



Central Pollution Control Board

(Ministry of Environment, Forest & Climate Change, Govt. of India)
Parivesh Bhawan, East Arjun Nagar,
Delhi – 110032.

F.No. C-26011/03/2015-Admn.(P) 2235 the 29th December, 2017

OFFICE ORDER

It has been decided to organize Sport Events during the month of January & February, 2018 in CPCB. A Sport Purchase Committee has been constituted comprising of the following members:

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|-------|-------------------------------------|-----------------|
| (i) | Shri Vivek K., Scientist 'C' | Chairman |
| (ii) | Representative of Accounts Division | Member |
| (iii) | Shri Neeraj Katiyar, SSA | Member |
| (iv) | Smt. Kaushalya Sharma, PS(M) | Member Convenor |

2. The Terms of Reference of the Committee will be as under:

- i. The Committee will visit the Local Market and collect quotations for the items to be purchased.
- ii. All the items are to be purchased before 10th January, 2018.
- iii. All the items after its purchase will be recorded in the Stock Register maintained by the Administration (Materials) Division and be issued to the coordinator of each events.
- iv. On completion of the Sports Events all the sports items will be kept under the custody of Administration (Materials) Division and may get it issued from time to time to practice the games.

3. This issues with the approval of the Competent Authority, CPCB.

(R.D. Pandey)
Administrative Officer(P)

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Distribution:-

1. All the Members by Name.
2. ACO-II
3. AO(M)
4. PS to CCB
5. PS to MS
- ✓ 6. I/c IT Division : with a request to uploaded on CPCB portal.
7. AO Master File
8. Office Order File