

Content Contribution, Moderation & Approval Policy (CMAP)

Content needs to be contributed by the Content Provider from Divisions of CPCB HO/RDs in a consistent fashion to maintain uniformity and to bring in standardization. In order to retrieve the relevant content efficiently, it is required to contribute the content to the website through a Content Management System which would be web-based having user-friendly interface.

The Creation, Modification and Approval is done by the Respective divisions of CPCB. Web information manager receives finally approved content to upload on website. The same is uploaded on website under relevant section.

Different Content Element is categorized as: -

- Routine
- Priority

(Moderator, Ownership, Approver and Contributor for each of the content element)


COMAP

| S. No | Content Element | Type of Content | | Contributor | Moderator | Approver | Remarks |
|-------|---|-----------------|----------|------------------|---------------|------------------------------------|---|
| | | Routine | Priority | | | | |
| 1 | About CPCB | | √ | Content Provider | Respective DH | MS | All Approved content is uploaded by Website Management Team |
| 2 | Standards | √ | √ | Content Provider | Respective DH | MS/ Respective DH | |
| 3 | All Projects (General info./status)/Thrust Area | √ | √ | Content Provider | Respective DH | MS/ Respective DH | |
| 4 | Environmental Data (NAMP Monthly Data, Agra Air quality Data, GENSET Data, Special Monitoring Data, Ambient Air Quality Data for Delhi NCR etc. | √ | √ | Content Provider | Respective DH | MS/ Respective DH | |
| 5 | Laboratory related info. | √ | √ | Content Provider | Respective DH | MS/ Respective DH | |
| 6 | RTIs | √ | √ | Content Provider | Respective DH | MS/ Respective DH | |
| 7 | Contact US/ Directory | √ | | Content Provider | Respective DH | DH Building / Respective DH/ MS | |
| 8 | Acts/Rules | | √ | Content Provider | Respective DH | MS/ Respective DH | |
| 9 | Success stories | | √ | Content Provider | Respective DH | MS/ Respective DH | |
| 10 | Awareness videos/Photo-gallery | √ | | Content Provider | Respective DH | MS/ Respective DH | |
| 11 | E-Governance | √ | √ | Content Provider | Respective DH | MS/ Respective DH | |

| | | | | | | | |
|----|---|---|---|------------------|---------------|---------------------------|---|
| 12 | Directions issued by CPCB to anyone (u/s 5 of EP Act or 18(1)(B)) | | √ | Content Provider | Respective DH | C CB/MS/ Respective DH | All Approved content is uploaded by Website Management Team |
| 13 | Latest/ Important Announcements | | √ | Content Provider | Respective DH | MS/ Respective DH | |
| 14 | Draft Reports for comments/suggestions | | √ | Content Provider | Respective DH | MS/ Respective DH | |
| 15 | Fortnightly reports on Legal cases | √ | √ | Content Provider | Respective DH | MS/ Respective DH | |
| 16 | NGT/Court Cases Matters | √ | √ | Content Provider | Respective DH | MS/ Respective DH | |
| 17 | Citizen Charter | √ | | Content Provider | Respective DH | MS/ Respective DH | |
| 18 | Staff Corner | √ | √ | Content Provider | Respective DH | MS/ Respective DH | |
| 19 | Office Orders/ Circulars/ Memorandums | √ | √ | Content Provider | Respective DH | MS/ Respective DH | |
| 20 | SPCBs/PCCs Directory/website link | | √ | Content Provider | Respective DH | MS/ Respective DH | |
| 21 | Jobs/Job's Results | √ | √ | Content Provider | Respective DH | MS/ Respective DH | |
| 22 | Tenders | √ | √ | Content Provider | Respective DH | MS/ Respective DH | |
| 23 | Publications/ Annual Reports/ Technical Reports | | √ | Content Provider | Respective DH | MS/ Respective DH | |
| 24 | Banners | | √ | Content Provider | Respective DH | MS/ Respective DH | |

Prepared by : Website Management Team

Reviewed & Approved by : DH-IT


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