



**Central Pollution Control Board
(Material Section)**

Office Order

File No. PM-14/3/2022-ADMIN-M-HO-CPCB-HO

Dated 08.05.2023

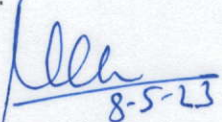
Sub.- Physical Verification for stationery, Chemical/Glassware, Scientific Instrument/ Equipment and Fixed Assets for 2022-23 -reg.

It has been decided to have the physical verification of stationery, Instrument/Equipment, Chemical/Glassware, and misc. Laboratory items for the financial years 01.04.2022 to 31.03.2023 as detailed below:-

Sl. No.	Name of store	Name of officials deputed for physical verification
1.	Stationery store/Items	1. Sh. Inderjeet kakkar, SO, Admin(P) 2. Sh. Rajpal, Assistant, PR Div.
2.	Chemicals/Glassware	1. Smt. Medha Sharma, Sc 'C', IPC-VII 2. Sh. Madnesh Kumar Dubey, Sc 'B', UPC-II 3. Sh. Birendra Singh, SSA NRTO Lab
3.	Scientific technical/equipment	1. Sh. Anurag Sharma, Sc 'C' IT Div. 2. Sh. Abdul Muteen, Sc 'B', IPC-V 3. Ms. Shikha Tiwari, TS Air Lab
	Fixed Assets/Furniture	To be Nominated by Building Div.

- The physical verification report is to be submitted on or before 09.06.2023
- Officials nominated for physical verification 2022-23, are requested to strictly adhere the time stipulated for the purpose.

This issues with the approval of Competent Authority, Central Pollution Control Board.


8-5-23
(Meena Sharma)
Admin Officer (M)

To

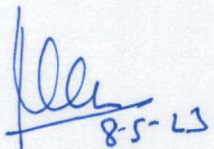
1. Sh. Anurag Sharma, Sc 'C' IT Div.
2. Smt. Medha Sharma, Sc 'C', IPC-VII
3. Sh. Inderjeet kakkar, SO, Admin(P)
4. Sh. Madnesh Kumar Dubey, Sc 'B'
5. Sh. Abdul Muteen, Sc 'B', IPC-V
6. Sh. Birendra Singh, SSA NRTO Lab
7. Smt. Shikha Tiwari, TS Air Lab
8. Sh. Rajpal, Assistant, PR Div.

Copy to :

1. I/c AQM & Air Lab.
2. I/c Bio Lab.
3. I/c NRTO
4. I/c Instrumentation lab
5. I/c. Water lab/fresh water

Please keep ready the closing balance with cost as on
31.03.2023.

6. I/c. Admin (P) : For Information
7. I/c. IPC-V, IPC-VII, UPC-II : For Information
8. I/c. PR Div. : For Information
9. I/c Building Division is requested to carry out the physical verification for furniture & fixtures & other office appliance in Parivesh Bhawan, NAMP monitoring stations for the FY. 2022-23 (A copy of approval is attached). The details of office appliance i.e furniture & fixtures AC, Computer, UPS, Printer, Scanner, Refrigerator etc.as per stock register will be provided.
10. DH IT : For information and request to upload on CPCB website (Home Page)
11. AO to MS
12. PS to CCB


8-5-23
(Meena Sharma)
Admin Officer (M)