



Central Pollution Control Board
(Ministry of Environment, Forest & Climate Change)
'Parivesh Bhawan' East Arjun Nagar, Shahdara,
Delhi-110032.

Advt. No. 02/2016-Admn.(R)

Applications are invited for the following posts :-

Direct Recruitment

1. Law Officer: 02 Posts (UR-02), **Scale of Pay:** PB-3, ₹ 15,600-39,100, Grade Pay ₹ 6600/-, Persons with Disability (OL, BL, OAL, B, LV) can also apply. **Age Limit :** upto 40 years **Eligibility:** (i) Bachelor's degree in Law from a recognized University/Institution. (ii) Should be a qualified legal practitioner, i.e., Advocate (within the meaning of Advocate Act, 1961) who has practiced as such for not less than 8 years preferably in the cases relating to pollution control. **OR** Bachelor's degree in Law in 1st class of a recognized University with not less than 8 years experience in rendering legal advice, preferably in matters relating to pollution control in a supervisory level.

2. Senior Hindi Translator: 01 Post (UR), **Scale of pay:** PB-2; ₹ 9300-34,800/-; Grade Pay ₹ 4600/-. Persons with Disability (OA, OL, BL, B, LV,HH) can also apply. **Age:** Upto 30 years; **Educational Qualification & Experience :** (i) Master's Degree of a recognized University in Hindi/English, with English /Hindi as a compulsory/elective subject or as medium of examination at degree level . **OR** Master's Degree of a recognized University in any subject other than Hindi/English, with Hindi/English medium, and English Hindi as a compulsory/elective subject or as a medium of examination at Degree level. **OR** Master's Degree of a recognized university in any subject other than Hindi/English with Hindi and English as compulsory/elective subjects or either of the two as medium of examination and the other as at compulsory/elective subject at degree level, **and** (ii) Recognised Diploma /certificate course in translation from Hindi to English and vice-versa of two year's experience of translation work from Hindi to English and vice –versa in Central /State Government Offices , including Govt. Undertakings and or Autonomous Bodies.

3. Assistant Accounts Officer: 01 Post (UR), **Scale of pay:** PB-2; ₹ 9300-34,800/-; Grade Pay ₹ 4600/-. Persons with Disability (OA, OL, BL, HH) can also apply. **Age:** Upto 30 years; **Educational Qualification & Experience :** Essential :Bachelor's degree in commerce from a recognized University or Institute of with atleast 5 years experience in a supervisory level or a SAS accountant with 5 years experience in accounts, audit and related financial works in an organisation/institution of repute. **Desirable:** Associated Member of Chartered Accounts of India /Institution of Costs & Work Accounts.

4. Assistant: 04 Posts (02-UR & 02 OBC), **Scale of pay:** PB-2; ₹ 9300-34,800/-; Grade Pay ₹ 4200/-. Persons With Disability (OA, OL, OAL, B, LV,HH) can also apply. **Age:** Upto 30 years; **Educational Qualification & Experience :** (a) Minimum a Bachelor's Degree from a recognized University. (b) Experience of not less than 3 years in conducting correspondence and office procedures in an organization/ institution of repute. (c) Shall pass a speed test of not less than 35 w.p.m. in English or 30 w.p.m. in Hindi on computer (**Time allowed – 10 minutes**)

NOTE: - Self attested photocopy of Certificates/ Testimonials are necessary to enclose with application form. Affix three passport size photographs (one on application and two on Admit card),

Recruitment on Deputation Basis

5. Senior Law Officer : 01 Post on deputation basis in the PB-3; ₹ 15,600-39,100, Grade Pay ₹ 7600/-, Eligibility: (1) Officers of the Central Government/State Governments/Union Territory Admn./NCR or Central/State Autonomous or Statutory bodies: (a) (i) holding an analogous post on regular basis; or (ii) having at least five years of regular service in a post in the PB-3 ₹ 15,600-39,100/ with Grade Pay ₹ 6600/- or equivalent and (b) Possessing; (i) Bachelor's Degree in Law from a recognized University/Institute, and (ii) Should be a qualified legal practitioner i.e. Advocate within Advocates Act, 1961 who has not less than 8 years experience, out of which five years should be in a High Court/Supreme Court in handling environmental litigation cases OR Persons having not less than 8 years experience in rendering legal advice, preferably in matters relating to environmental pollution in a supervisory level.

6. Finance and Accounts Officer : 01 Post on deputation in the PB-3; ₹ 15,600-39,100, Grade Pay ₹ 7600/-, Eligibility: (1) Officers of Indian Audit & Accounts Service, Indian Defence Accounts Service, Indian Railway Accounts service or any other organized Account Service OR Any other Officers of the Central Government or a Central Statutory/Autonomous Body or a Public Sector Undertaking.

(a) (i) holding analogous posts on regular basis; or (ii) a post in the PB 3 ₹ 15,600-39,100/ with Grade Pay ₹ 6600/- with 5 years of regular service in that grade; and (b) having experience in Accounts, Audit, Financial Advice and related matters.(2) The departmental Accounts Officers with 12 years of regular service in the grade will also be considered and in case he is selected for appointment to the post the same will be deemed to have been filled by promotion.

7. Private Secretary : 01 Post on deputation in the PB-2, ₹ 9300-34,800, Grade Pay ₹ 4600/-, Eligibility: Officers of the Central Government/State Governments/Union Territory Administrations or Central/State Autonomous or Statutory bodies, (a) (i)holding analogous posts on regular basis; or (ii) having atleast 3 years regular service in the posts in the scale of PB-2, ₹ 9300-34,800, Grade Pay ₹ 4200/- or equivalent; and (b) possessing a Bachelor's degree and a minimum speed of 120 wpm in English shorthand and 40 wpm in English typing.

8. Senior Technical Supervisor : 02 Posts on deputation in the PB-2 ₹ 9300-34,800, Grade Pay ₹ 4600/-, Eligibility: Officers of the Central Government/State Governments/Union Territory Administrations or Central/State Autonomous or Statutory bodies, (a) (i) holding analogous post on regular basis; or (ii) having atleast 3 years of regular service in the posts in the PB-2 ₹ 9300-34,800, Grade Pay ₹ 4200/- or equivalent: and (b) Possessing a Diploma in Instrumentation/Electronics/Electrical/Mechanical Engineering.

9. Technical Supervisor : 02 Posts on deputation in the PB-2 ₹ 9300-34,800, Grade Pay ₹ 4200/-, Eligibility: Officers of the Central Government/State Governments/Union Territory Administrations or Central/State Autonomous or Statutory bodies, (a) (i) holding analogous post on regular basis; or (ii) having atleast 5 years of regular service in the posts in the PB-2 ₹ 9300-34,800, Grade Pay ₹ 4200/- or equivalent: and (b) Possessing a Diploma in Engineering in Electronics/Information Technology or Instrumentation and having experience of not less than 5 years in maintenance repairs of laboratory equipments/instruments.

Note:- Period of deputation shall not ordinarily exceed three years. The departmental officers in the feeder category who are in direct line of promotion will not be eligible for consideration for appointment on deputation (except serial No. 6 above). **The maximum age limit for appointment by deputation should not be exceeding 56 years as on the closing date of receipt of application.** The applications of the eligible and willing officers alongwith their bio-data (duly signed by the concerned officers) attested copies of APAR dossier for the last 5 years, Integrity Certificate, Vigilance Clearance and statement of Major/Minor penalties, if any, imposed during the last ten years may be forwarded. Applications which are incomplete, not Through Proper Channel, without attested copies of APAR Dossier and other related documents will not be considered. Applications must be accompanied by the self attested copies of certificates of proof of age, educational qualifications, work experience and claim of belongings to SC/ST/OBC/Persons With Disability, etc. failing to which the application will be treated as incomplete and summarily rejected

General Conditions for Direct Recruitment & Deputation :

1. Application should be sent either in English or in Hindi and in the prescribed proforma itself. 2. The number of posts likely to increase or decrease. 3. Place of Posting : Anywhere in India. 4. Only Indian Nationals need to apply. 5. The Board reserves the right not to fill up the post, if it so decides. 6. No correspondence/representation will be entertained in regard to the call for interview and/or selection. 7. The crucial date for determining the age-limit shall be the closing date for receipt of applications from the candidates in India. 8. The upper age limit for SC/ST/OBC/Persons with Disability/ Ex-Serviceman etc. shall be as per the Government of India Rules. Apply through proper channel, if in service.

Prescribed application form along with recent passport size photographs, should reach **The Senior Administrative Officer (Recruitment), Central Pollution Control Board, "Parivesh Bhawan", East Arjun Nagar, Shahdara, Delhi-110032**, latest by 22.01.2017 and last date for the Applicants from **Assam, Meghalaya, Arunachal Pradesh, Manipur, Mizoram, Nagaland, Tripura, Sikkim, Ladakh, division of J&K State, Lahaul and Spiti-District & Pangi Sub-division of Chamba district of Himachal Pradesh, the Andman & Nicobar Islands or Lakshadweep** will be 06.02.2017. Incomplete applications will not be considered. The name of the post must be superscribed on the envelope. For applying more than one post, apply in a separate form. **Advertisement & prescribed application form can be downloaded from our website www.cpcb.nic.in**

(Jugesh Kumar)
Sr. Administrative Officer
Administration (R)