

CENTRAL POLLUTION CONTROL BOARD, DELHI
[Building Division]

F. No: 4-1(9)/Bldg./Tel./2018 159

Dated: 18.04.2018

CIRCULAR

Building Division, CPCB is providing landline/intercom facility to the officials for smooth communication. It has been observed that most of the officials are not handing over their telephone instrument at the time of their transfer or superannuation. They also insist to provide the same intercom number at their transfer place/division, which causes inconvenience as Building Division has allotted series of Nos. to each division.

To avoid such inconvenience, following decisions have been taken:-

1. All the officials will hand over their telephone instruments at the time of transfer/superannuation.
2. The intercom number will be provided from the series already allotted to the division and no official will insist to retain their old division's intercom number.
3. The intercom facility will be provided only up to the level of Assistant/JSA/Sr. Tech. and below this level can use the number allotted to the division/section. Any number provided below these rank will be withdrawn immediately.

This issues with the approval of Competent Authority, CPCB.


(Dinabandhu Gouda)
18/4/18

Sc. 'E' & Divisional Head, Bldg.

Copy To:-

1. All Divisional Heads at CPCB, HO and RDs (through website)
- ✓2. In-charge, IT Division - with a request to kindly upload on CPCB Employee corner (Intra Portal)
3. PS to MS - for kind information of Member Secretary, CPCB, please