

**INDICATIVE SYLLABUS FOR WRITTEN EXAMINATION FOR THE  
POST OF ASSISTANT DIRECTOR (OFFICIAL LANGUAGE)**

**Total Marks : 200**

**Time : 3 hours**

The written examination will be conducted in Two Parts each comprising of 100 marks. Qualifying in both the parts of examination is compulsory. The qualifying marks shall be 35% in each part.

For Part-1 (Objective Type), the question paper shall contain the questions from the following areas (Total 100 marks):

A.	General Intelligence & Logical Reasoning	[25 marks]
B.	General Awareness & Official Language	[25 marks]
C.	General Hindi	[25 marks]
D.	General English	[25 marks]

**Total Part-A: 100 marks**

**Note:** There will be negative marking of 25% of marks allotted to a question for each wrong answer.

**Suggested Syllabus for Part-1:**

**General Intelligence & Logical Reasoning:** Questions in this section will be based on the understanding and explore instructions, relationships, similarities, consistency, conclusions and actions etc.

**General Awareness & Official Language:** Questions in this section will be based on day to day current events and everyday science and political, historical and geographical facts, Fundamentals, Statutory Provisions, Official Language of India etc.

**General Hindi & General English:** The questions will be designed to test the candidates' understanding of the languages and literature, Fill in the Blanks (using verbs, preposition, articles etc.), Synonyms, Antonyms, Spellings/Detecting, Mis-spelt words, Idioms & Phrases, One-word substitution, Improvement of Sentences, Active/Passive Voice of Verbs, Conversion into Direct/Indirect narration, Shuffling of Sentence parts, Shuffling of Sentences in a passage & Comprehension Passage etc.

**Part-2 (Subjective Type)** will comprise the following three sections (Total 100 marks).

A.	Translation from Hindi to English	[30 marks]
B.	Translation from English to Hindi	[30 marks]
C.	Story writing	[40 marks]

  
12/12/2018