

**LIST OF THE ADMINISTRATION & ACCOUNTS BOOKS AVAILABLE IN THE LIBRARY AT  
REGIONAL DIRECTORATE, CPCB, BHOPAL AS ON 2020-21**

Sl. No.	Accession No.	Title	Name of the Author	Qty.
1	A-01	Disciplinary Proceeding of Central Govt.	Muthuswamy and Brinda	1
2	A-02	Swamy Conduct Rules	Muthuswamy and Brinda	1
3	A-03	Swamy Compilation on Advance	Muthuswamy and Brinda	1
4	A-04	Swamy Receipt and Payment Rules	Muthuswamy and Brinda	1
5	A-05	Swamy T.A. Rules made easy	Muthuswamy and Brinda	1
6	A-06	Swamy Confidential Report of Central Govt. Employees	Muthuswamy and Brinda	1
7	A-07	FRSR Service Rules and F. Rules	Muthuswamy and Brinda	1
8	A-08	Group Insurance Scheme	Muthuswamy and Brinda	1
9	A-09	Staff Car Rules	Muthuswamy and Brinda	1
10	A-10	Swamy's Compilatin of Delegation of Financial Power Rules	Muthuswamy and Brinda	1
11	A-11	Contributory Provident Fund Rules	Muthuswamy and Brinda	1
12	A-12	Swamy's Master Manual for DDOs and heads of offices (Part-I Finance and accounts)	Muthuswamy and Brinda	1
13	A-13	Swamy's Master Manual (Part-II Establishment)	Muthuswamy and Brinda	1
14	A-14	Swamy's Manual on Office Procedure	Muthuswamy and Brinda	1
15	A-15	Swamy's Compilation on Reservations and Concessions	Muthuswamy and Brinda	1
16	A-16	Swamy's Compilation of Central Civil Seervices Leave Travel Concession Rules	Muthuswamy and Brinda	1
17	A-17	Swamy's Compilation on Overtime Allowance to Central Govt. Employees	Muthuswamy and Brinda	1
18	A-18	Swamy's Compilation of General Financial Rules	Muthuswamy and Brinda	1
19	A-19	Swamy's Compilation of FR SR part-II Travelling Allowances	Muthuswamy and Brinda	1
20	A-20	Swamy's FR SR Part-I General Rules	Muthuswamy and Brinda	1
21	A-21	Swamy's Compilation of Medical Attendance Rules	Muthuswamy and Brinda	1
22	A-22	Bhari's Compilation of Fifth Central Pay Commission Report	Bhari Brothers	1
23	A-23	Swamy's Compilation of FRSR Part-III Leave Rules	Muthuswamy and Brinda	1
24	A-24	Swamy's Complete Manual on Establishment and Administration	Muthuswamy and Brinda	1
25	A-25	Nabhi's Fifth Pay Commission Acceptance Orders	Nabhi Kumar Jain	1
26	A-26	Nabhi's Income Tax	Nabhi Kumar Jain	1
27	A-27	Swamy's Compilation on Advance to Central Govt. Servants	Muthuswamy and Brinda	1
28	A-28	Swamy's List of Medicines (Admissible & Inadmissible)	Muthuswamy and Brinda	1

29	A-29	Swamy's T.A. Rules made easy	Muthuswamy and Brinda	1
30	A-30	Swamy's Compilation on of FRSR Part-II Traveling Allowance	Muthuswamy and Brinda	1
31	A-31	Swamy's Compilation of FRSR Part-III Leave Rules	Muthuswamy and Brinda	1
32	A-32	Swamy's Leave rules Made Easy	Muthuswamy and Brinda	1
33	A-33	Swamy's Compilation of Central Civil Services Leave Travel Concession Rules	Muthuswamy and Brinda	1
34	A-34	Swamy's Income Tax on Salaries (1998-99)	Muthuswamy and Brinda	1
35	A-35	The Factories Act , 1948 (With short notes)	Distributers: Universal Book Traders, Delhi	1
36	A-36	Motor Vehicles Act, 1988	Eastern Book Company	1
37	A-37	Swamy's Compilation of Central Civil Services Leave Travel Concession Rules	Muthuswamy and Brinda	
38	A-38	Professional Tax Law in M.P.	S.K. Rai	1
39	A-39	Swamy's Compilation of Medical Attendance Rules	Muthuswamy and Brinda	1
40	A-40	Swamy's Compilation of Contributory Provident Fund Rules	Muthuswamy and Brinda	1
41	A-41	Swamy's Compilation of House Building Advance Rules	Muthuswamy and Brinda	1
42	A-42	मध्य प्रदेश में वृत्रियों आजीविकाओं और नियोजकों पर कर के अदग्रहण के लिए उपबंध करने हेतु अधिनियम एवं नियम 1995	सुरेन्द्र कुमार डफरिया	1
43	A-43	Swamy's Compilation of FRSR Part-I General Rules	Muthuswamy and Brinda	1
44	A-44	Swamy's Master Guide to FR& SR Service Rules and Financial Rules	Muthuswamy and Brinda	1
45	A-45	Swamy's Compilation of Central Civil Services Temporary Service Rules	Muthuswamy and Brinda	1
46	A-46	Swamy's List of Medicines (Admissible & Inadmissible)	Muthuswamy and Brinda	1
47	A-47	Swamy's Compilation of FRSR Part-III General Rules	Muthuswamy and Brinda	1
48	A-48	Swamy's Compilation of Contributory Provident Fund Rules	Muthuswamy and Brinda	1
49	A-49	Swamy's Compilation of General Financial Rules	Muthuswamy and Brinda	1
50	A-50	Swamy's Compilation of House Building Advance Rules	Muthuswamy and Brinda	1
51	A-51	Swamy's Compilation of Service Rules	Muthuswamy and Brinda	1
52	A-52	Swamy's Compilation on Advance to Central Govt. Servant	Muthuswamy and Brinda	1
53	A-53	Swamy's Annual 2000	Muthuswamy and Brinda	1
54	A-54	Swamy's Compilation Confidential Reports of Central Govt. Employees	Muthuswamy and Brinda	1
55	A-55	The Representation of the People Act, 1950 (43 to 1950)	Universal Law Publishing Co. (P) Ltd.	1
56	A-56	Simplified Income Tax on Salaries	Mr. N.H. Siddiqui	1
57	A-57	Swamy's Compilation of Delegation of Financial Powers Rules (C-14)	Muthuswamy and Brinda	1
58	A-58	Swamy's Compilation on Overtime Allowance to Central Govt. Employees	Muthuswamy and Brinda	1

59	A-59	Swamy's Compilation Seniority and Promotion in Central Govt. Service	Muthuswamy and Brinda	1
60	A-60	Swamy's Know your Retirement Benefits for Central Govt. employees and Pensioners	Muthuswamy and Brinda	1
61	A-61(B)	Swamy's Compilation of Medical Attendance	Muthuswamy and Brinda	2
62	A-61(B)	Swamy's Compilation of Medical Attendance Rules	Muthuswamy and Brinda	1
63	A-62	The Right to Information Act - 05	Dr. S.K. Awasthi	1
64	A-63	CPWD Works Manual 2007	A. Chakarbarti	1
65	A-64	Central Civil Services (Revised pay) Rules 2008	Brijnandan Kumar	1
66	A-65	Swamy's Compilations on Uniform for Groups 'C' & 'D' Employees (C-56)	Muthuswamy and Brinda	1
67	A-66	Swamy's Compilation of Staff Car Rules	Muthuswamy and Brinda	1
68	A-67	General Financial Rules	Muthuswamy and Brinda	1
69	A-68	Swamy's Compilation of FRSR - Part - I	Muthuswamy and Brinda	1
		General Rules		
70	A-69	Swamy's Compilation of FRSR - Part - II	Muthuswamy and Brinda	1
		Travelling Allowances		
71	A-70	Swamy's Compilation of FRSR - Part-III	Muthuswamy and Brinda	1
		Leaves Rules		
72	A-71	Swamy's Compilation of FRSR - Part-IV	Muthuswamy and Brinda	1
		Dearness Allowance -----		
73	A-72	Swamy's Compilation of FRSR - Part-V	Muthuswamy and Brinda	1
74	A-74	Swamy's List of medicines	Muthuswamy and Brinda	1
75	A-75	Swamy's Leave Travel Concession rules	Muthuswamy and Brinda	1
76	A-76	Swamy's Suspension and Reinstatement	Muthuswamy and Brinda	1
77	A-77	Swamy's Contributing Provident Fund Rules	Muthuswamy and Brinda	1
78	A-78	Swamy's Advances to Central Government Staff	Muthuswamy and Brinda	1
79	A-79	Swamy's Manual on Disciplinary Proceedings	Muthuswamy and Brinda	1
80	A-80	Swamy's Complete Manual on Establishment and Administration	Muthuswamy and Brinda	1
81	A-81	Swamy's Manual on Office Procedure	Muthuswamy and Brinda	1
82	A-82	Swamy's Interpretations on Service Rules Vol.III	Muthuswamy and Brinda	2
83	A-83	Swamy's T.A. Rules made Easy	Muthuswamy and Brinda	1
84	A-84	Swamy's Income Tax on Salaries	Muthuswamy and Brinda	1
85	A-85	Swamy's Precise and Draft made Easy with Applied Grammar	Muthuswamy and Brinda	1
86	A-86	Swamy's New Pension Scheme	Muthuswamy and Brinda	1
87	A-87	सार, लेखन, प्रारूपण और पत्र व्यवहार	महेन्द्रनाथ चतुर्वेदी, अनीता मल्होत्रा	1
88	A-88	कार्यालय पद्धति नियम पुस्तिका एवं कार्यालय कार्यविधि पर टिप्पणियाँ	रमा जैन	1
89	A-89	Medical Attendance Rules	Muthuswamy and Brinda	1
90	A-90	Swamy Compilation of FRSR Part-II	Muthuswamy and Brinda	1
91	A-91	General Financial Rules Incorporating Compendium of Rules on Advance	Muthuswamy and Brinda	1
92	A-92	Seniority and Promotion in Central Government Service	Muthuswamy and Brinda	1
93	A-93	Swamy's List of Medicines	Muthuswamy and Brinda	1

94	A-94	Central Civil Services Leave Travel Concession Rules	Muthuswamy and Brinda	1
95	A-95	Government of India Central Public Works Department Works CPWD Works Manual - 2010	Bhishma Kumar Ghugh Director General of Works	1
96	A-96	CPWD Work Manual -2010 Corrigendum No.1 to 5	--	5
97	A-97	Government of India CPWD Delhi Schedule of Rates - 2007	Director General of Works	1
98	A-98	Swamy's Children's Educational Assistance	Muthuswamy and Brinda	1
99	A-99	Swamy's Compilation on uniform for group 'C' & 'D' Employee of Central Govt.	Muthuswamy and Brinda	1
100	A-100	General Financial Rules (GFR)	Muthuswamy and Brinda	1
101	A101	Swamys Compilation of FRSR Part-II Travelling Allowances	Muthuswamy and Brinda	1
102	A-102	Medical Attendance Rules	Muthuswamy and Brinda	1
103	A-103	Swamy'List of Medicines	Muthuswamy and Brinda	1
104	A-104	Swamys Compilation of CCS,CCA Rules	Muthuswamy and Brinda	1
105	A-105	Swamys Compilation Conduct Rules	Muthuswamy and Brinda	1
106	A-106	Leave Travel Concession Rules	Muthuswamy and Brinda	1
107	A-107	Central Administrative Tribunal (Act.Rules and Order)	Muthuswamy and Brinda	1
108	A-108	Seniority and Promotion	Muthuswamy and Brinda	1
109	A-109	Central Civil Serices Revised Pay Rules 2008	Muthuswamy and Brinda	1
110	A-110	Swamys Know your Retirement Benefits for Central Government employs Pensioners	Muthuswamy and Brinda	1
111	A-111	Swamys Interpretations Vol-IV	Muthuswamy and Brinda	1
112	A-112	T.A.Rules Made Easy	Muthuswamy and Brinda	1
113	A-113	Master Guide to FR&SR Service Rules and Financial Rules	Muthuswamy and Brinda	1
114	A-114	Swamys Income Tax or Salaries 2012-13	Muthuswamy and Brinda	1
115	A-115	Students Guide to 48th Income Tax	Dr.VinodK.Singhanian	1
116	A-116	General Finacial Rules and Advance	Muthuswamy and Brinda	1
117	A-117	FRSR Part-III Leave Rules	Muthuswamy and Brinda	1
118	A-118	Central Government Health Scheme(CGHS)	Ajay Kumar Garg	1
119	A-119	Vat Ready Reckoner	Advocate Jain	1
120	A-120	Swamy's Income Tax on Salaries 2015-16	Muthuswamy and Brinda	1
121	A-121	Swamy's Leave Rules made Easy	Muthuswamy and Brinda	1
122	A-122	Swamy's Discipline Rules made Objective	Muthuswamy and Brinda	1
123	A-123	सूचना का अधिकार अधिनियम-2005	गुलजार खान एडवाकेट	1
124	A-124	स्वामी का केन्द्रीय सिविल सेवा संशोधित वेतन नियम 2016	Muthuswamy and Brinda	1
125	A-125	List ofr Medicines	Muthuswamy and Brinda	1
126	A-126	General Financial Rule 2017	Muthuswamy and Brinda	1
127	A-127	<b>Income tax on Salaries (2017-18)</b>	Muthuswamy and Brinda	1
128	A-128	General Financial Rule 2017	Muthuswamy and Brinda	1
129	A-129	Swamiy's TA DA Rules made easy	Muthuswamy and Brinda	1