

To,

A per list enclosed

Sub: Invitation of sealed quotations for “Annual Contract for upkeep and maintenance of 03 no. 11KV VCB panel in CPCB”

Sir,

Quotations in two bid system i.e. Technical and Financial bids separately are invited on behalf of Central Pollution Control Board (CPCB) from reputed and experienced firms for Annual Contract for “**Annual Contract for upkeep and maintenance of 03 no. 11KV VCB panel in CPCB**”. Bids shall be submitted on or before 12.01.2017 latest by 15.00 Hrs in the tender box kept at Ground floor near security counter at CPCB, Parivesh Bhawan, East Arjun Nagar, Delhi-110032. The same will be opened on same day at 15.30 hrs. Late quotations will be rejected.

1.0 SCOPE OF WORK

Annual Contract for maintenance of “Annual Contract for upkeep and maintenance of 03 no. 11KV VCB panel in CPCB” with the following scope of work:-

S.N.	Description of work	Frequency
1.	On -off operation with the help of push button as well as TNC switch	Quarterly
2.	Removal off old lubricant on movable parts and provided new lubricant	Quarterly
3.	Latch and gap settings adjusted with the help of proper tools and gausses.	Quarterly
4.	Checking of vacuum Interrupter with the help of 30 KV high voltage tester	Quarterly
5.	Checking of auxiliary contactors	Quarterly
6.	Checking of main male power contacts	Quarterly
7.	Checking of female power contacts	Quarterly
8.	Alignment of cross-bar	Quarterly
9.	Checking of contact pressure	Quarterly
10.	Checking of control wiring	Quarterly
11.	Checking of IR value of the VCB	Quarterly
12.	Checking of contact resistance of the power contacts	Quarterly
13.	Tripping testing in over current condition	Quarterly
14.	Tripping testing in earth fault conditions	Quarterly
15.	Tripping test with the help of primary injection	Quarterly
16.	Tripping test with the help of Buchholz relay	Quarterly
17.	Testing of controlling of the system	Quarterly

- i. All the repairing works should be done within the CPCB premises. In exceptional case where it is not possible to repair the VCB in CPCB, prior permission in writing should be taken from I/c Building for taking out the VCB outside the CPCB premises.
- ii. All the parts used for repairing should be of AREVA /equivalent make and prior approval of CPCB will be taken before installation. The rates of the parts should be got approved from CPCB before installation and the payments for the parts will be made separately after submission of bill alongwith the rate list of the parts changed.
- iii. If the firm fail to attend the complaints or does not render satisfactory services, the contract awarded to you shall be cancelled after giving 15 days notice in writing and the security whatsoever shall be forfeited. In this regard the decision of Chairman, CPCB shall be final and binding on both the parties.
- iv. **After completion of contract the firm should have to hand over all the VCB in working condition to CPCB.**
- v. **You are requested to check the VCB before submitting the offer.**

2.0 Eligibility Criteria

The firm should have to submit the following documents in the technical bid:-

- i. Experience of having successfully completed atleast 02 similar nature of works i.e. AMC of 11KV VCB panels during last 03 years ending last day of month previous to the one in which quotations are invited and should have one work in hand.
- iii. Firm registration, details of partnership deed and power of attorney, if any.
- iv. Authentic Copy of PAN Card.
- v. Registration of Service tax if payable. Copy to be enclosed.
- vi. List of technical persons under contractor's roll.
- vii. Affidavit certifying that the owner has not been involved in any criminal case and has not been blacklisted in any Govt./ semi Govt. organization (Affidavit should be in non Judicial Stamp Paper and certified by Notary Public).
- viii. Copy of PF and ESIC registration.

The financial bid of the firms those technical bids were found qualified will only be opened.

Validity of Offer: 90 days from the date of opening of the bids.

5.0 MANPOWER:-

The firm shall depute trained manpower those having the experience to work with 11KV line for disposal of the complaints during the complete contract period.

6.0 AMOUNT OF CONTRACT: -

The rates should be quoted both in figures and words. The amount quoted by the firm should include all the taxes. This amount is on account of remuneration of staff, cost of materials, consumables etc.

7.0 RELEASE OF PAYMENT:-

The payment shall be released on half yearly basis on production of pre-receipted bills.

8.0 SECURITY MONEY :-

The successful bidder has to deposit security of Rs.40,000/- (Rs. Forty Thousand only) to CPCB (either in the form of DD or Bank Guarantee) soon after the award of work . The amount shall be retained by CPCB, till the tenure of the contract. No interest will be paid on this amount of security deposit.

9.0 PENALTY : -

A penalty @ Rs. 1000/- per day per VCB will be imposed if the machines are not repaired within 12 hours from the fault located.

10.0 DEDUCTIONS OF INCOME TAX AT SOURCE:-

The income tax will be deducted at source as applicable.

11.0 SAFETY CODE:-

The firm shall take necessary safety arrangements to ensure safety of the persons deployed by them. CPCB shall not be responsible for any injury caused to their personnel while discharging of functions under this contract.

12.0 TENURE OF CONTRACT:-

The tenure of the contract is initially for two year. However, the competent authority in CPCB, may at its discretion, allow extension of tenure of contract up to one or more years subject to satisfactory performance of the firm.

13.0 TERMINATION OF CONTRACT:-

The Chairman, CPCB reserves the right to terminate the contract at any time before the completion of the tenure in case the "services of the firm are found unsatisfactory".

14.0 SATISFACTORY SERVICES:-

The decisions of Chairman, CPCB shall be final and binding on the firm for the purpose regarding satisfactory services. .

13.0 DAMAGES:-

Any damage caused to the property of CPCB due to the negligence and or use of substandard material on the part of the firm will be liable to be compensated by the firm.

15.0 PROHIBITION OF SUB CONTRACT:-

The firm shall not appoint any subcontract for this work under any circumstances.

16.0 STATUTORY COMPLIANCE: -

The firm shall be responsible for compliance with the provision of the following Labour laws:-

- i. Contract Labour (Regulation & Abolition) Act, 1970.
- ii. Minimum Wages Act.
- iii. Workmen's Compensation Act.
- iv. Any other rules, regulations and / or status as may be applicable to them from time to time.

The firm will responsible to discharge all the statutory requirements under the Labour Act or any other Act enforced from time to time without any liability on CPCB or without any statutory compliance by CPCB.

17.0 RESOLUTION OF DISPUTE: -

In case of dispute the decisions of Chairman, CPCB shall be final and binding.

18.0 GENERAL CONDITIONS:-

- i. The bid has to be accompanied by an EMD of Rs.5,000/- (Rs. Five Thousand only) in the form of Demand Draft in favour of Central Pollution Control Board, Delhi. The EMD of unsuccessful firm shall be returned after award of work to the successful bidder. The EMD of successful bidder shall be returned after deposition of security amount to CPCB.
- ii. EMD of the bidder shall be forfeited, if the bidder withdraws or amends its bid in any respect with in the period of validity of the bid or fail to deposit the security amount in CPCB within 15 days from the award of contract.
- iii. The offer should be kept valid for 90 days from the date of opening of quotations.
- iv. The quotations can also be downloaded from CPCB website i.e. www.cpcb.nic.in for the firms those wants to submit their offers.

- v. The quotations will be opened on 12.01.2017 at 3.30 p.m. in the Training hall at Ground Floor.
- vi. Withdrawal of quotations within the validity period is not permitted.
- vii. The work will be awarded to L-1 bidder whose bid will be found substantially responsive on overall basis.
- viii. The rates should be firm during the contract period and no escalation shall be paid during this period including extended period, if the contract is extended.
- ix. The bidder shall ensure that all precautions are taken for environmental protection as well as health and safety of those handling the work/material. Further you shall also ensure that all legal and regulatory requirements related to the environment, health and safety are complied by you.
- x. Central Pollution Control Board at its own discretion may accept or reject any bid/quotation(s) without assigning any reason thereof.
- xi. Central Pollution Control Board reserves its right to revoke the contract at any time, if the services rendered are not found satisfactory during the period of the contract.
- xii. The agency should also clearly mention in the quotation that the said Terms & Conditions are acceptable to them.
- xiii. Typographical and clerical errors are subject to correction.

Yours faithfully,

(Paritosh Kumar)
I/c, Building

C.C.: I/c F&A, CPCB, Delhi

Annexure-I

Financial bid

S.N.	Description of item	Qyn.	Rate (in Rs.)	Amount (in Rs.)
1.	AMC of 11KV AREVA make VCB panel as mentioned in the scope of work	03		
	Taxes if any			

Signature with stamp