE BLDG. Full powers subject to the condition that the bills are properly certified & entries of meter reading are recorded in the respective registers.
26.	Telephone, Telex & Fax, Broad Band, Internet, Wi- FI installed in the office,	Full powers.	Full powers.	Incharge RD / PO & Incharge Building Full powers subject to the condition that the bills are properly certified &

Delegation of Powers approved in the 175th Meeting of the Board held on the 21st December, 2016 and subsequently amended in 179th Meeting held on 21.12.2017 and 185th Meeting held on 19.03.2019.



Sl. No.	Item	Chairman, Central Board	Member Secretary, Central Board	Divisional Heads / Regional Directors/ Project Officer
(1)	(2)	(3)	(4)	(5)
	monitoring stations and at the residence of the Officers.			entries are recorded in respective registers (for office). For residential phone full powers subject to adoption/ sanction of phone by the Competent Authority.
27.	Postage & Telegram charges.	Full powers.	Full powers.	FOR RD/PO/I/c Admn.(P). Full powers to the RDs/PO/ relevant Divisional Incharge.
28.	Running & Maintenance of Board's vehicles including fuel charges, purchase of tyres, tubes, etc.	Full powers.	Full powers.	(a) For running and maintenance of vehicles. Rs 25000/- in each case subject to a ceiling of Rs. 20.00 lakhs per annum for HΘ to Incharge Building and Rs.25000/- in each case subject to a ceiling of Rs.1.00 Rs. 2.00 lakh for RD/PO. (b) Fuel Charges – Full powers subject to the condition that the bills are properly certified & entries are recorded in respective registers (for office).

Delegation of Powers approved in the 175th Meeting of the Board held on the 21st December, 2016 and subsequently amended in 179th Meeting held on 21.12.2017 and 185th Meeting held on 19.03.2019.

Sl. No.	Item	Chairman, Central Board	Member Secretary, Central Board	Divisional Heads / Regional Directors/ Project Officer
(1)	(2)	(3)	(4)	(5)
				(c) Insurance - Full powers for HO/RD
29.	Hiring of vehicles for official purpose as per approved rates by CPCB.	Full powers.	Full powers.	Full powers to the Incharge Building /RDs/PO upto Rs. 50.00 lakhs per annum and RDs/PO Rs. 25.00 Lakhs for hiring the vehicle for local journeys within their city / zone/area under approved project work (survey monitoring, inspection etc.)
30.	Reimbursement of local conveyance for official duties.	Full powers.	Full powers.	Full powers upto a ceiling of Rs.3000/- per month for each staff working under them. Monthly statement to be prepared at Division/RD level and send to MS for cross check.
31.	Printing & Binding from the empanelled printers.	Full powers.	Full powers.	For RD/PO/Incharge PR only. Full powers upto Rs. 50,000/- per annum subject to Rs.10 lacs per annum.
32.	Contingent expenditure from Impress Account.	Full powers.	Full powers.	Full powers upto Rs. 25000/- in at a time with total bill upto Rs. 2.00 lakh per annum with recoupment.

Delegation of Powers approved in the 175th Meeting of the Board held on the 21st December, 2016 and subsequently amended in 179th Meeting held on 21.12.2017 and 185th Meeting held on 19.03.2019.

Sl. No.	Item	Chairman, Central Board	Member Secretary, Central Board	Divisional Heads / Regional Directors/ Project Officer
(1)	(2)	(3)	(4)	(5)
				(full power for approval and settlement)
33.	Hiring and termination of Security Services.	Full powers.	Full powers.	For Regional Director / Project Officer and Concerned Divisional Incharge only in HO. Full powers subject to the sanctioned budget after following the prescribed procedures.
34.	Expenditure on official meetings on tea / coffee / lunch.	Full powers	Full powers.	Full powers subject to the rates fixed by the Canteen Committee. Record of attendance as well as expenditure on this account to be maintained. Rates fixed will also be applicable in the case of RDs/PO.
35.	Release of payments for salary of JRF / SRF / RA/ Project staff / Temporary Status & Daily wagers.	Full powers.	Full powers.	Full powers to RDs/PO/ I/c Admn.(R) against sanction given by MS/CCB after appointment. No power for appointment of JRF/SRF/RA.
36.	Power to sign cheques and make payments where such payments are clearly authorized by the Competent Authority.	Full powers	Full powers	Authorized Signatories including Regional Directors at Regional Directorates / Project Office and Incharge F&A at Head Office.
37.	Passing of payment vouchers where such payments are	Full powers	Full powers	Full powers to Regional Director/ I/c Project Office/ Incharge F&A.

Delegation of Powers approved in the 175th Meeting of the Board held on the 21st December, 2016 and subsequently amended in 179th Meeting held on 21.12.2017 and 185th Meeting held on 19.03.2019.

Sl. No.	Item	Chairman, Central Board	Member Secretary, Central Board	Divisional Heads / Regional Directors/ Project Officer
(1)	(2)	(3)	(4)	(5)
	clearly authorized by the Competent Authority.			
38.	Security Services Bills (Passing & Payment).	Full powers.	Full powers.	Full powers to Regional Directors / I/c Project Office /Incharge Building.
39.	Release of payment on account of Rent, Rates & Taxes and other profession fee (advocate charges, actuarial valuation, etc.) as per approved rates.	Full powers.	Full powers.	Full powers to Regional Directors / I/c Project Office /Incharge F & A and Incharge Legal Division.
40.	Advertisement & Publicity.	Full powers.	Full powers beyond Rs.2.00 lakhs.	Full Powers to Incharge PR and Incharge RD/PO upto Rs.2 Lakhs under approved project.
41.	Building Maintenance & Minor works.	Full powers.	Full powers beyond Rs. 5.00 lakh in each case subject to a maximum of Rs.1.00 crore per annum within sanctioned budget on the recommendations of the Committee	FOR I/C BLDG. H.O. /RDs/PO ONLY. Full powers up to Rs. 5.00 lakh in each case subject to a maximum of Rs. 25,00,000/- per annum.

Delegation of Powers approved in the 175th Meeting of the Board held on the 21st December, 2016 and subsequently amended in 179th Meeting held on 21.12.2017 and 185th Meeting held on 19.03.2019.

Sl. No.	Item	Chairman, Central Board	Member Secretary, Central Board	Divisional Heads / Regional Directors/ Project Officer
(1)	(2)	(3)	(4)	(5)
			constituted for the purpose.	
42.	Purchase of books & library equipment etc.	Full powers.	Full powers on the recommendations of the Library Committee.	Full powers to Incharge PR and Regional Director/Project Incharge for purchase of books subject to sanctioned Budget upto Rs.5.00 lakhs per annum upon the recommendations of the Library Committee for HO and Rs.50,000/- per annum for RDs on the recommendations of Local Committee.
43.	Purchase of reference books.	Full powers.	Full powers.	Full powers upto Rs.10,000/- in each case subject to a maximum to Rs.1.00 lakh per annum.
44.	Engagement of Advocates.	Full powers.	Full powers for engagement and release of fees as per the approved schedule of fees to the advocates on the approved panel of advocates.	FOR REGIONAL DIRECTOR/ INCHARGE LEGAL CELL ONLY Full powers for finalizing a panel to engage Government counsel in consultation with MS as per rates approved by CPCB.
45.	Hiring of accommodation / Office staff quarters.	Full powers on the recommendations of the Committee	Full powers for hiring accommodation more than Rs.1.00 lakh per month rent on the	FOR REGIONAL DIRECTOR / PROJECT INCHARGE & I/C. BUILDING AO Concerned ONLY

Delegation of Powers approved in the 175th Meeting of the Board held on the 21st December, 2016 and subsequently amended in 179th Meeting held on 21.12.2017 and 185th Meeting held on 19.03.2019.

Sl. No.	Item	Chairman, Central Board	Member Secretary, Central Board	Divisional Heads / Regional Directors/ Project Officer
(1)	(2)	(3)	(4)	(5)
		constituted by the CCB.	recommendations of the Committee constituted by the CCB.	Full powers for office accommodation for signing of lease agreement on behalf of MS for approved cases. Full powers for staff accommodation as per the entitlement.
46.	LTC Sanction.	Full powers.	Full powers for the officers in the Grade Pay of Rs. 8700/- and above	Full powers to I/c Admn.(P) upto Grade Pay of Rs. 7600/- Level 12. Statement of expenditure to be maintained and two Officers from one Division/RD of the same rank should not go at one time.
47.	Children Education Reimbursement.	Full powers.	Full powers.	Full powers to I/c Admn.(P) for the employees posted at HO and Full powers to RD/PO subject to verification by AO(P) on submitting the claim by the employees on first occasion.
48.	Telephone Bills reimbursement.	Full powers.	Full powers.	Full powers to Regional Director/Project Officer and Incharge Building as per entitlement.

Delegation of Powers approved in the 175th Meeting of the Board held on the 21st December, 2016 and subsequently amended in 179th Meeting held on 21.12.2017 and 185th Meeting held on 19.03.2019.




Sl. No.	Item	Chairman, Central Board	Member Secretary, Central Board	Divisional Heads / Regional Directors/ Project Officer
(1)	(2)	(3)	(4)	(5)
49.	MOU with Hospitals.	Full powers.	Full powers.	Full powers to Sr.AO/AO concerned and Incharge RDs/PO as the case may be.
50.	Approval of AMA.	Full powers.	Full powers.	Full powers to Sr.AO/AO concerned and Incharge RDs/PO as the case may be.
51.	Issuing of Credit letter to Hospital for Employee.	Full powers.	Full powers.	Full powers to AO concerned and Incharge RD/PO as the case may be.
52.	Reimbursement of Medical Bill as per CSMA/CGHS rates.	Full powers.	Full powers upto Rs.5.00 lakhs in each case.	Full Powers to I/C-RDs /PO/ AO concerned/ I/c F & A upto Rs.1,00,000/- Rs. 2,00,000/- in each case. Monthly statement is to be made.
53.	Hosting of any functions such as World Environment Day/CPCB Foundation Day/ Farewell on Retirement/Annual Sports meet/ Hindi Diwas and other functions.	Full powers.	Full powers.	Incharge PR upto Rs. 30,000/- for farewell parties & other functions and Incharge RDs upto Rs.15,000/- and I/c PO upto Rs.10,000/- for Hindi Diwas / Farewell Parties & other functions only in each case.

Delegation of Powers approved in the 175th Meeting of the Board held on the 21st December, 2016 and subsequently amended in 179th Meeting held on 21.12.2017 and 185th Meeting held on 19.03.2019.

Sl. No.	Item	Chairman, Central Board	Member Secretary, Central Board	Divisional Heads / Regional Directors/ Project Officer
(1)	(2)	(3)	(4)	(5)
EXECUTION OF THE PROJECTS FOR WHICH ADMINISTRATIVE APPORVAL IS GRANTED BY THE CHAIRMAN, CPCB				
54.	Release of payment in respect of approved Project/Studies (Plan & Non Plan)	Full powers.	Full powers upto Rs.50.00 lakhs.	Full Powers upto Rs. 5.00 Lakh for approved Projects to the respective Incharges and officer reporting directly to MS against approved Project.
POWER TO SANCTION ADVANCE TO THE EMPLOYEES OF THE BOARD (INTEREST BEARING ADVANCES)				
55.	Bicycle/Table Fan/P.C.	Full powers.	Full powers.	Full Powers to RDs/PO/ Incharge F & A.
56.	Motor Cycle / Motor Car.	Full powers.	Full powers.	Full Powers to Incharge Admn. (P).
57.	House Building Advance.	Full powers.	Full powers.	NIL

Delegation of Powers approved in the 175th Meeting of the Board held on the 21st December, 2016 and subsequently amended in 179th Meeting held on 21.12.2017 and 185th Meeting held on 19.03.2019.



Sl. No.	Item	Chairman, Central Board	Member Secretary, Central Board	Divisional Heads / Regional Directors/ Project Officer
(1)	(2)	(3)	(4)	(5)
58.	TTA and TA/DA advances for approved official tour programmes/ Transfer in Public Interest.	Full powers.	Full powers.	Full powers in respect of the employees working under them.
59.	Leave Salary Advance.	Full powers.	Full powers.	For RDs/PO/I/c Admn.(P) Only. Full powers for staff working in RDs/PO and full powers to I/c Admn. (P) for all the staff working at Head Office/RDs/PO as the case may be with an intimation to the Incharge F & A for recovery.

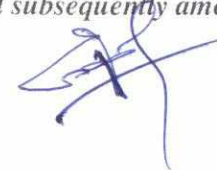
Delegation of Powers approved in the 175th Meeting of the Board held on the 21st December, 2016 and subsequently amended in 179th Meeting held on 21.12.2017 and 185th Meeting held on 19.03.2019.



**POWER TO SANCTION ADVANCE TO THE EMPLOYEES OF THE BOARD
(NON-INTEREST BEARING ADVANCES)**

60.	Festival advance / LTC advance / Natural calamities advance etc., subject to rules in GFR & other instructions issued by the Government from time to time on the subject.	Full powers.	Full powers.	For RDs/PO/I/c Admn.(P) Only. Full powers for staff working in RD/PO and full powers to I/c Admn. (P) for all the staff working at Head Office, Delhi with an intimation to the Incharge F & A.
61.	CPF advance / withdrawal	Full powers.	Full powers.	Full powers to I/c Admn.(P) with an intimation to the Incharge F & A.
62.	Final Settlement of CPF Account	Full Powers.	Full Powers on the recommendations of Admn.(P) Division and Accounts Division	Nil
63.	Payment of Monitoring Allowance, licence fee/ lease rent in case of Monitoring Stations.	Full powers.	Full powers.	Full powers to ACO-II on the recommendations of the respective Incharges. As per approved rates.
64.	Forwarding of Applications for employment outside	Full powers as per numbers fixed with in CCS Rules.	Full powers as per numbers fixed with in CCS Rules.	Full powers as per numbers fixed with in CCS Rules to I/C Admn.(P) upto Level 12.
65.	Forwarding of Applications on Deputation Basis	Full powers.	Full powers upto the Level 12 of Pay Matrix	NIL

Delegation of Powers approved in the 175th Meeting of the Board held on the 21st December, 2016 and subsequently amended in 179th Meeting held on 21.12.2017 and 185th Meeting held on 19.03.2019.



			by Appointing Authority.	
66	Release of EMD performance Bank Guarantees etc. to unsuccessful bidders. Extension of date of supply upto a period of 45 days with the Financial Years	Full Powers	Full Powers	Full Powers to Concerned Divisional Head.
67	Reimbursement of TTA on Transfer and Retirement	Full Powers	Full Powers	Full Powers to I/c Admn.(P) as per entitlement.
68	Appointment of JRF/SRF/RA/Assistant (Legal)/other employees under projects as per the norms issued by the MoEF&CC.	Full Powers.	Full Powers.	NIL

Delegation of Powers approved in the 175th Meeting of the Board held on the 21st December, 2016 and subsequently amended in 179th Meeting held on 21.12.2017 and 185th Meeting held on 19.03.2019.

Note:

- (i) *The officers must exercise the powers delegated to them and shall be accountable/responsible for the same.*
- (ii) *The details of expenditure incurred during each financial year shall be maintained by all the concerned delegated officers.*
- (iii) *Any provisions/items left in this Delegation of Powers, the same will be exercised by the MS/CCB.*

Delegation of Powers approved in the 175th Meeting of the Board held on the 21st December, 2016 and subsequently amended in 179th Meeting held on 21.12.2017 and 185th Meeting held on 19.03.2019.

