



**Central Pollution Control Board**  
(Ministry of Environment, Forest & Climate Change, Govt. of India)  
Parivesh Bhawan, East Arjun Nagar,  
Delhi – 110032.

No.C-22017/04/98-Admn.(P)/ 1945

the 21<sup>st</sup> November, 2016

**CIRCULAR**

This is in continuation to earlier Office Memorandums / Circulars regarding sanction of leave by the Incharges to their respective subordinates. All the Incharges were advised not to recommend / grant leave **during Parliament Session** for which decision shall be taken at the level of Member Secretary except exigency cases.

It is once again reminded that no leave should be recommended/granted to any of the employees during the Parliament Session i.e. upto 16<sup>th</sup> December, 2016.

This is being issued with the approval of the Chairman, CPCB.

**(R.D. Pandey)**  
**Administrative Officer (P)**

Distribution :-

1. All the Divisional Heads at Head Office : With a request to circulate it among the employees working under them.
2. All the Zonal Incharges
3. Incharge, IT Division : With a request to up-load it on CPCB Intra-portal.  
CPCB, Delhi.
4. All Notice Boards