

Central Pollution Control Board, Delhi
[Building Division]

F. No: 4-1(9)/Bldg./Tel./2008

1145

September 06, 2018

OFFICE ORDER

In supersession of earlier office order even no. dated 27.02.2017, the Telephone Policy of Group 'A' officers in CPCB has been revise, as per the Ministry of Finance, Department of Expenditure OM No., 24(3)/E.Coord/2018 dated 26.03.2018. The revised entitlement of Group 'A' officers (Scientific/Technical/other than Scientific and Technical Officers) in the Level of 12, 13 and 13A (Scientist 'F', 'E', 'D', SAO, SLO etc.) are as under:

S. No	Category / Level	Existing Ceiling Amount (Excl. Taxes)	Revised Ceiling Amount (Excl. Taxes)
1	Level 12, 13 & 13 A (Grade Pay Rs.7,600/, Rs 8,700/- & Rs. 8,900/-) (Scientist 'F', 'E', 'D', SAO, SLO, etc.)	Rs. 1,500/-	Rs. 2250/-
2	Level 11 & 10 (Grade Pay Rs.6,600/- & Rs 5,400/-) - Restricted to 25% of Group 'A' Officer below the rank of Deputy Secretary i.e. Level 12 (Grade pay of Rs.7,600/-) (Scientist 'C' & 'B', AO, ACO, LO, etc.)	Rs. 800/-	Rs. 1200/-
Note	i. The above supresses all earlier orders applicable to the officers. ii. The entitlement amount is exclusive of all taxes. The ceiling is including landline, STD, broadband, mobiles, internet data card connection etc., but, mobile connection is must. The officer has to keep their Mobile phone in 'ON' mode all the time		

The above entitlement would be subject to the following conditions:

(A). Reimbursement of Telephone call charges

- (A). 1. The above entitlement is inclusive of residential Telephone/Mobile phone/Broadband/Mobile Data/Data Card and shall be limited to the ceiling prescribed or as per actuals whichever is lower. Call charges over and above the ceiling prescribed along with taxes thereon shall be paid by the officers.
- (A). 2. The amount shall be reimbursed on submission of bills/receipt by the concerned officer duly verified, and all the bills should be submitted in one go for each month (by 10th of subsequent month).
- (A). 3. The users have the liberty to choose any service provider and tariff package for residential landline/mobile phone.
- (A). 4. Reimbursement for mobile bill will be restricted to the officer in whose name the mobile connection is registered.
- (A). 5. No SIM/data card will be provided by the office.
- (A). 6. In case where husband and wife are sharing the same residential landline telephone and both are entitled for reimbursement. Only one of them will be allowed reimbursement against the residential landline telephone. The claim for mobile phone charges shall be treated separately for each of the officer subject to the entitled ceiling.

(B). Mobile Facility during visits abroad

- (B). 1. Officials and delegations visiting abroad for the purpose of short official visit/meeting/conferences/workshops may be provided SIM card by Mission/ Embassy. In case SIM card is not provided by Mission/ Embassy, there will be a monetary ceiling of Rs. 2000/- per day for officer above the level of Additional Secretary (Level-16) and equivalent and Rs. 1000/- per day for other officers towards reimbursement of call charges.
- (B). 2. No mobile phone facility shall be provided during training period what so ever including training abroad.

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- (C). The monetary ceiling for Chairman and Member Secretary will be as per actual.
- (D). No new mobile phone instruments, connections, Data card/Internet and Landline connections at the residence of the officers will be provided by the department except for CCB and MS.
- (E). The payment of residential landline/mobile phone/broadband/data card bills of CCB and MS will be paid by CPCB directly to the operator. However, for other officers, reimbursement will be made as per their entitlement.
- (F) The existing official mobile phone instrument provided to the officers will continue till their superannuation/ resign/ transfer or instrument becomes obsolete and may return back to store. In the similar way, the existing landline connection provided by CPCB at the residence of the officer will continue and will be terminated by CPCB on their superannuation/resignation/transfer.

The above order will be effective from September 01, 2018.

This issues with the approval of Competent Authority, CPCB.



(D. Gouda)
Divisional Head, Building Division

To,

1. All the concerned officers - Through Intra Portal
2. All Regional Directors, Regional Directorates, CPCB (Lucknow, Bengaluru, Vadodara, Bhopal, Kolkata & Shillong)
3. In-charge, F&A, Delhi
4. A.O (P)
5. Divisional Head, IT Division- with a request to kindly upload on CPCB Employee Corner (Intra Portal)

Copy To:

1. PS to CCB - for kind information of Chairman, CPCB please.
2. PS to MS - for kind information of Member Secretary, CPCB please.