

**Central Pollution Control Board
Environmental Training Unit**

F.No.B-13011/Induction-Trg./ETU/2017-18/

Dated: 28.11.2017

OFFICE-ORDER

It has been decided to conduct an in-house training to the newly recruited officials, to familiarize the various activities of the Board, so as to enhance the working knowledge, develop insight skill, practical knowledge including field visit to the monitoring stations. The Divisional Heads (as mentioned in the schedule) are entrusted the responsibility to provide training to the following newly recruited staff for their career development. The training programme will be in various Divisions of "Parivesh Bhavan" for a period of seventeen days starting from 01.12.2017 to 26.12.2017. It is further informed that, the training is compulsory and in case; any official is planning for leave or otherwise, they are advised to postpone their leave. The performance and satisfactory completion of training will be assessed/evaluated by the Incharges/Divisional Heads and the same may be forwarded to ETU Division.

The detailed programme schedule is attached. Sh. Budhram Shah, UDC, ETU Division will assist & co-ordinate the team. All the Incharges are requested to co-operate.

This issues with the approval of the Competent Authority, CPCB.



(M. Varghese)

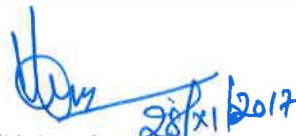
Administrative Officer
Environmental Training Unit

To:

- | | |
|--|--|
| 1. Dr. Narender Sharma, Sci. 'E', IPC-I | 6. Sh. Vinod Kumar Yadav, JSA, Water Lab |
| 2. Sh. Anil C. Ranveer, Sci. 'E', IPC-VII | 7. Ms. Rashmi Mittal, JSA, TOL |
| 3. Sh. Gaurav Gehlot, Sci. 'B', IPC-II | 8. Sh. Amit Kumar Sharma, JSA, Air Lab |
| 4. Sh. Danish Meena, Sci. 'B', UPC-I | 9. Sh. Rahul Kumar, JLA, Instrument. Lab |
| 5. Sh. Nirmal Kumar Sharma, JSA, Inst. Lab | 10. Sh. Mujeeb Ahmed Ansari, JLA, ITD |
| | 11. Sh. Arish Kumar, JLA-TOL |

Copy to:

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| 1. Incharges/Divisional Heads, CPCB, Delhi | : | Please make necessary arrangement for imparting training to the officials in your Division as per the schedule attached and relieve the officials working in your Division for attending the training programme. |
| 2. Dr. S.K. Tyagi, Sci. 'E' & Quality Manager | : | For retaining the record of lab officials |
| 3. AO (P) | : | Personal file of the concerned officials |
| 4. AO (R) | : | For information |
| 5. Office Order File (ETU) | : | |
| 6. PS to MS | : | For information to MS please |
| 7. Incharges, Regional Directorates | : | For conducting similar in-house training programme to the newly recruited officials and submit action taken report. |
| 8. Incharge, PR Division | : | |
| 9. Incharge, ITD | : | For uploading in CPCB Website |



(M. Varghese)

Administrative Officer
Environmental Training Unit

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Central Pollution Control Board
Environmental Training Unit

In-house Training Programme for Newly Recruited AD/Sc. 'E', Sc. 'B', JSA, & JLA
(Dec. 01 -26, 2017)

Training Schedule

Date	Schedule	Divison/Field Visit
01.12.2017	10.30 am to 11.00 am welcome speech & Address by Member secretary.	
	Tea break 11.00.am to 11.15 am	
	Introductory note – Dr . S.K. Tyagi AD & I/C ETU at 11.15 am to 12.00 am.	
	12.00 am to 1.30 pm	IPC –I
	2.30 pm to 4.00 pm	IPC-II
	4.00 pm to 5.30 pm	IPC-III
December 02-03, Saturday and Sunday		
04.12.2017	10.00 am to 11.30 am	IPC-IV
	12.00 am to 1.30 pm	IPC-V
	2.30 pm to 4.00 pm	IPC-VI
	4.00 pm to 5.30 pm	IPC- VII
05.12.2017	10.00 am to 1.30 pm	Air Lab
	1.30 pm to 5.30 pm	NABL / ETU
06.12.2017	10.30 am to 5.30 pm	Field visit (Stack Monitoring)
07.12.2017	10.00 am to 1.30 pm	Noise Monitoring
	2.30 pm to 5.30 pm	Field visit (ITO Air Monitoring Station)
08.12.2017	10.00 am to 1.30 pm	Water Lab (Water, Waste water and soil)
	2.30pm to 5.30 pm	Instrumentation Lab
December 09-10, Saturday and Sunday		
11.12.2017	10.00 am to 1.30 pm	Bio Lab
	2.30 pm to 5.30 pm	Trace Organic Lab
12.12.2017	10.00 am to 1.30 pm	HWMD,(I,II,III) –E-Waste
	2.30 pm to 5.30 pm	Field visit of HWMD(Bio Medical)
13.12.2017	10.00am to 5.30 pm	Field visit Hazardous waste
14.12.2017	10.00 am to 1.30 pm	WQM - I

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	2.30 pm to 5.30 pm	WQM-II / NGRBA
15.12.2017	10.30 am to 1.30 pm	AQM
	2.30 pm to 5.30 pm	PCP
December 16-17, Saturday and Sunday		
18.12.2017	10.30 am to 1.30 pm	UPCD -1 (Automobile & STP)
	2.30 pm to 5.00 pm	Visit to STP in Delhi
19.12.2017	10.30 am to 1.30 pm	UPC-III (Plastic Waste)
	2.30 pm to 5.30 pm	UPC-II (MSW)
20.12.2017	10.30 am to 5.30 pm	Visit of MSW & Waste to Energy
21.12.2017	10.30 am to 1.30 pm	IT Division
	2.30 pm to 5.30 pm	PR & ENVIS
22.12.2017	10.30 am to 1.30 pm	LAW Section
	2.30 pm to 3.30 pm	AO(R)
	3.30 pm to 4.30 pm	AO (P)
	4.30 pm to 5.30 pm	AO (M)
December 23-24 Saturday and Sunday		
26.12.2017	10.30 am to 12.00 pm	Account Section
	12.00 pm to 1.30 pm	Hindi Raj bhasha
	3.00 pm concluding session by Member Secretary Vote of thanks Dr. S.K. Tyagi – AD & I/C ETU	