

Central Pollution Control Board
(Material Section)

C-44011/01/20-21/Mat

Dt 1-6-2020

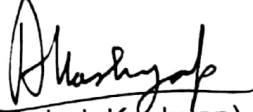
Circular

Sub:- Procurement through GeM as per GFR 149 in CPCB- submission of indent on quarterly basis for blocking of funds

As per direction issued from Ministry of Finance, Dept of Expenditure from time to time to procure Goods and services through GeM by adhering the time line procedure of GeM, in this regard attention is hereby invited for submission of requirement of consumable items like stationery and tonner cartridges on quarterly basis to Material Section.

All the Divisional Heads are requested to intimate their requirement towards committed expenditure through indents on quarterly basis with specified Budget Head as per provision made in Annual Action Plan 2020-21.

To adhere the time line procedure of payment on GeM, the indent of stationery items and tonner cartridges on quarterly basis will be accepted by Material section till 10th June 2020, 20th Oct. 2020, 31st Dec 2020 respectively for financial year 2020-21 as per Annual Action Plan.


(Ashok Kashyap)
Admn. Officer (M)

To,

All Divisional Heads

Copy to

1. AO(ETU)- to arrange an in-house training programme on GeM for Admn and Accounts officials of HQ
2. I/c IT to upload the circular on CPCB website
3. PS to MS
4. AO to CCB