

Sample Reg. No.: \_\_\_\_\_



**CENTRAL POLLUTION CONTROL BOARD**  
**Parivesh Bhawan, East Arjun Nagar, Delhi-110 032**

**National Reference Trace Organics Laboratory (NRTOL)**

**Requisition for Analysis of Environmental Samples for Other Organics Parameters by  
Gas Chromatograph / HPLC / GC-MS Technique**

1. Organisation / Institution / Division : \_\_\_\_\_
2. Project : \_\_\_\_\_
3. Sampling location : \_\_\_\_\_
4. Sample/s collected by : \_\_\_\_\_
5. Date & time of sampling : \_\_\_\_\_
6. Sample details
  - (i) Sample matrix : \_\_\_\_\_
  - (ii) Sample code no./nos. : \_\_\_\_\_
  - (iii) Total no. of samples : \_\_\_\_\_
  - (iv) Sample preservation condition : \_\_\_\_\_
7. Report to be sent to : \_\_\_\_\_

**Organics Parameters to be analyzed** (Please mention details):


**Indentor**

**Incharge  
Indenting Division**

**Incharge  
NRTOL**

**Incharge  
Sample Rcvg Section**

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Sample Reg. No. \_\_\_\_\_

**ACKNOWLEDGEMENT**

Received \_\_\_\_\_ samples from No. \_\_\_\_\_ to \_\_\_\_\_ on \_\_\_\_\_ at \_\_\_\_\_ a.m./p.m.  
from \_\_\_\_\_ Division/Zonal Office/SPCB/Organization for \_\_\_\_\_ Testing.

Remarks:

Date:

Signature

## **Sampling Protocol to be followed:**

### **Ground Water / Surface Water**

One litre ground water / surface water sample to be collected from the sampling location in Amber Colored one litre glass bottle having glass stopper or screw cap with Teflon lined septa. The sample should be duly coded, labelled and ice preserved immediately and transported in Ice box in ice preserved condition.

### **Waste Water**

One litre wastewater sample avoiding any visible floating matter to be collected from the sampling location in Amber colored one litre glass bottle having glass stopper or screw cap with Teflon lined septa. The sample should be duly coded / labelled and ice preserved immediately and transported in ice box in ice preserved condition.

### **Soil / Sediment / Solid Waste / Hazardous Waste**

Several Aliquots of soil / sediment / solid waste / hazardous waste to be collected from the sampling area. These Aliquots should be mixed together. Out of the mixture, approx. 500 g sample to be taken into Polypropylene Zip pouch, duly coded, labelled and ice preserved immediately and transported in ice box in ice preserved condition.